

Purchasing Plan  
Date 12-15-14

SAMPLE FORM  
FORM 1

COVER PAGE

School Name Cassidy Elementary School

School Number 032 District Number 165

Grades K-5 Enrollment 698

Adoption Cycle 20 14 - 15

Content Area(s) English Language Arts (ELA)  
\_\_\_\_\_  
\_\_\_\_\_

Names and titles of persons responsible for the development of the plan:

Rhonda Fister, Principal

Susan Hart, Asst. Principal

Jill Myers, K Grade Level Chair

Katherine Gross, 1<sup>st</sup> Grade Level Chair

Amanda Meneghetti, 2<sup>nd</sup> Grade Level Chair

Diane Wheatley, 3<sup>rd</sup> Grade Level Chair

Kristi Miller, 4<sup>th</sup> Grade Level Chair

Candece Jeter, 5<sup>th</sup> Grade Level Chair  
\_\_\_\_\_  
\_\_\_\_\_

## Pearson\_RS2013\_Addtl Resources\_Cassidy Elementary\_K5\_v3.0

## School Information:

Cassidy Elementary School

School District Name

1125 Tates Creek Rd

Address

Lexington, KY 40502

City State ZIP

Phone Number

Purchase Summary		
Description	Amount Free	Amount Charged
Reading Street 2013 Grade K	\$6,549.61	\$709.41
Reading Street 2013 Grade 1	\$8,733.04	\$1,215.94
Reading Street 2013 Grade 2	\$4,757.29	\$829.91
Reading Street 2013 Grade 3	\$6,340.23	\$2,829.88
Reading Street 2013 Grade 4	\$8.47	\$7,161.67
Reading Street 2013 Grade 5	\$7,283.86	\$7,578.70
My Sidewalks on Reading Street 2011 - Grade 1	\$898.20	\$0.00
My Sidewalks on Reading Street 2011 - Grade 2	\$1,077.84	\$0.00
My Sidewalks on Reading Street 2011 - Grade 3	\$1,077.84	\$0.00
My Sidewalks on Reading Street 2011 - Grade 4	\$1,077.84	\$0.00
My Sidewalks on Reading Street 2011 - Grade 5	\$1,077.84	\$0.00
Subtotal	\$38,882.06	\$20,325.51
Shipping & Handling		\$1,219.53
Total		\$21,545.04

\* Prices effective through Sept. 30, 2015.

\*\* Prices do not include applicable taxes.

\*\*\*\* Titles are subject to change without notice.

## To Order:

Curriculum Customer Service

Email: [k12customerservice@pearson.com](mailto:k12customerservice@pearson.com)

Phone: 1-800-848-9500

Fax: 1-877-260-2530

Online at OASIS: <http://k12oasis.pearson.com>

ufissma\_S000000160 12/09/2014

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
<b>Reading Street 2013 Grade K</b>							
<b>Reading Street 2013 Grade K</b>							
1	Reader's & Writer's Notebook	9780328476794	9.97	1	0	\$9.97	\$0.00
2	"RDG13 CCSS Teacher's Edition Package, Grade K"	9780328735662	510.47	0	1	0.00	510.47
3	"Little Book Grade Level Package, Grade K"	9780328466696	96.47	5	0	482.35	0.00
4	Student Reader Bookshelf Collection Grade K	9780328467266	949.47	3	0	2,848.41	0.00
5	Listen to Me Readers Bookshelf Collection Grade K	9780328467280	949.47	3	0	2,848.41	0.00
6	Retelling Cards Grade K	9780328476817	106.97	0	1	0.00	106.97
7	Picture Word Cards Grade K	9780328147007	91.97	0	1	0.00	91.97
8	RTI (Response to Intervention) Kit Grades K/2	9780328477081	360.47	1	0	360.47	0.00
<b>Subtotal</b>						<b>\$6,549.61</b>	<b>\$709.41</b>

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
<b>Reading Street 2013 Grade 1</b>							
<b>Reading Street 2013 Grade 1</b>							
1	"RGD13 Student Edition Package w/Digital, Grade 1"	9780328734986	158.97	25	0	\$3,974.25	\$0.00
2	"RDG13 Teacher's Edition Package, Grade 1"	9780328735679	510.47	0	1	0.00	510.47
3	"Reader's & Writer's Notebook, Grade 1"	9780328476671	9.97	1	0	9.97	0.00
4	Leveled Reader On-Level Bookshelf Collection Grade 1	9780328466559	791.47	3	0	2,374.41	0.00
5	Leveled Reader Below-Level Bookshelf Collection Grade 1	9780328466344	791.47	3	0	2,374.41	0.00

