

**RECORD OF BOARD PROCEEDINGS
(MINUTES)
Regular Board Meeting
January 26, 2015**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY at 6:00 p.m. on the 26th day of January 2015, with the following members present: (1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, (4) Daryl Love and (5) Doug Barnett

Staff Members Present for Regular Meeting

Marlene Helm, Acting Superintendent

Shelley Chatfield, Staff Attorney

Mary Wright, Senior Director of Operations and Support

Vince Mattox, Senior Director of Equity, School Support and Community Engagement

A. Call to Order

John Price, Chair, called the Regular Board Meeting to order at 6:02 p.m.

Roll Call

John Price, Melissa Bacon, Amanda Ferguson, Doug Barnett, Daryl Love

B. Welcome to Guests

John Price, Chair, welcomed the guests and attendees to the meeting.

C. Moment of Silence

D. Pledge of Allegiance

Amanda Ferguson led the Pledge of Allegiance.

E. Mission Statement

Amanda Ferguson read the Board Mission Statement.

F. Approval of Agenda

A motion was made by Melissa Bacon and seconded by Amanda Ferguson, to approve the agenda with any changes voiced including the lifting of items from the consent section for discussion. The motion carried with a vote of 5 to 0.

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price, Chair, introduced the teacher and student representatives for the January 26, 2015 Board meeting.

a. **Student Representative:** Ross Boggess, Henry Clay High School

b. **Teacher Representative:** Jarvis Chenault, Deep Springs Elementary School

2. **Student Performance**

a. **Orchestra, Henry Clay High School**

Students, Saba Khandani, Chaneloor Lewis, Hye Jee Kim, Suan Sequira and Noah Cline performed “Allegretta K. 156” by Mozart. This group is under the direction of Mary Henton.

3. **Recognitions**

a. **Observance of School Board Member Recognition Month**

Students Amir Abou-Jaoude and Brianna Mayo served as Master of Ceremonies for the Board recognition.

The following were in attendance to recognize the Board Members:

Scott Shapiro: Senior Director to Mayor Jim Gray– read a proclamation declaring January as School Board Appreciation Month

Roy Woods: Equity Council – Expressed appreciation for the Board members

Jessica Hiler: Fayette County Education Association – Expressed appreciation for the Board members – a donation in honor of the Board members was made to Dance Blue, an organization that directly benefits the pediatric oncology unit at the Kentucky Children’s Hospital

Frankie Langdon: Fayette County Education Association – Expressed appreciation for the Board members

Kathy Smiley: 16th District PTA President – Board members were given an appreciation dinner before the Board meeting.

Marlene Helm stated how blessed she is to get work with a great Board on a regular basis. They truly have a vision about what is best for kids. It is their passion that helps FCPS move forward.

John Price thanked everyone for their kind comments and stated that what is truly important is the teachers and administrators work in the classroom. He thanked the students for doing such a great job as master of ceremonies.

b. **Middle School Girls’ Basketball Championships**

Lexington Traditional Magnet School’s “A” team won the 2014 city basketball championship defeating Jessie Clark in the tournament’s final game. Number one seeded LTMS posted a remarkable undefeated record this season.

c. **Kentucky Theatre Association Competition**

Tates Creek High School’s drama club received first place honors for “The Amish Project” and Paul Thomas of Lafayette High was named the state’s Drama Teacher of the Year at the Kentucky Theatre Association’s 2014 high school festival.

d. **National Board Certified Teachers**

The most prestigious credential a teacher can earn in the United States is National Board Certification. This voluntary assessment program recognizes and rewards great teachers after measuring their classroom practices against high and rigorous standards. The students whom have earned board certification are: Stephen Bennett, Edythe J. Hayes Middle; Michelle Bretz, Northern Elementary; Michelle Carpenter, James Lane Allen Elementary; Cara Crisp, Athens-Chilesburg Elementary; Megan Engle, Athens-Chilesburg Elementary; Tavin Fehleley, Jessie Clark Middle; Christina Mackell, Northern Elementary; Sara Pickens, Wellington Elementary; Sarah Plummer, Northern Elementary; Melissa Sharpe, Bryan Station High; Amy Smith, Bryan Station High; Agnes Sullinger, Beaumont Middle

e. **KPREP Testing Celebration: Schools of Distinction, Highest Performing Schools, Distinguished School and Proficient Schools**

