**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, December 15, 2014**

**Spencer County High School Media Center**

**Board Members Present at 6:35 p.m.**

Ms. Jeanie Stevens, Board Chair

Ms. Sandy Clevenger, Vice Chair

Ms. Janet Bonham

Ms. Debbie Herndon

**Board Members Absent at 6:35 p.m.**

Ms. Ange McKinney (arrived at 6:39 p.m.)

**Others Present:**

Superintendent Adams, Chuck Abell, Vicki Goodlett, Curt Haun, Todd Russell, Mark Thomas, Sue Daniel, Jim Oliver, Kevin Dockery, Stacy Hieb, Pete Clevenger, Michele Barlow and others.

**ORDER # 101**

**CALL TO ORDER**

The meeting was called to order at 6:35 p.m. by Ms. Jeanie Stevens, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

The Statement of Board Mission was read and visitors were welcomed by Ms. Jeanie Stevens.

**Ms. Angie McKinney arrived at 6:39 p.m.**

**ORDER # 102**

**REVIEW AND ADOPTION OF AGENDA**

A motion was made by Ms. Janet Bonham and seconded by Debbie Herndon to approve the amended agenda adding “SPGES” under Action with Discussion as Item 9G.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**RECOGNITIONS**

Superintendent Adams recognized Ms. Jeanie Stevens with the Going the Distance Award and also recognized her service as an outgoing Board Member with the Service to Education plaque.

**CITIZENS AND DELEGATIONS**

Mr. Kevin Dockery asked the Board to revisit and consider an Athletic Trainer for the District.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Report – Spencer County Preschool**

Ms. Sue Daniel directed the Preschool Choir in two Christmas songs. Afterwards, Mr. Todd Russell and Ms. Sue Daniel gave the Preschool Update with focus on Screening Data, Staff, Improvements, and Full Day Classroom Highlights.

**Academic Spotlight: Spencer County Elementary**

Mr. Mark Thomas and students presented their brochure and plans for teacher recruitment.

**Superintendent’s Report**

Mr. Adams reported on: McAllister Survey; Staffing Allocations (TES Concern); BOE Christmas Dinner; and Calendar Committee.

**ACTION WITH DISCUSSION**

**ORDER # 103**

**APPROVAL OF BOARD MINUTES**

A motion was made my Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the November 24, 2014 Regular Monthly Meeting Minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 104**

**2014-2015 COMPREHENSIVE DISTRICT IMPROVEMENT PLAN**

Mr. Chuck Abell reviewed and answered questions pertaining to the 2014-2015 CDIP. A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the 2014-2015 CDIP as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 105**

**0.5 ECE READING SPECIALIST AT SPENCER COUNTY HIGH SCHOOL**

This position is to be created based on the need to help our ECE students in the area of reading/writing/literacy at the high school. Current data (assessment scores, progress monitoring, reading intervention programs) has shown that our ECE students are struggling the most academically in the area of reading and writing. The ECE Reading Specialist will document teaching and student progress, activities, and outcomes along with developing lesson plans, modeling the necessary skills to perform assignments, and providing feedback to students, parents, and administration.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to approve the 0.5 position for ECE Reading Specialist.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 106**

**BUS GARAGE FIBER LINE INSTALLATION**

The bus garage has been accessing the web through a router. The router is no longer operational and, therefore, we need to find a solution. Extreme Networks can install a fiber line for $5,463.04 which can come from contingency.

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the fiber drop for $5,463.04 as needed for the hot-spot location at the bus garage.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 107**

**LG FIBER AGREEMENT**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the LG Fiber Agreement under the small purchase provision and contingent on revisions by legal counsel.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 108**

**REVISION OF BOARD POLICY 04.32 BIDDING**

In a follow up of discussion with our legal counsel concerning contracts, it is requested that the Board approve a revision to Policy 04.32, Bidding to change the wording from “shall” to “may” as stated in KRS 160.380, section (7).

