

**RECORD OF BOARD PROCEEDINGS
(MINUTES)
Regular Board Meeting
February 23, 2015**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY at 6:00 p.m. on the 23rd day of February 2015, with the following members present: (1) John Price, (2) Melissa Bacon, (3) Daryl Love and (4) Amanda Ferguson

Staff Members Present for Regular Meeting

Marlene Helm, Acting Superintendent
Shelley Chatfield, Staff Attorney
Mary Wright, Senior Director of Operations and Support
Vince Mattox, Senior Director of Equity, School Support and Community Engagement

A Finance Corp meeting was held at 5:45 pm.

Amanda Ferguson joined the meeting at 6:25 p.m.

A. Call to Order

John Price, Chair, called the Regular Board Meeting to order at 6:03 p.m.

Roll Call

John Price, Melissa Bacon, Amanda Ferguson, Daryl Love

B. Welcome to Guests

John Price, Chair, welcomed the guests and attendees to the meeting.

C. Moment of Silence

D. Pledge of Allegiance

Daryl Love led the Pledge of Allegiance.

E. Mission Statement

Daryl Love read the Board Mission Statement.

F. Approval of Agenda

A motion was made by Melissa Bacon and seconded by Daryl Love, to approve the agenda with any changes voiced including the lifting of items from the consent section for discussion. The motion carried with a vote of 3 to 0.

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price, Chair, introduced the teacher and student representatives for the February 23, 2015 Board meeting.

a. Student Representative: Shawn Reynolds, STEAM Academy

b. Teacher Representative: Derrick Anderson, Edythe J. Hayes Middle

2. Student Performance

a. **Strolling Strings, Bryan Station Middle School**

The Strolling Strings is composed of students in the seventh and eighth grade orchestra. They volunteer to rehearse once a week before school under the direction of Sarah Payne.

3. Recognitions

a. **Klobee Squire, Carter G. Woodson Academy: First Place, 2015 Dr. Martin Luther Kings, Jr. Essay Contest**

Eighth grader, Kolbe Squire took first place in the middle school division of the statewide 2015 King Award essay contest.

b. **Dorian Cleveland, Carter G. Woodson Academy: Second Place 2015 Dr. Martin Luther King, Jr. Essay Contest**

Dorian Cleveland, a seventh grader at Carter G. Woodson Academy, was the runner-up in the essay contest.

c. **Malcolm Murray, Carter G. Woodson Academy: Second Place, 2015 Dr. Martin Luther King, Jr. Poetry Competition**

Malcolm Murray, a seventh-grader at Carter G. Woodson Academy, was the runner-up in the poetry competition. This year's theme was, "In his Footsteps: The Dream Today".

d. **Sarah Payne, Bryan Station Middle: Director Who Make a Difference, School Band and Orchestra Magazine**

Sarah Payne, represented Kentucky in School Band and Orchestra magazine's latest roundup of "Fifty Directors Who Make a Difference", which highlights some of the best music educators across the country. Sarah has directed orchestras at Bryan Station Middle School since the fall of 2011. She also teaches at Deep Springs and Northern Elementary.

4. Acknowledgements

Daryl Love gave the following acknowledgement:

- March - Professional Social Work Month
- March - Music in our Schools Month
- March is Athletic Training Month
- March 2nd - NEA's Read Across America Day
- March 2nd - 6th is School Breakfast Week
- March 9th - 15th is Foreign Language Week
- March 1st - Principals' Day

H. Reports, Communications, Resolutions

1. Progress Reports

a. Superintendent's Report

1. APA Special Examination Update

Marlene Helm stated that we are providing an update every month to the auditor's office. Kyna Koch provided the board with the February update.

- Representatives from MUNIS coming in April to provide additional training to our staff regarding financial reports.
- Procurement card training will be provided to district staff by the KDCE.
- The Mary K. Stoner Fund has now been moved to the Bluegrass Foundation for them to manage.
- The Professional Leave and Travel Policies are being reviewed.
- Conflict of Interest is being reviewed and Wayne Young will provide training to budget managers in June.
- The monthly financial reports will change beginning in March. By July 1st, the financial reports will be completely updated and be easier to read.

2. Equity Council Report

Vince Mattox shared an update regarding the Equity Council top ten recommendations.

- Support regarding Mental Health Issues-the district received the Project Aware Grant for additional mental health services for students.
- TLC is putting a new system in place regarding self-monitoring
- The vacancy for the Minority Recruitment and Retention position has been filled
- TCHS, Southern Middle and William Wells Brown will be presenting to the board in March

Daryl Love asked questions regarding the nine individuals who will help with our Mental Health Issues across the district and how would they be assigned to the schools.

Vince Mattox answered that he was not sure and that he would find out and get that information out to Daryl.

