

Gallatin County Board of Education Meeting
January 27, 2015 6:00 PM
Middle School Library

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Sonya Giles
Mr. Chad Murray
Mr. Dicky Wilson
Student Board Member Christian Miller

Absent Board Members:

Mr. Alex Tainsh

I. SWEARING IN OF RE-ELECTED BOARD MEMBER SONYA GILES BY BOARD ATTORNEY JIM CRAWFORD

II. CALL TO ORDER

II.A. Welcome

II.B. Roll Call

II.C. Approval of the Agenda

Order #2015-973 - Motion Passed: Approval of amending the agenda to move IV.A – Board Members and IV.B – Citizens and Delegations before VII. STUDENT LEARNING AND SUPPORT CONSENT ITEMS passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

II.D. Election of Board Chairperson

Order #2015-974 - Motion Failed: Motion was made by Sonya Giles to elect Alex Tainsh as Board Chairperson and seconded by Mr. Dicky Wilson. Motion failed due to 2-1 vote. Will be placed on the February meeting agenda.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	No
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

II.E. Election of Board Vice-Chairperson

Motion was made by Sonya Giles to elect Dickey Wilson as board vice-chair. Motion was not seconded. Will be placed on the February meeting agenda.

II.F. Election of Board Legislative Representative

- Mr. Huber stated the position didn't have to be filled. The board declined action on this matter.

II.G. Election of Board Treasurer

Order #2015-975 - Motion Passed: Finance Officer Kelley Gamble elected as Board Treasurer passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

II.H. Appointment of Board Secretary

Order #2015-976 - Motion Passed: Travis Huber chosen as Board Secretary passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

II.I. Approval of Board Attorney's Contract

- Mr. Crawford stated there is a debate whether his contract should state a breakdown of his specific duties and expectations. He feels it's almost impossible to predict these ahead of time. He currently provides a detailed bill that the board approves monthly. The \$100 per hour is inclusive of travel time. Mr. Murray stated perhaps there needs to be a limit as to who can consult with the board attorney. Mr. Huber stated he feels this should be in the contract. He said also that the contract should state we pay travel time only and not mileage as the state auditor has pointed out. Mr. Huber stated personnel should ask before consulting Mr. Crawford.

Order #2015-977 - Motion Passed: The contract was approved subject to specified changes as discussed. Passed with a motion by Mr. Dicky Wilson and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

II.J. Approval of the 2015 Board of Education Meeting Calendar

Order #2015-978 - Motion Passed: Two business meetings per month, Tuesday beginning at 6 pm in the Middle School library passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

III. BOARD MEMBER RECOGNITION

- Board members were recognized by Mr. Huber in the form of presenting each of them a plaque for their service. He stated the board members work hard prior to the meetings reviewing documents, answering phone calls from concerned constituents in the community, etc. Several students and staff gave gifts to the board members.

IV. COMMUNICATIONS (No Board Action)

IV.A. Written Communications

IV.B. Superintendent's Report

- Mr. Huber discussed the board member vacancy. The position was supposed to close on January 20th. The KDE representative extended the deadline 10 days. At least two people had to apply to begin the interview process. We hope to have the seat filled by the 2nd meeting in February. There will be an election in November to fill the remaining three years of the term.

- Our high school students can use a service to submit their transcripts online to universities. They are actively taking advantage of this service.
- High School Academic Team was undefeated this year. Mr. Huber sent a letter home congratulating each student. They came in 2nd in District Competition.
- The Middle School Team took 2nd place in District Competition and will continue to Regional Competition.
- The High School Girls' Basketball team is participating in the All A tournament.
- Kelley Gamble has been hired as our Finance Officer. He retired from Kenton County Schools. He has already made significant improvements in our Finance Department.
- Wildcat Academy - We are still waiting on items from Architect Ron Murrell. Progress is being made. Sub-contractors that Endeavor Construction used have not been paid. This will not be placed on the agenda until a resolution is reached. There are still a few items on the punch list that aren't complete. The main issue is a switch/cabinet in the press box and confusion surrounding same.
- Board meeting videos will be on the website for 2 years due to data storage. They will be archived. The board agreed with 2 years of videos on the website.

