

# CARL D. PERKINS CAREER & TECHNICAL EDUCATION IMPROVEMENT ACT

July 1, 2015 - June 30, 2016



## GENERAL INFORMATION

### BACKGROUND

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 is designed to improve and expand services for students enrolled in career and technical education programs. *The Act defines career and technical education programs as organized educational activities that offer a sequence of progressive courses composed of both academic and technical content.* These courses are intended to prepare students for further education and careers in current or emerging employment sectors of high skill, high wage or high demand occupations. The courses include competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills of students.

### ROLE OF THE OFFICE OF CAREER AND TECHNICAL EDUCATION

The Office of Career and Technical Education is the sole state agency responsible for administering grant monies received from this Act to secondary and post-secondary educational institutions that have career and technical programs. The administration function involves both the awarding and the oversight of the funds to assure that the intent of the law is being met within the schools receiving Perkins funding. *Although Congress identifies the minimum requirements for funding use, the Office of Career and Technical Education has the authority to raise the standards.* This helps assure that schools are using funds for program development and improvement rather than program maintenance.

### PURPOSE OF THE LOCAL APPLICATION

Each school district/ATC/ATC eligible to receive funding from the 2006 Carl D. Perkins Career and Technical Education Improvement Act must submit a **DISTRICT/ATC application** to the Office of Career and Technical Education. The application tells us what you plan to do to improve career and technical education in your district/ATC during the next year, how you arrived at this decision, estimated costs, and how you plan to go about implementing and evaluating the improvements. The overall plan should be developed for a one-year period. The budget request is for 2015 - 2016 and the local plan shall cover July 1, 2014, to June 30, 2015.

### USE OF FUNDS

Funds available to schools are based upon a formula mandated in the Perkins Act. There are two categories of fund usage: required and permissible. If the application successfully addresses each of the required activities, you may request, with justification, that permissible funds be used.



Perkins legislation identifies nine required activities for which funds are to be used in your school. Each of the activities identified below must be addressed in the application. Funding focuses on the continued improvement of programs, not the maintenance of current programs. Continuous improvement includes increased student achievement in current programs, the development and implementation of new state of the art programs focusing on high skill, high wage or high demand occupations, integrated curriculum and assessment design, and high quality, sustained, and intensive professional development activities for school personnel that enrich their knowledge and skills and directly relate to changes in technology, increased student achievement or program improvement.

### **Required use of Funds**

In order to be fully funded, the application for your school must address each of the following ***requirements*** of the Perkins legislation (APPENDIX D):

1. *Strengthen academic, career and technical skills of students through the integration of academic, career and technical programs.*
2. *Link secondary and postsecondary education.* Links can be achieved through at least one program of study, transitional curriculums, articulation agreements, and joint professional development activities.
3. *Provide programs that address all aspects of an industry,* meaning that the student must have strong experience (work based learning) and a comprehensive understanding of the industry he or she is preparing to enter.
4. *Develop, improve, and expand the use of technology,* which may include professional development, providing students with the ability to enter high technology and telecommunications careers and encouraging schools to work with high technology industries offering internships and mentoring programs.
5. *Provide sustainable professional development for teachers, administrators and counselors,* including in-service and pre-service training and practices to involve parents and the community.
6. *Evaluate programs serving all students and assess how special populations are being served.*
7. *Initiate, improve, expand and modernize programs, including relevant technology.* In order to meet the needs of business and industry, and the community, programs must continually be developed and upgraded. This increases the chance of employment for the student. In many cases, this involves the development or revision of curriculum, new strategies in teaching methodology, and the opportunity for professional development for teachers.
8. *Provide services of sufficient size, scope and quality.* This is encouraged to assure the student receives the attention, knowledge and experience necessary to successfully transition from the classroom to the work world or additional education and training.
9. *Provide activities to prepare special population students for high skill, high wage or high demand occupations.*

### **Permissible uses of Funds**

If all nine of the above activities have been met, you may request funding for other areas in need of improvement. Again, this must be a request for funding to develop or improve a program in order for the request to be considered. Permissible uses of funds requests must identify how the funding will be used. For example, if the funding is requested for mentoring and support services, you must identify the type of service, number of students to be served, etc. Perkins legislation identifies 20 permissible uses of funds. They are as follows:

1. Involve parents, businesses and labor organizations in planning, implementing, and evaluating vocational and technical education programs.
2. Provide career guidance and academic counseling.
3. Support local business and education partnerships.
4. Provide programs for special populations.
5. Assist vocational student organizations that are an integral part of the program.
6. Provide mentoring and support services.
7. Lease, purchase and upgrade equipment.
8. Provide initial teacher preparation that addresses integration of academic and career and technical education, including that for teacher candidates from business and industry.
9. Develop and expand postsecondary offerings, including distance education.
10. Develop initiatives to facilitate transition from two year to four year degree programs. (Articulation agreements, dual enrollment, academic and financial counseling)
11. Support entrepreneurship education and training.
12. Develop or improve curriculum, particularly for high skill, high wage or high demand occupations.
13. Develop and support career-themed learning communities.
14. Support family and consumer science education.
15. Provide programs for adults and school dropouts to complete secondary education.
16. Provide services for placement in employment and further education.
17. Support nontraditional training and employment.
18. Support automotive technologies training.
19. Pool a portion of funds with other recipients for innovative initiatives.
20. Other activities consistent with purposes of this Act.

### **COMPLETING THE APPLICATION**

*In order to receive funding, the completed application should be **MAILED** to Karla Tipton at: Kentucky Department of Education, 20<sup>th</sup> Floor Capital Plaza Tower, 500 Mero Street, Frankfort, KY 40601 and due in Frankfort by **May 1, 2015**. Please contact Karla at (502) 564-4286 or email [karla.tipton@education.ky.gov](mailto:karla.tipton@education.ky.gov) if you have questions regarding preparation of the application.*



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July 1, 2015- June 30, 2016



COVER SHEET

Name of Educational Institution: (District or ATC) Marion County School

Address: 755 East Main Lebanon 40033  
Street City Zip

Contact Person(s) for Perkins Funding Questions:

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certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

I do hereby certify that to the best of my knowledge that all information contained in this application is true and correct.

Jaqueline S. Moore  
Chief School Administrator (signature)

4/22/15  
Date