Melissa Bacon asked why Mary Todd was not present to give their presentation to the **board**

Marlene Helm stated that she would find out why the school was not present but that she suspected it was due to the inclement weather the week before.

3. Construction Progress Report

Mary Wright gave a PowerPoint presentation regarding the construction and renovation projects in progress in the district. A hard copy of the presentation is included with the permanent minutes.

2. Remarks by Citizens:

Brannen Dunn- Human Rights Complaint
 Christian Torp- Equity– School Performance
 Gayle Koehler-Equity– Employee Diversity
 Quentin Savage- Equity–Diversity among contractors
 Dr. Shambra Mulder – Equity– SCAPA concerns
 Reverend Arthur Williams – Equity– Section 7 Funds
 Lillian Neidhardt – Equity – Renovation concerns

Robin Code – Equity -
 Sarah Williams – Equity – Redistricting concerns
 Janet Tucker – Equity – Employee Diversity
 Greg Capillo – Equity – Diversity among contractors
 Lachin Hatemi– Equity – School Diversity
 Adrian Wallace – Equity – School Diversity
 India Allen – Equity – School Diversity/Redistricting
 Michael Winkler –Superintendent Search - Equity

I. Approval of Routine Matters

1. *Approval of the January 12, 2015 Special Meeting*
2. *Approval of the January 12, 2015 Board Planning Meeting*
3. *Approval of the January 21, 2015 Special Meeting*
4. *Approval of the January 26, 2015 Regular Board Meeting*
5. *Approval of the January 31, 2015 Special Meeting*

A motion was made by Daryl Love and seconded by Melissa Bacon, to approve the minutes. The motion carried with a vote of 4 to 0.

J. Approval of Consent Items

A motion was made by Daryl Love and seconded by Melissa Bacon, to approve the items on the consent calendar including any items added by addendum. The motion carried with a vote of 4 to 0.

1. **Awards of Bids/Proposals**
2. **Post Approvals - Placeholder**
3. **Professional Leave by District Personnel**
4. **Special and Other Leaves of Absence**
5. **Requests from Principals for Extended Trips**
6. **Requests from Principals for School-wide Fundraising Projects**
7. **Instructional Materials/Textbook Plans**
8. **Shortened School Days**
9. **Declaration of Surplus and Intent to Sell**
10. **Approval of a Proposed Change Order (No. Thirteen) to the Contract for the Renovation at Meadowthorpe Elementary School BG 11-250**
11. **Approval of a BG-4 Contract Closeout Form and Payment Application to the Contract and Direct Purchase Orders for the Renovation at Meadowthorpe Elementary School BG 11-250**
12. **Approval of a Proposed Change Order (No. Nine) to the Contract for the Renovation at Glendover Elementary School BG 12-180**
13. **Approval of a Proposed Change Order (No. Seven) to the Contract for the Renovation at Garden Springs Elementary School BG 12-181**
14. **Approval of a Proposed Change Order (No. Seventeen) to the Contract for the Renovation at Deep Springs Elementary School BG 12-182**
15. **Approval of a Proposed Change Order (no. Fourteen) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023**
16. **Approval of a Proposed Change Order (No. One) to the Contract for the Renovation at Squires Elementary School BG 14-121**
17. **Approval of the Construction Documents and Advertisement for Bids for the Construction of the New High School on Winchester Road (1970) BG 14-159**

K. Approval of Action Items

1. Approval of Audit Committee Members

Mary Wright shared the list of Audit Committee Members with the Board of Education. Those members are:

**John Price
Kyna Koch
Joanna Levell Greene
Sharessa Nelson
Dave Osborne
Beverly Reese
Bill Gatliff
Joanne Bright
Rain Minikin**

A motion was made by Melissa Bacon and seconded by Amanda Ferguson to approve the audit committee members. The motion carried with a vote of 4 to 0.

2. Approval of Trust Fund Committee Members

Mary Wright shared the list of Trust Fund Committee Members with the Board. Those members are:

**Kyna Koch
Amanda Ferguson
Amy Mattingly
Stephanie Hahn
David Kidd
Rolanda Rollfork
Andrea Tinsley**

A motion was made by Daryl Love and seconded by Melissa Bacon to approve the trust fund committee members. The motion carried with a vote of 4 to 0.

3. Approval of Bid, Interim and Proposed Contracts and a Revision of the BG-1 Project Application for the Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads BG 14-128

Mary Wright stated that D.W. Wilburn had the low bid on this project.

John Price stated that maybe we could have an informational item at our next board meeting on our policy regarding minority and women owned businesses.

Mary Wright stated that the district plans to host a “meet and greet” with our general contractors so they can meet minority and women owned suppliers.

