

DATE: February 27, 2015

TO: Robin Newton

FROM:

*Chad Thompson*

*Margaret Stanley*

Please add the following overnight trip for approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: March 14-16, 2015

Sponsor: Brian Sullivan

Group Name: Academic Team

Purpose of Trip: The Academic Team would like to travel to Louisville to compete in the Academic Team State Meet. Please see trip information attached.

# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420  
(270) 831-5000 Fax: (270) 831-5009  
<http://www.hendersonschools.net>



## Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

### Checklist:

- Sponsor/Coach Name Brian Sullivan Cell number (812) 626-0078
- Date of trip March 14-16 expected departure time 12pm return time 4pm
- Adequate Supervision (meets ratio criteria)  
*\* Please List Names of Chaperones\**
- Obtain parent/guardian permission forms  
*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.\**
- Notify school cafeteria manager of any lunch needs
- Follow all Transportation Department guidelines for bus request.
- Understand any students' medication needs and/or medical conditions  
*\*Coaches must carry all players' physicals on any away and overnight trips.\**
- Attach a trip list of students to principal/designee
- Attach an itinerary
- Other specific needs:
- Brian Sullivan  
Signature of Person submitting form
- Chad Thompson  
Signature of Principal/Designee

**This form must be submitted 3 days prior to the date of the trip to the principal or designee.**

# HCHS Academic Team State Meet

## Team members traveling:

1. Hencye Sights
2. Jack Hardy
3. Erik Davis
4. Lance Gibson
5. Isaac Oettle
6. Austin Meredith
7. Will Hardy
8. Zachary Beickman
9. Cole Privette

## Chaperones:

1. Brian Sullivan
2. Sarah Hardy
3. Matt Richeson

## Itinerary:

Leave HCHS at 12pm on March 14<sup>th</sup> for Louisville. Arrive at Galt House in Louisville by 2pm CST.

Leave Louisville after award ceremony at approximately 2pm CST on March 16<sup>th</sup>. Arrive at HCHS by 4pm.

# Henderson County Gifted & Talented

800 South Alves Street  
Henderson, Kentucky 42420  
Telephone: (270) 827-4443 Fax: (270) 831-5058



Dear Mrs. Stanley,

The North Middle School Mathcounts Team is requesting your permission to travel to Louisville, Kentucky to attend the State Mathcounts Competition on March 20-21, 2015. The team is comprised of four North Middle School students. This opportunity is an honor for them, North Middle School, the Gifted and Talented Program, and our district. If the students place at state, they can advance to the national level, which will be held on May 7-10 in Boston, Massachusetts. Tracy Brown and I will serve as coaches and accompany the group to Louisville. The trip is funded by Mathcounts and the Gifted and Talented program. We appreciate your support for our students.

Thank You,

Jill Alexander

Tracy Brown

Henderson Middle School Gifted and Talented Resource Teachers

A handwritten signature in black ink, appearing to read "Jill Alexander", with a long horizontal flourish extending to the right.

# Henderson County High School

2424 Zion Road, Henderson, Kentucky 42420  
(270) 831-8800 Fax: (270) 831-8822  
www.henderson.kyschools.us



DATE: March 9, 2015

TO: Robin Newton

FROM:

*Chad Thompson*

Please add the following overnight trip for retro approval to the School Board's next meeting agenda. Details are attached. Thank you.

Date of Trip: March 12-14, 2015

*M. Taylor*

Sponsor: Laura Thompson

Group Name: Speech Team

Purpose of Trip: To compete in the State Speech Tournament. Please see attached.



Trip ID#:	5495
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## Henderson County Schools

### Transportation Request for Extracurricular Trips

Requested by:	Laura Thompson		
Date Submitted:	1/28/15	School:	HCHS
Group:	Speech Team		
Funding Source for Trip Cost:	Speech		
Destination:	Lexington, KY		
Purpose of Trip:	State Speech tournament		
Date(s) of Trip:	3/12 - 3/14		
	<b>Departure Time (CST)</b>	<b>Arrival Time (CST)</b>	
To the Event:	4 AM / <input type="radio"/> PM	7:30 AM / <input type="radio"/> PM	
On Return Trip:	5 AM / <input type="radio"/> PM	8:30 AM / <input type="radio"/> PM	
Street:	UK Campus, 101 Main Building		
City, ST:	Lexington, KY	ZIP	40506
Number of Students	6	Number of Adults	2 Total: 8
Number of Vehicle(s) Required:	Bus	SUV	<input checked="" type="checkbox"/> Car
	Will you require a handicap-accessible bus?		Yes <input type="radio"/> No <input checked="" type="radio"/>
Does the driver need to remain with group during the event?			Yes <input type="radio"/> No <input checked="" type="radio"/>
Emergency Contact Number of Sponsor:	(618) 841 - 5247		
Additional Requirements:			
Medical Needs:			
Employee Signature:	Laura Thompson		