Twenty-two schools received distinguished or proficient ratings this fall. Each will receive a banner to take back to their school. In addition, five banners for each reward level have been hung in Norsworthy Auditorium.

Schools of Distinction: Picadome Elementary, Rosa Parks Elementary, Veterans Park Elementary, Jessie Clark Middle, Morton Middle, SCAPA at Bluegrass Elementary,

Highest Performing School: Athens-Chilesburg Elementary, Dixie Magnet, Sandersville Elementary, Wellington Elementary

Distinguished Schools: Cassidy Elementary, Glendover Elementary, Beaumont Middle, SCAPA at Bluegrass Middle

Proficient Schools: Clays Mill Elementary, Julius Marks Elementary, Lansdowne Elementary, Maxwell Elementary, Edythe J. Hayes Middle, Henry Clay, Lafayette, Paul Laurence Dunbar, Tates Creek High

High Progress School: Garden Springs Elementary, Picadome Elementary

4. **Acknowledgements**

Doug Barnett gave the following acknowledgement:

- February 4th through 8th - School Counseling Week

H. **Reports, Communications, Resolutions**

1. **Progress Reports**

a. **Superintendent's Report**

1. **APA Special Examination Update**

Dr. Marlene Helm stated that this is the first update to the Board. And this will be done monthly

Mary Wright stated that a lot of work has been done with our MUNIS assessment. The district has addressed issues relating to culture. The district is working on our financial reports to make sure they are more detailed and user friendly. The district is also looking at additional modules to purchase in MUNIS that would help with financial reports.

Dr. Helm stated that we should have Budget and Staffing and the Department of Financial Services reporting to the same person so that there are no gaps in communication.

Melissa Bacon asked if the auditor's office will offer feedback to our updates. Dr. Helm answered that they will.

2. **Strategic Financial Plan**

Mary Wright and Rob Sayre shared the draft of the Strategic Financial Plan for the district.

Rob Sayre stated that this is still very much in draft form. This is the proposed format and flow for the actual document that will be produced. The data includes student enrollment trends, planning for the costs of our strategic investments. Once the priority areas are set by the board a more thorough cost analysis can be calculated. There will be a breakdown of what the fund balance will look like. Each priority area will have a breakdown of funding that will need to be adjusted to support that priority area.

Mary Wright stated that when we take on a new initiative this report will show what the impact will be over subsequent years.

A discussion occurred regarding funding for our schools in the most need and if this could be reflected in this report.

3. Construction Progress Report

Mary Wright gave a PowerPoint presentation regarding the construction and renovation projects in progress in the district. A hard copy of the presentation is included with the permanent minutes.

4. Sustainability Semi-Annual Report

Tresine Logsdon/Logan Poteat gave a PowerPoint presentation regarding the districts Energy and Sustainability. A hard copy of the presentation is included with the permanent minutes.

5. Equity Council Report

Marlene Helm stated that the district has provided an outline of each of the recommendations from the Equity Council. This is a priority and has been placed on each District Leadership meeting Agenda and Cabinet Meeting Agenda

Vince Mattox shared the format of the recommendations with the board. Vince also shared two revised timelines with the board. Schools with the highest achievement gaps need to share their gap reduction plans with the board. Mary Todd and Edythe J. Hayes will be sharing their gap reduction plans with the board and the Equity council in February. Vince also shared that the recommendations and timeline will be shared on the district website.