A motion was made by Melissa Bacon and seconded by John Price the board accepts the base bid with Alternates 1, 3, 4, 5, 6, 8 and 9, as submitted by D.W. Wilburn, Inc., approve the interim contract in the amount of \$2,500,000 (two million, five hundred thousand dollars) and the proposed contract in the amount of \$14,874,000 (Fourteen Million, Eight Hundred Seventy-four Thousand Dollars) and approve a revision to the BG-1 Project Application for a total of \$19,848,291 (Nineteen Million, Eight Hundred Forty-eight Thousand, Two Hundred Ninety-one dollars), for the construction of the New Elementary School at the

intersection of Georgetown and Spurr Roads, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160. The motion carried with a vote of 4 to 0.

4. Approval of Bid, Interim and Proposed Contracts and a Revision to the BG-1 Project Application for the Construction of the New Elementary School at North of I-75/1281 Deer Haven Lane (intersection of Polo Club and Passage Mound Way) BG 14-120

Mary Wright stated that the low bid was by Griggs Enterprises.

A motion was made by Amanda Ferguson and seconded by Melissa Bacon for approval to accept the base bid with Alternates 1 through 8, as submitted by Griggs Enterprises, approve the interim contract in the amount of \$2,500,00 (Two Million, Five hundred Thousand Dollars) and the proposed contract in the amount of \$14,980,350 (Fourteen Million, Nine Hundred Eighty Thousand, Three Hundred and Fifty Dollars) and approve a revision to the BG-1 Project Application for a total of \$19,478,511 (Nineteen Million, Four Hundred Seventy-eight Thousand, Five Hundred and Eleven dollars) for the construction of the New Elementary School North of I-75 (at the intersection of Polo Club Boulevard and Passage Mound Way) subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160. The motion carried with a vote of 4 to 0.

5. School Staffing Guidelines Policy Revisions

Mary Wright stated that this will be the first reading of the Policy Revision and that some language on the policy has been changed. The policy revision states that the certified staffing calculation for regular teachers be rounded to the next (.5). High School Allocation language has been changed as well to help the issue with overcrowding.

Melissa Bacon stated that this is a “baby step”

Mary Wright stated that was correct. If the district identifies additional funds district can set money aside in Section 7.

This was the first reading of the Policy. The second reading will take place at the Special Board meeting on February 25, 2015 and the board will vote on the changes at that time.

6. Monthly Financial Report – Kyna Koch and Rodney Jackson

- No unexplained variances or unauthorized expenditures
- Year to date period ending January 31, 2015 - Net revenue over expenses of \$103,703,359
- Currently at approximately 74% revenue received
- Total revenue collected is approximately 62% as of the end of January
- Ad Valorem taxes collected at 93%
- Our financial position remains sound in relation to Assets versus Liabilities

Daryl Love stated that he would like to see what’s trending in terms of the district budget. He would like to see the budget plus expenses in order to have a clear picture as a board.

A motion was made by Melissa Bacon and seconded by Daryl Loveto accept the Monthly Treasurer’s Report of Revenue/Expense reports as presented to the Board. The motion carried with a vote of 4 to 0.

7. Proact Contract Approval

John Price stated that the Staff Attorney, Shelley Chatfield, made changes to the Proact Contract that was approved by the company. There were no questions.

A motion was made by Melissa Bacon and seconded by Daryl Love to approve the Proact Contract for the Superintendent Search. The motion carried with a vote of 4 to 0.

M. Informational Items

1. School Staffing Administrative Procedure Revision

Mary Wright stated that the procedure reflects the policy changes that have been recommended.

2. Personnel Changes-No discussion

3. Position Control Document

Marlene Helm stated that this was included for the board

N. Oral Communications

1. Public Comments: None

2. Board Requests – There will be a special session with the Board of Education on March 9th with the company Proact

O. Motion Making Agenda Part of the Official Board Minutes

A motion was made by Melissa Bacon and seconded by Amanda Ferguson to make the agenda dated February 23, 2015 which action has been taken at this meeting, a part of the minutes as if copied in the minutes verbatim. The motion carried with a vote of 4 to 0.

Closed Session

A motion was made by Melissa Bacon and seconded by Daryl Love, to go into closed session at 7:53 p.m. to discuss acquisition or sale of real property pursuant to KRS 61.810(1)(b), to discuss proposed or pending litigation pursuant to KRS 61.810 (1)(c) and to discuss personnel pursuant to KRS 61.810(1)(f). The motion carried with a vote of 4 to 0.

Open Session

A motion was made by Daryl Love and seconded by Melissa Bacon to reconvene in open session at 9:00 p.m. The motion carried with a vote of 4 to 0.

Adjournment

A motion was made by Daryl Love and seconded by Melissa Bacon to adjourn the meeting at 9:02 p.m. The motion carried with a vote of 4 to 0.

John Price, Chair

Marlene Helm, Acting Superintendent and Secretary to the Board