V. STUDENT LEARNING SERVICES

V.A. Superintendent Fine Art Award Winners

V.B. Student Presentation

V.B.1. High School Students

V.B.1.a. Recognition of Peer Tutors, Layup 4 Lauren Challenge Volunteers, Academic Teams and Girls' Basketball Team

- Mr. Dailey discussed Peer Tutoring. The sophomore class officers came up with this idea. One teacher stays one day per week to supervise. Student Taylor Roland shared the importance of this program and stated this has helped her realize how much she loves teaching and helping her fellow students. She shared statistics of the programs. 14 peer tutors, 8 teachers and 81 students have participated. Mr. Huber presented certificates to the students.
- Layup for Lauren Challenge students raised \$3,610 for this endeavor. Alex Johnston discussed this program. She stated the students were studying the nervous system in Mrs. Clinkenbeard's class and wanted to participate in collecting funds for Lauren's cause. Over 40 community representatives and hundreds of students participated. All proceeds went to the Cure Starts Now Foundation.

V.C. Staff/School Reports

V.C.1. HS Principal's Report, SBDM Agenda/Minutes, MAP Scores - Mr. Jon Jones

V.C.2. LE Principal's Report, SBDM Agenda/Minutes, MAP Scores - Mr. Joe Wright

V.C.3. UE Principal's Report, SBDM Agenda/Minutes, MAP Scores - Mrs. Shonda Dunn

V.C.4. MS Principal's Report, SBDM Agenda/Minutes, MAP Scores - Mr. Curt Bieger

V.C.5. Enrollment/Attendance Report - Mrs. Roxann Booth

V.C.6. Nutrition and Physical Activity Report Card - Ms. Martha Sebring

Order #2015-979 - Motion Passed: Approval of Nutrition and Physical Activity Report Card passed with a motion by Mrs. Sonya Giles and a second by Mr. Chad Murray.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

V.D. Approval of Lower Elementary CSIP

Order #2015-980 - Motion Passed: Approval of LE CSIP passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI. STUDENT SUPPORT SERVICES

VI.A. Finance

VI.A.1. Review and Approval of 2015-2016 Draft Budget - Kelley Gamble

- Kelley Gamble discussed the draft budget. In the general fund overall local tax revenues increased 4.1 percent. There is a projected growth increase of 2.3 percent. We anticipate \$75k more in utilities revenue than is budgeted. We are looking at a SEEK increase of approx. \$195k for next year. We have started receiving Medicaid reimbursements. Overall budget receipts have went up about 4 percent. Salary increases of 2 percent are included in this budget for both certified and classified employees. We are looking at a salary difference of \$32k from this year to next due to retirements. Benefit costs are a different matter. Total salary and benefit costs are \$8.8 million. \$75k is budgeted for the I-Lead Academy. There are plans to buy a bus financed with KISTA. We are still looking at next year's expenditures being a half million more than the revenues. We typically spend approx. \$600,000 to \$700,000 less than we budget. This has been the trend for the past few years. We have three nickels going into the building fund. The construction fund at the Wildcat Academy has a balance of approx. \$200k left in the account. There are costs in food service that aren't covered by the revenues. There could be an issue down the road if the trend of decline in amount of lunches being served continues. Gamble stated you want to ideally be at ten percent contingency.
- Mr. Huber recommended the board approve putting together a budget committee to look into where \$500k can be cut from the current budget. Mr. Murray stated he would like to look at line items in the budget. Mr. Huber stated he would have a draft salary schedule at the next board meeting. Mr. Huber stated Mr. Gamble is looking at other accounting procedures and processes as well; such as allocating maintenance costs to the building instead of maintenance department.
- Mr. Crawford suggested appointing a board member to the budget committee at tonight's meeting.
- The board discussed forming a budget committee consisting of a board member, community representation, staff representation with a board member appointed at a later meeting. Will be discussed at the February meeting.

Order #2015-981 - Motion Failed: Forming a budget committee failed with a motion by Mrs. Sonya Giles and a second by Mr. Chad Murray.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	No

VI.A.2. Discussion of State Auditor's Report

- Mr. Murray addressed this issue and asked board members if they believed the auditor's report wasn't wrong. Mrs. Giles stated she believed there was no wrongdoing. Mr. Wilson said he felt the \$23,000 should have been spent on students and that the suggested changes the auditor's mentioned are already in place. Mr. Wilson asked Mr. Murray why he was bringing it up.
- Mr. Murray stated Mr. Gamble said he could do the same job that two people were doing for approx. \$40k per year. He said we have taken a million dollars from our children because we've paid almost a million dollars for two people for these positions for the past 10 years. He listed loss by students due to this issue. He discussed staff reductions, supply reductions, no raises given for years except to

a few, contract days were cut, etc. He said everything in the audit was discussed with the board prior to the findings in the audit.