2. Remarks by Citizens:

- a. Vikki Joslin: Discussed Wellness Plan
- b. Richard Dieffenback: Discussed Wellness Plan
- c. Eliza Jane Schaeffer: Discussed FCPS Resolution
- d. Sahil Nair: Discussed FCPS Resolution

3. Resolutions

- a. In Memory of Jeremiah D. Duncan

Melissa Bacon read a resolution regarding the death of Jeremiah D. Duncan

A motion was made by Melissa Bacon and seconded by Doug Barnett, to adopt the resolution regarding the death of Jeremiah D. Duncan. The motion carried 5 to 0.

- b. In Memory of Hunter McDonald

Daryl Love read a resolution regarding the death of Hunter McDonald.

A motion was made by Daryl Love and seconded by Melissa Bacon, to adopt the resolution regarding the death of Hunter McDonald. The motion carried 5 to 0.

I. Approval of Routine Matters

- 1. *Approval of the December 1, 2014 Special Board Meeting*
- 2. *Approval of the December 4, 2014 Planning Meeting*
- 3. *Approval of the December 15, 2014 Board Retreat*
- 4. *Approval of the December 15, 2014 Board Meeting*

A motion was made by Doug Barnett and seconded by Melissa Bacon, to approve the minutes. The motion carried with a vote of 5 to 0.

J. Approval of Consent Items

A motion was made by Doug Barnett and seconded by Melissa Bacon, to approve the items on the consent calendar including any items added by addendum. The motion carried with a vote of 5 to 0.

1. **Awards of Bids/Proposals**
2. **Post Approvals - Placeholder**
3. **Special and Other Leaves of Absence**
4. **Requests from Principals for Extended Trips**
5. **Professional Leave by District Personnel**
6. **Request for Shortened School Day**
7. **Instructional Materials/Textbook Plans**
8. **Declaration of Surplus and Intent to sell**
 Mary Wright listed the items that are no longer of use to the district that will be sold.
9. **Approval of Proposed Change Order (No. Twenty) to the Contract for the Renovation at James Lane Allen Elementary School BG 11-263**
To correct deficient plans and Specs: install vertical grab bars in restrooms; change amp rating of electric circuit in kitchen; change light switches in Gym to keyed type for controlled access
To improve original plans and specs: Install (3) 8 X 4 and (4) 4 X 4 tack boards; install (1) wall-mounted digital clock in Corridor #120 and in Reception #121.
10. **Approval of a Proposed Change Order (No. Sixteen to the Contract for the Renovation at Deep Springs Elementary School BG 12-182**
To correct deficient plans and specs: add a section of sidewalk and to cut a hole in masonry wall, to provide better access to Storage Room 103.
11. **Approval of a BG-5 Project Closeout Form Related to the Contract for the Construction of Wellington Elementary School (The New Elementary School at Keithshire Way) GF 09-267**
 Seeking the approval of the BG-5 Project Closeout Form for the construction of Wellington Elementary School, subject to the approval of the Kentucky Department of Education, District Facilities Branch.
12. **Approval of a BG-5 Project Closeout Form Related to the Contract for the Renovation at Tates Creek Middle School BG 10-028**
 Seeking the approval of the BG-5 Project Closeout Form for the construction of Tates Creek Middle School, subject to the approval of the Kentucky Department of Education, District Facilities Branch.
13. **Approval of a BG-5 Project Closeout Form Related to the Contract for the Adaptive Re-Use of 1126 Russell Cave Road as the Warehouse Facility BG 11-108**
 Seeking the approval of the BG-5 Project Closeout Form for the adaptive re-use of 1126 Russell Cave Road as the warehouse facility, subject to the approval of the Kentucky Department of Education, District Facilities Branch.
14. **Approval of a BG-5 Project Closeout Form Related to the Contract for the Renovation at Clays Mill Elementary School BG 10-010**
 Seeking the approval of the BG-5 Project Closeout Form for the renovation at Clays Mill Elementary School, subject to the approval of the Kentucky Department of Education, District Facilities Branch.

