

**Lincoln Elementary
SBDM Meeting Minutes
Wednesday, December 17, 2014**

Members Present: Mr. Duty, Ms. Tucker, Mrs. Chenot, Ms. Litzler, and Mrs. Fromeyer.

Members Not Present: Mrs. Stuempel

Guests: Ms. Levy, Mr. Schwartz, and Mr. Wolf

Opening Business:

Agenda:

*Addition to the agenda – Worker's Comp for Volunteers and Safety of the Playground under New Business

Mrs. Tucker made a motion to accept the agenda for today's meeting, and Mrs. Fromeyer seconded the motion.

Minutes:

The minutes from November were reviewed. Headphones have come in and document cameras will be purchased for all teachers that do not currently have them. Ms. Chenot motioned to accept the November minutes. Mrs. Litzler seconded the motion.

Good News Report:

The following items were shared at this meeting:

- Stars of the Month went to McDonalds on December 16.
- Students of the Month went to Buona Vita on December 12.
- MAP testing – there are only 30 students who have not completed MAP testing.
- AR Incentive is on January 12.
- Math Facts T-shirts have been ordered and will be delivered after the break.
- Author Books are being worked on and will be part of LES Literacy Night.
- TPGES – administrators are working through the mini-observations, and mid-year reviews are coming up after break.

Public Comment:

No Public Comment

Planning

There were no committee reports.

Budget:

The current SBDM budget is **\$13,163.88**. There is nothing pending at this point. The document cameras will be purchased. It was discussed that there are approximately only 12 people that need document cameras. Mrs. Litzler made a motion to purchase

document cameras for all remaining teachers that need them. Mrs. Tucker seconded that motion.

New Business:

- A. Program Review – Mr. Bishop, working with Mr. Schwartz, has created a more efficient way to submit evidence. Mr. Schwartz briefly explained to the council the system that will be put into place.
- B. Student Achievement Report – at next meeting it will be discussed who is at grade level and who is not on grade level in regards to the winter MAP tests.
- C. Assessing Student Achievement - KPREP practice assessment was discussed. The next round of assessment is coming up on January 27-29.
- D. CSIP – The council discussed the goals of the current CSIP: Reading, Math, the Implementation of the Writing Plan, Increasing Stakeholder Involvement, Program Review Implementation, and Continuously Improving Instructional Practices.
- E. Needs Assessment – The Needs Assessment was reviewed. Mr. Duty and Mrs. Dragan took all the Needs Assessments that were turned from each grade level and combined those into one Needs Assessment. The “Needs” in the areas of Staffing, PD, Instructional Materials, Technology, and Facilities were discussed.
- F. Worker’s Compensation – Mr. Duty discussed that a gentleman from Crawford’s Insurance will be here on January 7 during our early release meeting.
- G. Playground Safety – Mrs. Chenot brought up that the trees have come down, something needs to be done to the dumpsters that are right next to Preschool, and there is still a big hole on the playground. It was also discussed that the mulch needs replaced.
- H. Fundraiser Approval – Fundraisers for the Wrestling Club were approved. The club will be selling cookie dough, winter hats, and pizza/sub cards.

On-going Learning:

- 1. ATM meetings – January 21, 22, and 23
- 2. RTI begins again on January 15.

Adjournment:

A motion to adjourn was made by Ms. Tucker and seconded by Mrs. Fromeyer.

Next Meeting: Wednesday, January 28th @ 4 pm in the LES Media Center.