- Mr. Huber stated the audit report did not point out "wrongdoing." He stated the decision to employ two people in finance was created two superintendents ago. He said he felt early on that the position was overstaffed. He said Mr. Gamble will try the position for two months and we will re-evaluate. Mr. Huber said of the six recommendations made by the state auditor's office, three of the six have been fixed. Mr. Huber stated it is clear that the monies were not spent to the best use of students. He stated the two people did work and earn the monies as approved by the board.
- Christian Miller said he attended a seminar in Louisville where he learned you have to look back at what's been done in order to move forward. He said he felt like the previous budget was approved without board members fully understanding the budget.
- Mr. Huber stated he feels a need to establish goals regarding the budget.
- Mr. Murray asked the board members to forego their mileage and per diem.

VI.B. Policy

VI.B.1. Second Reading of 03.125 and 03.225 - Expense Reimbursement

Order #2015-982 - Motion Passed: Second Reading of 03.125 and 03.225 passed with a motion by Mrs. Sonya Giles and a second by Mr. Chad Murray.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.B.2. Approval of Waiver of Policy 08.113 - Graduation Requirements for Student 1951225059

Order #2015-983 - Motion Passed: Approval of Waiver of Policy 08.113 - Graduation Requirements for Student 1951225059 passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.B.3. Discussion of Lunch Charge Policy

- Martha Sebring shared what other districts are doing.
- Mr. Huber stated we currently send letters home reminding parents of the charges. Mrs. Sebring is mailing letters home and every Friday Mr. Spahn sends an email regarding balances. Mr. Huber stated he is not in favor of alternative meals as it costs us twice.
- Mr. Murray said he's not interested in taking anything from kids. Mr. Huber said we might consider working with the county attorney's office in sending letters.
- Mrs. Giles said she would like time to review this.
- Tabled until next month.

VI.C. Facilities

VI.C.1. Approval of School Facilities Construction Commission KETS Offer of Assistance - \$13,282.00

VI.C.2. Approval of School Facilities Construction Commission Offer of Assistance - \$11,806.00

Order #2015-984 - Motion Passed: Approval of both offers passed with a motion by Mr. Chad Murray and a second by Mr. Dicky Wilson.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.C.3. Discussion of Bus Garage Construction and Location

- Mr. Wilson discussed possibility of \$10-11 per square foot for pole barn type building not inclusive of pit and flooring.
- Mr. Huber stated we will have funds left over from the Wildcat Academy construction that could be used for the bus garage. Mr. Huber stated KDE has recommended a two bay facility for maintenance and a third bay for offices, etc. They recommend a 5100 square foot building. KDE suggests budgeting \$200 per square foot inclusive of tools, wiring. It puts us at about \$1 million for the facility. Mr. Huber said he feels we have plenty of space here for the facility.
- Mr. Murray asked Mr. Wilson about previous discussion/conversation regarding the bus garage facility being built by the county and discussion with Judge Executive Ken McFarland. He said the magistrates knew nothing about the discussion. Mr. Wilson said there was a casual conversation between himself and Mr. McFarland and did not commit the fiscal court to anything.
- Mr. Wilson said he only gave information and didn't propose anything. Mr. Wilson said he only brought it to the board out in the open based upon casual conversation and nothing could be or had been done without the fiscal courts approval.
- Mr. Huber said KDE has sent a couple of drawings for the bus garage. He asked if the board would like to move forward.
- Bus garage facility will be discussed at the next meeting.