15. Approval of a Proposed Change Order (No. Thirteen) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023

To improve original plans and specs: To provide narrow door lites in doors of Guidance Offices 113A, 113B and 113C; to provide electric data drops in Youth Services Center for networked printer and clothes dryer

To correct deficient plans and specs: To provide data and power for (6) student work stations in Room 203; extend existing wall to roof deck at Locker Room storage area, add middle initial to school name exterior signage; provide power, data and sound for projectors in Resource Rooms and sound system in Music Rooms.

To comply with building code: to add plumbing for elevator sump pump.

16. Approval of Revised BG-1 Project Application for Radon Remediation at Locust Trace Agriscience Center BG 15-152

Mary Wright stated that this project was finished over winter break. She stated that the cost of this was around \$50,000.

17. Approval of Bid, Interim and Proposed Contracts and a Revision to the BG-1 Project Application for the Construction of the New Elementary School at Intersection of Georgetown and Spurr Roads (2550 Georgetown Road) BG 14-128

K. Approval of Action Items

1. Job Description for Senior Director of Administration

Marlene Helm stated that this position will help the district to address many of the issues outlined in the finding of the Auditor. This is a temporary position that would begin Monday, February 2, 2015 and end June 30, 2015. The cost of this position will be \$500 per work day. This position will oversee Finance and Budget Offices, Human Resources and will oversee MUNIS operations.

A motion was made by Melissa Bacon seconded by Daryl Love to approve the job description for the Senior Director of Administration position. The motion carried with a vote of 5 to 0.

2. 2015-2016 Schedule of Regular Board Meetings

A motion was made by Doug Barnett and seconded by Amanda Ferguson to approve the Schedule of Regular Board of Education meetings and Agenda Planning meetings for 2015-2016. The motion carried with a vote of 5 to 0.

3. Resolution to Change Law Regarding Addition to Superintendent Search Committee

Marlene Helm stated that there are members of the community whose voices would be beneficial to add to the Superintendent Search Committee.

Doug Barnett stated that it's time to grow, dream and work collaboratively as a community. Doug proceeded to read the recommended resolution to allow a student voice and Equity council voice to the Search Committee.

A motion was made by Doug Barnett and seconded by Amanda Ferguson to adopt the resolution to change the law regarding an addition to the Superintendent Search Committee. The motion carried with a vote of 5 to 0.

4. Appointment to the Certified Evaluations Appeals Panel

Marlene stated that this change is to appoint Faith Thompson in place of Lu Young to the Certified Evaluations Appeals Panel.

A motion was made by Daryl Love and seconded by Melissa Bacon to appoint Jennifer Dyar as the designated chairperson to the Certified Evaluations Appeals committee and to appoint Faith Thompson as alternate chairperson to the Fayette County Public Schools Certified Evaluations Appeals Committee. The motion carried with a vote of 5 to 0.

5. Bond Refinance Resolution

Mary Wright stated that the Finance Corp has already taken action to save the district money on refinancing. She stated that the savings will be around \$2,000.

A motion was made by Melissa Bacon and seconded by Daryl Love and Doug Barnett to adopt the resolution of the Board of Education related to issuance of the Fayette County School District Finance Corporation Building Refunding Revenue Bonds, Series 2015A. The motion carried with a vote of 5 to 0.

A motion was made by Melissa Bacon and seconded by Doug Barnett to adopt the resolution of the Board of Education related to issuance of the Fayette County School District Finance Corporation Building Refunding Revenue Bonds, Series 2015B. The motion carried with a vote of 5 to 0.

A motion was made by Doug Barnett and seconded by Melissa Bacon to adopt the resolution of the Board of Education related to issuance of the Fayette County School District Finance Corporation Building Refunding Revenue Bonds, Series 2015C. The motion carried with a vote of 5 to 0.

