

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Board Agenda Planning Meeting
March 9, 2015**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 9th day of March 2015, with the following members present: **(1) John Price (2) Melissa Bacon, (3) Amanda Ferguson, (4) Daryl Love and (5) Doug Barnett**

Administration Present

Marlene Helm, Acting Superintendent
Shelley Chatfield, Staff Attorney
Mary Wright, Senior Director of Operations and Support
Vince Mattox, Senior Director of Equity, School Support and Community Engagement

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on March 23, 2015. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Chair, convened the meeting at 5:31 p.m.

G. Acknowledgements

Amanda Ferguson gave the following acknowledgement:

- March 1st – 7th is Professional Social Work week

H. Reports, Communications and Resolutions

1. Equity Council Report

Vince Mattox gave an update on the top ten recommendations from the Equity Council.

1) 9 employees were trained.

Amanda Ferguson asked where the trained employees go from here. A training schedule is being created for those 9 who received training to train 200 additional employees.

Marlene Helm stated that Doug Adams will speak to Cabinet on Friday and give an update on the Aware project.

2) HR will send emails to all staff regarding hiring minority candidates

Daryl Love would like to see data on how many applicants we get and how many minority applicants are hired.

Vince Mattox stated that Darryl Thompson and he discussed creating a report to show this information.

3) Dr. Helm has assigned goals to members of Cabinet

4) HR stated that this information is still scheduled to be shared.

5) Completed

6) No updates

7) Generated list of people responsible and have a window of time and will be given to Ron Langley and to all committee members. Board members would like a copy of the calendar

- 8) RESET Panel meeting is scheduled for March 12th
- 9) No updates
- 10) Schools will meet to share their GAP reduction plan with the board and their suspension reduction plan will be shared with the Equity Council

2. APA Special Examination Update

Kyna Koch stated that MUNIS trainers will come in April to train staff on an electronic PAF system.

- Demonstration to improve Accounts Receivable module
- New guidelines for PD and Travel. This will be shared with Cabinet on Friday, March 13th. The recommendations will be shared with the board.
- New financial report at the March Regular Meeting.
- A fraud hotline is being formed and will let the board know how we will implement that at a later date.

3. Student Achievement Update

Jack Hayes shared information regarding the cadre model that was established in July of 2013 of 11 schools. The group developed belief statements around district mission and vision.

Lester Diaz from BSMS shared information regarding “Bearcats are Beautiful”. The school identified 26 young ladies from the 6th grade in the achievement GAP. All were free and reduced lunch kids. A minority female staff member was chosen to be a “den mother” to the students in the program. The staff member accompanies the girls to their classes. She has them for 1st period and goes over everything with the students and what they have coming up for that day. They have seen a reduction in behavior incidents since the program started.

Wade Stanfield from LTMS shared information regarding LTMS tigers. He stated that 6th grade students are coming in a few grades behind and are not reading on a 6th grade level. The bottom 50 students (in the 25th percentile or lower) were put in the same team called the LTMS tiger. Two teachers are dual certified and teach all the students. The students are in their own wing of the school and don’t adhere to the normal bell schedule. The students are transported every day to Locust Trace to build skills and help with self-confidence and help expose them to different cultures. They’ve noticed that their vocabulary has enhanced and they can better articulate their thoughts. Mr. Stanfield pulled out 10 out of the 50 students and tested them on their Map scores and 8 out of 10 students increased their scores from 4 to 21 percentage points in math and reading.

Doug Barnett asked what can be done to help the schools expand the programs.

Lester Diaz has to devote one staff member to the program and with the formal staffing formula the way that it currently is; he has to find money from section 6 in order to keep that staff member. He would like to see this experiment expand to a program.

Wade Stanfield stated that his main need is funding and that LTMS does not have a Family Resource Center and that LTMS does not have the amount of resources that is required to effectively help the students.

Daryl Love stated that he was disturbed to hear of the budget challenges and that the district needs to relook at how we distribute our budget.

Daryl Love asked what their greatest challenge is other than the budget.

Wade Stanfield answered that asking the kids to take ownership of their own education is sometimes a struggle.

Jack Hayes stated that he would like to see an online teaching structure and that the district may need to tweak some of our district policies in order to make some alternative learning items happen.

Lester Diaz said the only thing that will keep him from doing the girls academy is staffing/budget.

Daryl Love and **Doug Barnett** asked how do you help change the culture and get parents involved.

Lester Diaz stated that he has a very diverse staff and that helps the culture is his school where students can see staff that looks like them teaching them.

Wade Stanfield shared that he spent most of his time talking to each teacher individually and made sure he had a great understanding of their strengths before he assigned classes and programs to them.

John Price thanked Mr. Stanfield and Mr. Diaz for their work with these programs.

J. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. Post Approval Placeholder**
- 3. Professional Leave by District Personnel**
- 4. Special and Other Leaves of Absence**
- 5. Instructional Materials/Textbook Plans**
- 6. Requests from Principals for Extended Trips**
- 7. Declaration of Surplus and Intent to Sell**
- 8. Approval of a Proposed Change Order (No. Eight) To the Contract for the Renovation at Garden Springs Elementary School BG 12-181**
To correct deficient plans and specs: To install window blinds in Music Room 159
- 9. Approval of a Proposed Change Order (No. Fifteen) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023**
To improve original plans and specs: to provide power and data for Kitchen manager's temporary office
- 10. Approval of a Proposed Change Order (No. Two) to the Contract for the Renovation at Squires Elementary School BG 14-121**
To improve original plans and specs: To add one-way mirror window between Rooms 212 and C202; mechanical/electrical work associated with VCU-2, 4 and 6, which changed from 3-modules to 2-modules and credit (1) DPO (Thermal Equipment); to revise power and data connections in Room B201 and B205 Computer classrooms
- 11. Approval of Third-Party Special Inspection Agreement for the Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads (2550 Georgetown Road) BG 15-153**
Proposal to enter into an agreement with Consulting Services Incorporated in the amount of \$67,620.00 to perform Third-Party engineering firm to serve as an inspection agent.
- 12. Approval of Proposed Contract for the Replacement of the Softball Field Press Box/Concession Stand and Title IX Improvements at Bryan Station High School (Emergency-Phase One) BG 15-153**
Proposal to enter contract with Marshall General Contractor for phase one of press box/concessions stand renovation in the amount of \$51,152.40.

13. Approval of Contract for Survey of 12.2 Acres for the Construction of the Steam Academy on the University of Kentucky Campus

Proposal to enter into agreement with Endris engineering to design STEAM Academy on UK's campus in the amount of \$21,800.

K. Approval of Action Items

1. Approval of Contract for Traffic Impact Study for the Construction of the New High School on Winchester Road BG 14-159

Mary Wright stated that by approving the contract for the traffic impact study at this meeting will ensure that the project stays on schedule.

Doug Barnett asked where the entrances to the new high school are located

Mary Wright stated that there will separate entrances; one across from Patchen Wilkes Neighborhood, one from Winchester Rd; and one entrance from Union Street that has not been constructed yet.

A motion was made by Melissa Bacon and seconded by Daryl Love to authorize the Superintendent to execute a contract with Stantec Consulting Services, Inc. in the amount of \$36,550.00 to perform the outlined services. The motion carried with a vote of 5 to 0

2. 2016-2017 Instructional Calendar

Amanda Ferguson discussed how the district took off school two days in the past for the World Equestrian Games and asked if the district should consider doing that again for the upcoming Breeders Cup in the fall.

Dr. Helm stated that the instruction calendar was on the agenda for the board to review but that no action will be taken at this meeting.

John Price stated that this calendar mimics what the district has done in the past and he likes the addition of extra inclement weather make-up days.

3. Approval of Contracts

Shelley Chatfield stated that the KAGAN contract needs to be approved to provide teacher training. The collective contracts for KAGAN have reached over \$20,000 at the present time because several schools use this company for training.

Shelley Chatfield stated that the Ricoh contract for the district's copiers and printers will need to be approved as well because that contract is over \$20,000.

A motion was made by Amanda Ferguson and seconded by Melissa Bacon approve the contract with KAGAN and Ricoh as presented. The motion carried with a vote of 5 to 0.

4. Request from Principals for Extended Trips

The requests for extended trips are taking place before the Regular March Board meeting and need approval.

A motion was made by Daryl Love and seconded by Doug Barnett to approve the extended trips as requested. The motion carried with a vote of 5 to 0.

5. Professional Leave by District Personnel-Occurring Prior to Action Meeting

Dr. Helm stated that the requested Professional Leave needs to be approved before the Regular March Board Meeting.

A motion was made by Amanda Ferguson and seconded by Doug Barnett to approve profession leave requested. The motion carried with a vote of 5 to 0.

L. Informational items

- 1. Personnel Changes** – No discussion
- 2. Position Control Document** – No discussion

M. Oral Communications

1. Other Business

a. Board

Dr. Helm shared the district Snow Report for 2014-2015 school year:

- Operations staff worked 1190 Regular Hours
- Operations staff worked 590 overtimes hours
- 3400 bags of salt were used on district property

Dr. Helm commended our Operations staff for all their hard work during all the inclement weather.

Dr. Helm reminded the board that the district diagnostic review will take place on Monday, May 16th and that all board members will need to be interviewed.

b. Staff – No discussion

Requests from Board

- **Amanda Ferguson** requested for Special Meetings and items that are going to be voting on to be shared with the public.
Items that will be voted on during the planning meetings will be listed in bold on the planning meeting index that the board will get and be posted online.
- John Price reminded the Board that a special meeting will take place on Wednesday, March 11th at NorthEast Christian to meet with K12 Insight regarding the Superintendent Search. A second special meeting will also take place on April 13th at 4:00 to meet with the company PROACT.

Adjournment

A motion was made by Amanda Ferguson and seconded by Melissa Bacon to adjourn the meeting at 7:16 p.m. The motion carried with a vote of 5 to 0.

John Price, Chair

Marlene Helm, Acting Superintendent and Secretary to the Board