VI.D. Personnel

VI.D.1. Approval of Job Description for Athletic Director

Order #2015-985 - Motion Passed: Approval of Job Description for Athletic Director passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.D.2. Approval of Director of Finance 2014-2015 Salary Schedule

Order #2015-986 - Motion Passed: Approval of Director of Finance Salary at hourly rate of \$44.01 not to exceed 40 hrs per week passed with a motion by Mrs. Sonya Giles and a second by Mr. Dicky Wilson.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.D.3. Approval of Waiver to 20 Consecutive Day Rule Regarding Pay Scale for Substitute Teacher Sharon Baker due to Medical Issue

Order #2015-987 - Motion Passed: Approval of Waiver to 20 Consecutive Day Rule Regarding Pay Scale for Substitute Teacher Sharon Baker due to Medical Issue passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.E. Discussion of 2015-2016 School Calendar Options .

- Mrs. Booth discussed the calendar options. No committee was formed for discussion. All three calendars have us starting school later in August. The drafts can be combined, scrapped or a new draft originated. Further work will be done on the calendar for approval at a later date.

VI.F. Approval of Out of District Applications

Order #2015-988 - Motion Passed: Approval of Out of District Applications passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.G. Approval of Out of District Board Member Travel - KSBA Winter Conference - February 2015

Order #2015-989 - Motion Passed: Approval of Out of District Board Member Travel - KSBA Winter Conference - February 2015 passed with a motion by Mrs. Sonya Giles and a second by Mr. Dicky Wilson.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VI.H. Approval of Board Member Out of District Travel - KIDS First Advocacy Day, Frankfort, KY - February 12, 2015

Order #2015-990 - Motion Passed: Approval of Board Member Out of District Travel - KIDS First Advocacy Day, Frankfort, KY - February 12, 2015 passed with a motion by Mrs. Sonya Giles and a second by Mr. Dicky Wilson.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

A. Board Members

- Mr. Murray - mentioned emails between himself and Mr. Tainsh. He stated Mr. Tainsh shared emails with three other people in the community. He expressed concern with open records and confidentiality. Discussion will follow at a future board meeting.
- Mr. Murray stated we have a vice chairman who sits on the board that is employed by the county and quoted regulations concerning same. Mr. Crawford stated more information is needed before he could reply regarding the employment. Mr. Wilson stated he drives the Senior Citizen bus part time and that it is a paid position.

B. Citizens & Delegations

- Mr. Zimmer asked if we had not had the audit would we have seen a change in the finance department. Mr. Huber responded yes. He stated in his interview he asked questions about the financial consultant and that it was on his radar. He said questions were already being asked and that he wouldn't have allowed it to continue.
- Mr. Murray stated without him pushing the audit the same people that had been in power would have likely stayed in power.
- Mr. Huber stated the actual financial director position wouldn't have changed until her contract expired.

- Mrs. Sebring stated that as a supervisor her staff were some of the least paid people. She said she had approached Pam and Connie several times about giving her employees raises and they refused. She said she was infuriated when she learned how the finance director and consultant were being paid and the duties shared.
- Karen Holbrook stated she appreciates the audit being done. She said most teachers and parents expressed appreciation of the audit. She said it wasn't the finance director's fault that she didn't have the credentials to do the job. She stated we need to work together and give our kids a good example.
- Mr. Zimmer asked about language in the board application regarding being related to an employee. Mr. Crawford stated neither the board nor he had obligation or authority to be involved in this matter.
- Nikki Smithson asked about having a candidate for the position in place due to vacant board seat and not having two applicants within the time period. She asked why we are continuing for another 10-15 days. Mr. Huber stated this is the control of KDE and the commissioner's office. Mr. Crawford said he can't answer that. Mr. Huber said he only wants the board seat filled.
- Almedia Hendren said she was told by John Thompson, KDE, that he extended the process by 7 days.
- David Jones addressed the group and thanked the board members for their service and for listening to the citizens. He asked the board to view the video from tonight and learn to work together. He stated the board must learn to work together and please focus on moving ahead and stop the bickering.
- Carrie Epperson echoed David Jones words. She asked the board members think about the kids and not so much about the money.
- Mrs. Hendren asked how much waste we have. Mrs. Sebring responded a lot due to the new regulations in the cafeteria.
- Darlene Lewis asked about the district not being closed for the basketball tournament. Discussion followed regarding closing school that day. Mr. Huber stated they will excuse absences of students. He said he felt it was an imposition on lower grade students to cancel school. He didn't make the decision in isolation but discussed same with other superintendents and the athletic director.