<b>Office Use</b>	ORG:		PROJ:	
	Principal Approval:	Chad Thompson		
	Date of Approval:	1-29-15		

**Lewis, Candice - HCH, School Secretary II**

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**From:** Thompson, Chad - HCH, Principal  
**Sent:** Friday, March 6, 2015 10:01 AM  
**To:** Lewis, Candice - HCH, School Secretary II  
**Subject:** Fwd: State Speech team

Sent from my iPad

Students Attending State Meet

Begin forwarded message:

**From:** "Thompson, Laura - HCH, Language Arts" <[laura.thompson@henderson.kyschools.us](mailto:laura.thompson@henderson.kyschools.us)>  
**Date:** March 6, 2015 at 9:51:14 AM CST  
**To:** "Thompson, Chad - HCH, Principal" <[chad.thompson@henderson.kyschools.us](mailto:chad.thompson@henderson.kyschools.us)>  
**Subject:** Re: State Speech team

Madison Hutto  
Miranda Phipps  
Megan Thorne  
Cameron Ivie  
Kaycee Garner

Sent from my iPhone

On Mar 6, 2015, at 9:50 AM, "Thompson, Chad - HCH, Principal" <[chad.thompson@henderson.kyschools.us](mailto:chad.thompson@henderson.kyschools.us)> wrote:

Who is going on the trip for the state speech team?



HENDERSON COUNTY HIGH SCHOOL  
CAREER AND TECHNICAL EDUCATION DEPARTMENT

March 13, 2015

Superintendent: Marganna Stanley

RE: Trip approval

Skills club would like to request approval for an out of town overnight trip, for April 22, 2015.

This trip would include approximately 10 students and 2 advisors.

Team will be traveling to Louisville, KY and will depart approximately 12pm, afternoon of April 22, 2015 to return at approximately 2:30pm, April 25, 2015.

Students will be competing in areas of Automotive Technology, Manufacturing, Welding Technology and Construction Technology.

Agenda is attached.

Thank you for your consideration.

A handwritten signature in blue ink that reads "Scott Herschelman".

Scott Herschelman, Automotive Instructor

A handwritten signature in black ink that reads "Brian Bailey".

Brian Bailey  
Asst Principal Career & Technical Unit  
Henderson County High School  
2424 Zion Rd



**SkillsUSA Kentucky Leadership Conference  
and Skills Championship  
Registration Guide**



**Conference Headquarters  
Crowne Plaza  
Louisville, Kentucky  
April 22-25, 2015**

Larry Johnson – KY SkillsUSA Director  
500 Mero Street, 20<sup>th</sup> Floor CPT  
Frankfort KY 40601

(O) 502.564.4286 ext. 4240  
(C) 502.338.1152

[larry.johnson@education.ky.gov](mailto:larry.johnson@education.ky.gov)

2015/2016 Technical Standards are available at  
<http://education.ky.gov/stuorg/Pages/SkillsUSA.aspx>  
Check it often for updates