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
6	Retelling Cards Grade 1	9780328476824	\$106.97	0	1	0.00	106.97
<b>Reading Street 2013 Grade 1- Upgrade Package</b>							
1	HENRY AND MUDGE AND THE BIG SLEEPOVER (PAPERBACK) COPYRIGHT 2006 ALADDIN	9780689834516	3.99	0	150	\$0.00	\$598.50
<b>Subtotal</b>						<b>\$8,733.04</b>	<b>\$1,215.94</b>

## Reading Street 2013 Grade 2

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
Reading Street 2013 Grade 2							
Reading Street 2013 Grade 2							
1	READING 2013 COMMON CORE TEACHERS EDITION PACKAGE GRADE 2	9780328735686	510.47	0	1	\$0.00	\$510.47
2	READING 2011 READERS AND WRITERS NOTEBOOK GRADE 2	9780328476701	8.47	1	0	8.47	0.00
3	Leveled Reader On-Level Bookshelf Collection Grade 2	9780328466566	791.47	3	0	2,374.41	0.00
4	Leveled Reader Below-Level Bookshelf Collection Grade 2	9780328466351	791.47	3	0	2,374.41	0.00
5	Envision It! Pictured Vocabulary Cards Grade 2.2	9780328477128	212.47	0	1	0.00	212.47
6	Retelling Cards Grade 2	9780328476831	106.97	0	1	0.00	106.97
Subtotal						\$4,757.29	\$829.91

## Reading Street 2013 Grade 3

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
Reading Street 2013 Grade 3							
Reading Street 2013 Grade 3							
1	"CCSS Teacher's Edition Package, Grade 3"	9780328735693	510.47	0	1	\$0.00	\$510.47
2	"Reader's & Writer's Notebook, Grade 3"	9780328476718	8.47	1	0	8.47	0.00
3	Leveled Reader On-Level Bookshelf Collection Grade 3	9780328466573	791.47	4	0	3,165.88	0.00



	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
4	Leveled Reader Below-Level Bookshelf Collection Grade 3	9780328466368	\$791.47	4	0	3,165.88	0.00
5	Leveled Reader Superkit Grade 3	9780328467143	1,999.97	0	1	0.00	1,999.97
6	Envision It! Pictured Vocabulary Cards Grade 3	9780328477135	212.47	0	1	0.00	212.47
7	Retelling Cards Grade 3	9780328476848	106.97	0	1	0.00	106.97
<b>Subtotal</b>						\$6,340.23	\$2,829.88

## Reading Street 2013 Grade 4

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
Reading Street 2013 Grade 4							
Reading Street 2013 Grade 4							
1	"RDG13 CCSS Teacher's Edition Package, Grade 4"	9780328735709	510.47	0	1	\$0.00	\$510.47
2	"Reader's & Writer's Notebook, Grade 4"	9780328476732	8.47	1	0	8.47	0.00
3	Leveled Reader On-Level Bookshelf Collection Grade 4	9780328466580	791.47	0	4	0.00	3,165.88
4	Leveled Reader Below-Level Bookshelf Collection Grade 4	9780328466375	791.47	0	4	0.00	3,165.88
5	Envision It! Pictured Vocabulary Cards Grade 4	9780328477142	212.47	0	1	0.00	212.47
6	Retelling Cards Grade 4	9780328476855	106.97	0	1	0.00	106.97
Subtotal						\$8.47	\$7,161.67

## Reading Street 2013 Grade 5

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
Reading Street 2013 Grade 5							
Reading Street 2013 Grade 5							
1	"Student Edition Package w/Digital, Grade 5"	9780328735020	66.97	85	0	\$5,692.45	\$0.00
2	"CCSS Teacher's Edition Package, Grade 5"	9780328735716	510.47	0	1	0.00	510.47

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
3	"Reader's & Writer's Notebook, Grade 5"	9780328476756	\$8.47	1	0	8.47	0.00
4	Leveled Reader On-Level Bookshelf Collection Grade 5	9780328466597	791.47	2	2	1,582.94	1,582.94
5	Leveled Reader Below-Level Bookshelf Collection Grade 5	9780328466382	791.47	0	4	0.00	3,165.88
6	Leveled Reader Superkit Grade 5	9780328467167	1,999.97	0	1	0.00	1,999.97
7	Envision It! Pictured Vocabulary Cards Grade 5	9780328477159	212.47	0	1	0.00	212.47
8	Retelling Cards Grade 5	9780328476862	106.97	0	1	0.00	106.97
Subtotal						\$7,283.86	\$7,578.70

## My Sidewalks on Reading Street 2011 - Grade 1

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
My Sidewalks on Reading Street 2011 - Grade 1							
Student Reader							
1	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 1.1	9780328452699	14.97	12	0	\$179.64	\$0.00
2	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 1.2	9780328452705	14.97	12	0	179.64	0.00
3	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 1.3	9780328452712	14.97	12	0	179.64	0.00
4	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 1.4	9780328452729	14.97	12	0	179.64	0.00
5	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 1.5	9780328452736	14.97	12	0	179.64	0.00
Subtotal						\$898.20	\$0.00

