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Wednesday, April 08, 2015

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Mr. Jay Brewer
Superintendent
Dayton Independent
200 Clay Street
Dayton, KY 41074-1201

RE: New Licensure/Certification Requirements for District Health
Coordinator and potential personnel action

Dear Superintendent Brewer:

This is a heads up to inform you of the new credential requirements for school district health coordinators. The new minimum qualifications for this position are set out in Section 4 of 702 KAR 1:160 School Health Services. That provision appears directly below:

Section 4. School District Health Personnel. (1) A superintendent shall designate a person to serve as school health coordinator for the district. The person designated shall meet the following minimum qualifications:

(a) A valid license to practice as a registered nurse, issued under KRS 314.041 by the Kentucky Board of Nursing, and three (3) years of registered nursing practice, as defined in KRS 314.011(6);

(b) A school psychologist certificate, issued by the Education Professional Standards Board (EPSB) pursuant to 16 KAR 2:090, and a minimum of three (3) years of related work experience in a school setting; or

(c) A school social worker certificate, issued by the EPSB pursuant to 16 KAR 2:070, and a minimum of three (3) years of work experience practicing social work in a school setting.

(2) The school health coordinator shall work in cooperation with all school personnel, the local board of education, the department, the local health department, and family resource and youth

services centers, in promoting and implementing a school health services program.

This change became effective in January, 2015, and some districts may have to assign a new individual to this position. We will discuss new law and regulations, including the one that is the subject of this letter, at our May legal update conference. However, this conference will be held after the date some districts may be required to give notice of reduction of pay and responsibility under KRS 161.760. We want to be sure you are aware of this regulation change. KRS 161.760(3) provides:

Reduction of responsibility for a teacher may be accompanied by a corresponding reduction in salary provided that written notification stating the specific reason for the reduction shall be furnished to the teacher not later than ninety (90) days before the first student attendance day of the school year or May 15, whichever occurs earlier.

If you have questions, please contact me by calling or e-mail. It is always prudent to consult your local board attorney when addressing serious personnel matters.

Sincerely,

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