6. 2014-2015 Revised Working Budget

Julane Mullins and Mary Wright shared that the district was notified in December that all districts would receive a SEEK reduction and our student growth didn't keep with our trend. The district also received notification that the Sheriff's office will start collecting a 1.5% collection fee on our property taxes. The district is requesting that we adjust contingency to count for that expense. The minority staff recruiter position that was approved in November will also need to be accounted for in the budget. The district is also asking to add eight (8) bus driver positions to the cost of \$160,000.

A discussion took place regarding the budget and ways the district might be able to accommodate for the loss in SEEK funds. Members of the board are requesting to be notified when money is used that has been set aside for Special Education needs and for priority school needs.

A motion was made by Melissa Bacon and seconded by John Price to approve the 2014-2015 revised working budget. The motion carried with a vote of 5 to 0.

7. Comprehensive District Improvement Plan

Jimmy Brehm stated that this was approved in the December meeting and that this plan is the same with just a few updates. Jimmy Brehm gave a PowerPoint presentation regarding the 2015 updates for the CDIP plan for the district. A hard copy of the presentation is included with the permanent minutes.

A motion was made by Daryl Love and seconded by Doug Barnett to approve the Comprehensive District Improvement Plan (CDIP) updates and related assurances for 2015. The motion carried with a vote of 5 to 0.

7. Monthly Financial Report: Rodney Jackson

- Year to date period ending December 31, 2014 - Net revenue over expenses of \$111,084,056.92
- Total year to date expenses approximately 32.2%
- Budgeted expenses and all line item variances explained in comparison with previous years
- Financial position remains sound in relation to assets versus liabilities

A motion was made by Melissa Bacon and seconded by Daryl Love to accept the Monthly Treasurer's Report of Revenue/Expense reports as presented to the Board. The motion carried with a vote of 5 to 0.

L. Informational Items

1. Nutritional & Physical Activity Report/Wellness Recommendations

Myron Thompson shared this information at the planning meeting.

Melissa Bacon asked if we would receive feedback from the principals.

Myron Thompson stated a meeting took place right before the board meeting and there was a principal representative there and another meeting will take place with several principals to get their feedback.

2. Administrative Procedure Revision

Shelley Chatfield shared this information at the planning meeting and there were no questions at this time from the board.

3. Personnel Changes

No discussion

4. Biannual Construction Report

A written document was presented to the board and there were no questions.

5. Fayette County Public Schools Draft Budget for 2015-2016 School Year

Julane Mullins shared this information at the planning meeting.

John Price asked a question regarding the beginning and end fund balance and if they balanced.

Julane answered that she left the beginning balance the same and did not reduce it because the district is anticipating an increase in revenue.

John Price said that the decrease should be shown in the beginning balance and we need to be as realistic as possible.

M. Oral Communications

1. Public Comments - None

2. Board Requests – None

3. Other Business - None

a. Board

Discussion of Board Work - None

b. Staff -

O. Motion Making Agenda Part of the Official Board Minutes

A motion was made by Doug Barnett and seconded by Daryl Love to make the agenda dated January 26, 2015 which action has been taken at this meeting, a part of the minutes as if copied in the minutes verbatim. The motion carried with a vote of 5 to 0.

Closed Session

A motion was made by Doug Barnett and seconded by Melissa Bacon, to go into closed session at 9:04 p.m. to discuss proposed or pending litigation pursuant to KRS 61.810 (1)(c). The motion carried with a vote of 5 to 0.

Open Session

A motion was made by Amanda Ferguson and seconded by Doug Barnett to reconvene in open session at 9:45 p.m. The motion carried with a vote of 5 to 0.

Adjournment

A motion was made by Daryl Love and seconded by Amanda Ferguson to adjourn the meeting at 9:46 p.m. The motion carried with a vote of 5 to 0.

John Price, Chair

Marlene Helm, Acting Superintendent and Secretary to the Board