**G.C. BURKHEAD SITE BASED COUNCIL**

**MINUTES**

**December 9, 2014 2:45 P.M.**

The meeting was called to order by the chairperson, Melissa Case, with the following members present: Melissa Case, Angie Isaacs, Annmarie Lowe, Susie Sherrard, Laura Stover and Bill Wooldridge

Members Absent –none

APPROVAL OF AGENDA – Annmarie Lowe motioned to approve the agenda. Bill Wooldridge seconded. Motion carried by consensus.

APPROVAL OF MINUTES – Bill Wooldridge motioned to approve the minutes for September 9, 2014. Susie Sherrard seconded. Motion carried by consensus.

RECOGNITION OF VISITORS –Gary Milby.

Ms. Case shared with council members that the GCB Academic Team were named Whiz Kids Champions. Additionally, one student received honorable mention at Christmas in the Park Poster Contest.

By-law policy 1.02 was reviewed for its first reading. Committee discussed. Clarification on two sections is being sought by Mr. Wooldridge and Ms. Case

By-law policy 1.04 was reviewed for first reading. Committee discussed. This former by-law will be included in the SBDM policy and as an appendix of the bylaws as recommended by KASC.

By-law Policy 1.05 was tabled due to absence of secretary and time.

Ms. Case shared the implementation and impact checks that teachers completed for the committee to review and explained this along with student, parent and staff surveys and committee feedback helped develop the Comprehensive School Improvement Plan.

Ms. Case shared the Comprehensive School Improvement Plan. Susie Sherrard made motion to approve the 2014 CSIP and Angela Isaacs seconded. Motion carried by consensus.

Council members received the financial report for November 2014.

New Business: Mr. Milby said teachers may be able to get in the building as soon as May with full acquisition still schedule for July.

**ADJOURNMENT – There being no further business Bill Wooldridge motioned to adjourn the meeting.  Angie Isaacs seconded. Motion carried by consensus.**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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