

Board Governance Training for Head Start

Jefferson County Board of Education

February 23, 2015





Head Start Act states:

TRAINING AND TECHNICAL ASSISTANCE.

Appropriate training and technical assistance shall be provided to the members of the governing body and the policy council to ensure that the members understand the information the members receive and can effectively oversee and participate in the programs of the Head Start agency.



Anticipation Guide

Head Start Governance Training

Board Work Session

Anticipation Guide

Before Training

After Training

Supporting Evidence from Training



(II) establishing procedures and criteria for recruitment, selection, and enrollment of children

(V) reviewing and approving all major policies of the agency, including— **(aa)** the annual self-assessment and financial audit

(IV) establishing procedures and guidelines for accessing and collecting information described in subsection **(d)(2)**



At the end of the training session, board members will have a better understanding of:

- how we recruit, select and enroll children in the Head Start Program
- the basics of Head Start Policy Council
- our process for keeping you informed
- our process for self-assessment and monitoring
- our deficiency



- Selection Criteria
 - Automatic Eligibility
 - Priority Criteria
- Age
 - Head Start/Early Head Start
 - State Funded Pre-School
- Family Income
 - Head Start/Early Head Start
 - State Funded Pre-School
- Resident of the district



- Who serves on Head Start Policy Council?
- What is their purpose?
- When do they meet?
- Where are the Policy Council Meetings held?



- Policy Council Agendas and Minutes
- How is information provided to the board?
- Where do you access this information?
- Any changes or recommendations to this process?



- Overview of Self-Assessment Process
- Community Assessment
- Federal Review Process
- Self Reporting Requirements
- Five Year Grant Cycle



- Three non-compliances
 - Record Keeping
 - 90 Day Health Requirements
 - 45 Day Health Requirements
- Deficiency
 - Follow up on Health Requirements



- Non-Compliance Corrective Action Plans
- Deficiency Corrective Action Plan
- Desk Review
- Re-competition for grant



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Let's revisit your Anticipation Guide

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Board Work Session

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