VII. STUDENT LEARNING & SUPPORT CONSENT ITEMS

Order #2015-991 - Motion Passed: Approval of Consent Agenda passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

VII.A. Approve Minutes of the December 22, 2014 Gallatin County Board of Education Meeting

VII.B. Monthly Financial Report

VII.C. Approve Activity Fund Report

VII.C.1. Approve Activity Fund Bills

VII.D. Authorize Payment of Bills

VII.D.1. Approval of the Attached Bills for the Month of January. \$419,338.22

VII.D.2. Approval of Superintendent's Travel Reimbursement for the Month of January - \$406.08 for Mileage

VII.E. Consider Bids & Award Contracts

VII.F. Acknowledge Notification of Personnel Actions

VII.F.1. Resignations

- VII.F.1.a. Stephanie Smith - FMD Instructional Aide
- VII.F.1.b. Jon Jones - Athletic Director
- VII.F.1.c. Dave McCoy - Asst. Football Coach
- VII.F.2. Hirings
- VII.F.2.a. Jessica Blevins - Title I Aid
- VII.F.2.b. Kelley Gamble - Interim Finance Officer/Treasurer
- VII.F.2.c. Brandon Brockman - Specials Team Leader
- VII.F.2.d. Katie Ramsey - Kindergarten Team Leader
- VII.G. Approve Requests
- VII.G.1. Approval to Accept Donation from Rob and Jackie Scott for Agriculture Construction Class - Cortney Scott
- VII.G.2. Approval to Accept Donation to Agriculture Construction Class from Alpha Delta Pi Sorority at Murray State University - Cortney Scott
- VII.G.3. Approval to Accept Donation to Junior Class for Prom Expenses - Missy Clinkenbeard
- VII.G.4. Approval to Receive T-Shirts from All-American T-Shirts for the HS Football Team - Tim Browning
- VII.G.5. Approval to Accept Paula Nye Memorial Grant from Kentucky Bicycle Commission - Joanne Mitchell
- VII.G.6. Approval of Maternity Leave - Angie Jones
- VII.G.7. Approval of Brenda Alexander as Van Driver
- VII.G.8. Facilities Use Requests
- VII.G.8.a. Gallatin County Youth Sports - Middle School Gym - Feb 1 - March 31, 2015 - Sundays from 1 - 7 pm - Jim Williamson
- VII.G.8.b. Relay for Life - High School Auditorium and Lobby - Springtime of Hope Pageant - May 9, 2014 - 7 am - 5 pm and possible set up the night before from 6-8 pm - Yolanda Gould
- VII.G.8.c. Community Sweethearts Pageant - High School Auditorium and Lobby - February 14, 2015 - 8 am - 5 pm and possible set up the night before from 6-8 pm - Yolanda Gould and Kerry Tackett
- VII.G.8.d. Kentucky Bluebellies - High School Auditorium - February 7, 2015 - 7-9 pm - Chloe Roberts
- VII.G.8.e. Lower Elementary Gym - Wednesday, 7-9 pm until the end of March - Jason Alexander
- VII.G.9. Fund Raising Requests
- VII.G.9.a. LE PTSO - Kiss the Pig - Feb 2-17, 2015 - Tracy Cayton
- VII.G.9.b. LE PTSO - Little Lambs Cookie Dough Sales - Feb 16-March 13, 2015 - Tracy Cayton
- VII.G.9.c. FFA - Greenhouse Sales - April-May, 2015 - Shelby Blevins
- VII.G.9.d. FFA - Sale Bud Vases and Single Roses - February 13, 2015 - Shelby Blevins
- VII.G.9.e. High School Football - Donation Request Letters - January 28, 2015 - Tim Browning
- VII.G.9.f. High School Media Center - Coke Rewards - Ongoing throughout the year - Angie Lewis
- VII.G.9.g. Girls Basketball Team - T-shirt Sales - 1-27 to 2-15, 2015 - Holly Roberts Howell

VIII. ADJOURN

Order #2015-992 - Motion Passed: Adjournment passed with a motion by Mr. Chad Murray and a second by Mrs. Sonya Giles.

Mrs. Sonya Giles	Yes
Mr. Chad Murray	Yes
Mr. Alex Tainsh	Absent
Mr. Dicky Wilson	Yes

Chairperson

Superintendent

Not official minutes until approved at the next board of education meeting