

REQUEST FOR RENTAL/USE OF FACILITIES APPLICATION

Kentucky Bluebellies
NAME OF REQUESTING ORGANIZATION

High School Auditorium
AREA OF THE FACILITY

Chloe B. Roberts
PERSON WHO WILL BE PRESENT AND
SUPERVISING THE ACTIVITY

Saturday, February 7, 2015
DATE(S) THE FACILITY IS REQUIRED
FROM 7:00 A.M. (P.M.) TO 9:00 A.M. (P.M.)
PLEASE CIRCLE A.M. OR P.M.

THE REQUEST AREA(S) OF THE FACILITY WILL BE USED FOR THE FOLLOWING ACTIVITIES:

New CD Release celebration

Is the organization planning to conduct sales on school premises? Yes

SCHOOL EQUIPMENT TO BE USED:

Sound and Lighting

APPROXIMATE #OF PERSONS: 75-100

☒ I request waiver of the rental fee.

☒ I request waiver of the charge for custodian.

Fee Schedule

The organization agrees to pay the applicable fee(s) for the use of District facilities

	# of Employees Required	# of Hours	Hourly Rate (Overtime at 1.5 times)	Total
Custodians				
Food Service Empl				
Other				

Facility/Equipment Fee \$ _____
Insurance Cost \$ _____

Personnel Cost \$ _____
Total Cost \$ _____

I have read the Rules and Regulations for Community Use of School Facilities and agree on behalf of the requesting organization to assume personal responsibility for the proper use of the above named areas of the facility.

Chloe B. Roberts
SIGNATURE OF PERSON MAKING
REQUEST ON BEHALF OF THE
ORGANIZATION

2895 Hwy 1992
Address
Warrick, KY 41095

Jan. 15, 2015
DATE

Home 859-814-3345 Cell 502-645-3289
TELEPHONE

In the event school is closed due to weather conditions, all scheduled activities, with the exception of dinner meetings, will be cancelled and opportunity to reschedule or refund rental fee(s) will be made.

AREA BELOW FOR OFFICIAL USE ONLY

MARTHA SEBRING for Café Requests

DATE

JON JONES/LINDA EDMONDSON for Gym Requests

DATE

Keith Howard
KEITH HOWARD for Auditorium Requests (High School)

1-16-15
DATE

PRINCIPAL

APPROVED

DISAPPROVED

DATE

SUPERINTENDENT

APPROVED

DISAPPROVED

DATE

BOARD CHAIRPERSON

Board Meeting Date