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to approve the revision to Board Policy 04.32 Bidding as recommended by legal counsel.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 109**

**SUPERINTENDENT PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM (SPGES)**

A motion was made Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the SPGES for 2014-2015 and beyond.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 110**

**ACTION BY CONSENT**

A motion was made by Ms. Janet Bonham and Ms. Sandy Clevenger to approve the Action by Consent Items as presented below.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

* Orders of the Treasurer Reports
* School Financial Reports (Monthly)
* District Financial Report
* Invoices for Approval - N/A
* Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Taylorsville Elementary** **Spencer County Middle School**

Angela Jones, Cafeteria Worker (7 hour) Kathy Hahn, Cafeteria Worker (7 hour)

**Spencer County High School** **Other**

Anna Harley, Custodian (4 hour per day) Sarah Hill, Substitute Bus Driver

 Selina Estrada, Student Worker

**Resignations**

Lola Sipes, Bus Monitor, Eff 11/21/14

Lianne Lewis, Social Studies, Teacher – MS, eff. 1/5/2015

 **Retirements**

 Sue Walls, Bus Monitor, eff 1/1/15

* Field Trips
	+ SCHS KUNA March 15-March 17, 2015
	+ SCHS Band January 23 – January 25, 2015
	+ SCHS Choir February 4 – February 6, 2015
	+ SCHS HOSA March 12 – March 14, 2015
	+ SCMS Basketball January 23-24, 2015
	+ SCMS Choir February 4-5, 2015
* Fundraisers

Spencer County High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GROUP** | **Adults or Students** | **FUNDRAISER** | **DATE** | **PURPOSE** |
| Boys Soccer | Adults | Kroger Cards | School Year | Tournament FeesField and Jersey Equip |
| Choir | Students | Thirty One | School Year | Choir Trip in the spring |
| Choir | Students | Spirit Wear | December | Choir Trip in the spring |
| Archery | Students | Spirit Cups | January | Archery Equipment & Fees |
| Library Media | Adults | Coffee HouseBefore school | February | Books and equipment |
| Baseball | Students | Spirit Wear  | School Year | Baseball equipment |
| Baseball | Adults | Field Banners | Jan, Feb, March | Spring Break Trip and Equipment |
| Baseball | Adults and Students | Chili Supper/Auc. | March 7 | Spring Break Trip and Equipment |
| Wrestling | Student | Apparel | January – June | Tournaments and Program |
| Swim | Adults | Concessions @FAC, Shelbyville | January 3 and February 1 | Entry Fees and banquet |
| Student council | Students | Winter Dance | January 24 | Student Council activities |
| Student council | Students | Basketball Tourn | March 7 | Brain Cancer Charity |
| HOSA | Students | Tumblers, Phone Chargers, Sunglasses | Jan – Feb | Conference Registrations;Hotel – and official dress/jacket |
| HOSA | Students | Valentine StuffedAnimals | Valentines Week | Conference Registrations;Hotel – and official dress/jacket |
| National Honor Society | Students | Pennies for Patients | January 12-16 | Charity – Leukemia  |

Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCMS Choir | Students | Bags | Jan-Feb 2015 | Transportation to Kings Island Choir Trip |

* Fee Requests

|  |  |  |
| --- | --- | --- |
| SCMS Archery | $20.00 | Archery Tournament and Transportation  |
| SCMS GT District | $10.00 | Buses for Finance Park – Downtown Louisville |
| SCMS Choir | $35.00 | Registration and T-shirt for All State |
| SCHS Choir | $175.00 | KMEA All State Fee (Hotel, Music, and Registration) |

* Surplus Items

GT: Dell Computer Monitor, Computer Keyboard, and Dell Computer

* Non Resident Contracts – N/A
* Annual Vendors
	+ Ink Productions
	+ Fisher Transportation

**COMMUNICATIONS**

**Board Member**

* Ms. Jeanie Stevens suggested to the Board to consider having KSBA do a session to learn more about the roles of a school board.
* Ms. Sandy Clevenger shared information gathered from KSBA Conference. It is recommended that the Board have a ‘treasurer’ as well as a ‘secretary’.

**SCEA Update**

* Update by Ms. Stacy Hieb.

**WRITTEN COMMUNICATION**

* No items were discussed under written communication on the following items.
	+ Direct Deposit (ACH) Agreement with The Peoples Bank
	+ WHAS Grant 2014-2015
	+ Local Field Trips
	+ Health Office Visits – November 2014
	+ Attendance Report – Not Available
	+ Bus Maintenance Report
	+ Building Inspections
	+ SBDM Minutes
	+ Donations

**DIALOGUE AND FUTURE AGENDA TOPICS**

Ms. Sandy Clevenger asked that Athletic Trainer be put on the January agenda.

**ORDER # 111**

**MOTION TO MAKE AGENDAS PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to make the agenda dated December 15, 2014 part of the official board minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 112**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Ange McKinney and seconded by Ms. Janet Bonham to adjourn the meeting at 7:49 p.m.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

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Board Chair

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Mr. Chuck Adams, Superintendent/Secretary