## 2015 Leadership Conference and Skills Championship

### TENTATIVE AGENDA

Wednesday, April 22	3:00-6:00 p.m.	Conference Registration
12:00	4:00-6:00 p.m.	State Officer Candidate testing & turn in portfolio
	6:00-7:00 p.m.	Advisors Meeting-Coronet A room <b><u>(One advisor from each school please attend)</u></b>
	7:15-8:00 p.m.	Come <b>show school spirit</b> by participating in the Parade of Champions
	8:00-10:00 p.m.	First General Assembly-Crowne Ballroom <b><u>OFFICIAL DRESS REQUIRED</u></b> • <u>Immediately following the first general assembly, Officer Candidates report to the for interviews in the Luersen room</u>
	10:00p.m.	Deadline to turn in PDP Knowledge Test
	11:00 p.m.	<b>Curfew</b>
Thursday, April 23	7:30-8:30 a.m.	Leadership Chair & Judge Breakfast meeting in Ballroom C
	7:30 a.m.	Courtesy Corps Team meeting
	7:45 a.m.	Shuttle to Auto 1 and Welding 1 (contestants will compete after orientation)
	8:30 a.m.	A.M. Leadership contestants report to contest site
	9:00 a.m.	Leadership Contests begin
	9:00-11:00 a.m.	Congressional Committees Meet
	11:00a.m.-4:00p.m.	Shuttle to local Mall <u>(last shuttle from Mall is 3:30 pm)</u>
	12:00 noon	Post 2015 State Officer Ballot
	12:00 p.m.	Shuttle to Welding Fab and TeamWorks (orientation & contest begins at 1:00 p.m.)
	1:00 p.m.	P.M. Leadership Contestants report to contest site
	1:45 p.m.	Shuttle to Sullivan CTS Robotics Only
	1:00-2:00 p.m.	SkillsUSA Delegate Assembly (Ballroom A)

	1:45 p.m.	Shuttle service to contest sites for <u>all other</u> Orientation meetings
	2:30-5:00 p.m.	<u>Skills Contestants Meeting (Must attend to compete)</u>
	5:30-6:30 p.m.	Talent Show Practice
	7:00-9:00 p.m.	Talent and Variety Show contest
	11:00 p.m.	Curfew
	12:00a.m.	Lights Out
Friday, April 24	7:30-8:30 a.m.	Skills Chair & Judges' Meeting
	7:45 a.m.	Shuttle service to contest sites begins
	8:30 a.m.	Skills contestants report to contest area
	9:00-10:00 a.m.	Joint Delegate Session
	11:00 a.m.- 4:00 p.m.	Shuttle to Mall (last shuttle from Mall is 3:30 p.m.)
	4:00 p.m.	Skills Contests End
	5:30 p.m.	All Chairpersons contest information return to SkillsUSA KY headquarters (Crowne Plaza)
	5:00 p.m.	<b>Deadline to complete Statesman</b>
	6:30-9:00 p.m.	State Officer Reception ( <b>OFFICIAL DRESS REQUIRED</b> )
	9:30-11:00 p.m.	Karaoke Night
	11:00 p.m.	Curfew
	12:00 a.m. Midnight	Lights Out (anyone out of room after curfew may be disqualified, and/or sent home)
Saturday, April 25	8:00-11:00 a.m.	Third General Assembly & Awards <b>OFFICIAL DRESS or Contest Attire REQUIRED</b> (Pictures will be taken immediately following Medal Ceremony & picking up prizes)
	12:00 p.m.	
	11:00 a.m.	Meeting of all first place medalists to pick up Nationals' packets. <b><u>ALL FIRST PLACE MEDALISTS MUST ATTEND!</u></b>

**This is only a general outline of the conference.**  
**The conference program will be the official conference agenda.**

**Good Luck at the 2015 Kentucky Leadership Conference &  
Skills Championship**

**Please be sure to thank your contest chairs, judges and exhibitors, for their part in our conference, without Business and Industry sponsors we could not provide the quality of contests and prizes we do. Please thank them.**

## **Newton, Robin - BOE, Executive Assistant to the Superintendent**

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**From:** Tomblin, Vivian - HCH, Director of Athletics/Student Activities  
**Sent:** Monday, March 16, 2015 9:25 AM  
**To:** Newton, Robin - BOE, Executive Assistant to the Superintendent  
**Subject:** Overnight Approval

I know this is late, but they changed some times on a tournament and now Softball will need to stay. I have included Coach Green's statement. Thanks~

Softball Team will need approval to stay overnight in Marshall County on March 20<sup>th</sup>. They will return on March 21<sup>st</sup>. There are 17 players and 3 coaches attending this Slugfest.

Thank you,  
Coach Rick Green



*Vivian A. Tomblin*  
Director of Athletics/Student Activities  
Henderson County High School  
1-270-831-8868 (w)  
1-270-577-0474 (c)  
[vivian.tomblin@henderson.kyschools.us](mailto:vivian.tomblin@henderson.kyschools.us)