## My Sidewalks on Reading Street 2011 - Grade 2

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
My Sidewalks on Reading Street 2011 - Grade 2							
Student Readers							
1	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.1	9780328452743	14.97	12	0	\$179.64	\$0.00

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
2	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.2	9780328452750	\$14.97	12	0	179.64	0.00
3	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.3	9780328452767	14.97	12	0	179.64	0.00
4	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.4	9780328452774	14.97	12	0	179.64	0.00
5	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.5	9780328452781	14.97	12	0	179.64	0.00
6	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 2.6	9780328452798	14.97	12	0	179.64	0.00
Subtotal						\$1,077.84	\$0.00

### My Sidewalks on Reading Street 2011 - Grade 3

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
My Sidewalks on Reading Street 2011 - Grade 3							
Student Reader							
1	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.1	9780328452804	14.97	12	0	\$179.64	\$0.00
2	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.2	9780328452811	14.97	12	0	179.64	0.00
3	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.3	9780328452828	14.97	12	0	179.64	0.00
4	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.4	9780328452835	14.97	12	0	179.64	0.00
5	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.5	9780328452842	14.97	12	0	179.64	0.00
6	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 3.6	9780328452859	14.97	12	0	179.64	0.00
Subtotal						\$1,077.84	\$0.00

### My Sidewalks on Reading Street 2011 - Grade 4

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
My Sidewalks on Reading Street 2011 - Grade 4							
Student Reader							
1	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.1	9780328452866	14.97	12	0	\$179.64	\$0.00



	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
2	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.2	9780328452873	\$14.97	12	0	179.64	0.00
3	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.3	9780328452880	14.97	12	0	179.64	0.00
4	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.4	9780328452897	14.97	12	0	179.64	0.00
5	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.5	9780328452903	14.97	12	0	179.64	0.00
6	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 4.6	9780328452910	14.97	12	0	179.64	0.00
Subtotal						\$1,077.84	\$0.00

## My Sidewalks on Reading Street 2011 - Grade 5

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
My Sidewalks on Reading Street 2011 - Grade 5							
Student Reader							
1	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.1	9780328452927	14.97	12	0	\$179.64	\$0.00
2	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.2	9780328452934	14.97	12	0	179.64	0.00
3	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.3	9780328452941	14.97	12	0	179.64	0.00
4	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.4	9780328452958	14.97	12	0	179.64	0.00
5	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.5	9780328452965	14.97	12	0	179.64	0.00
6	READING 2011 SIDEWALKS READING INTERVENTION STUDENT READER 5.6	9780328452972	14.97	12	0	179.64	0.00
Subtotal						\$1,077.84	\$0.00
Purchase Subtotal						\$38,882.06	\$20,325.51
Shipping & Handling							\$1,219.53
Totals						\$38,882.06	\$21,545.04

**Proposal Grand Total: \$21,545.04**

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: <http://k12oasis.pearson.com>  
For OASIS assistance: 1-800-850-9124

- \* Prices effective through Sept. 30, 2015.
- \*\* Prices do not include applicable taxes.
- \*\*\* Titles are subject to change without notice.

**Note: This is a cost proposal. It is not a formal contract.**



**Ordering Information:**

**Schools:** Simply enclose your official purchase order, authorized signature, and title.

**Teachers:** We can bill your school if you provide an approved P.O.

**Individuals:** Please enclose check, money order, or credit card information.

**Shipping Charges:**

All orders are billed approximately 10% shipping & handling.

Orders under \$100 may be billed more.

International and overseas shipping and handling are slightly higher.

**Special handling** is additional on all orders.

All prices are in U.S. dollars, guaranteed until Sept. 30, 2015. Please call for current prices.

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

<b>Ship To:</b>	<b>Bill To:</b>
<p style="text-align: center;">Please Print</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">NAME</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">E-MAIL ADDRESS</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">INSTITUTION</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">1125 Tates Creek Rd</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">ADDRESS</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Lexington KY, 40502</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">CITY STATE ZIP</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">- -</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">PHONE # BEST TIME TO CALL</div>	<div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">NAME</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Cassidy Elementary School</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">E-MAIL ADDRESS</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">INSTITUTION</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">1125 Tates Creek Rd</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">ADDRESS</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Lexington KY, 40502</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">CITY STATE ZIP</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">- -</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">PHONE # BEST TIME TO CALL</div>
<p><input type="checkbox"/> <b>Pre-Paid Order</b></p> <p><input type="checkbox"/> Check <input type="checkbox"/> Money Order Enclosed</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">PURCHASE ORDER NO.</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">AUTHORIZED SIGNATURE TITLE</div>	<p><input type="checkbox"/> <b>Credit Card Order:</b></p> <p><input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">CARD NO. EXP. DATE</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">SIGNATURE</div>

Pearson Customer Support  
P.O. Box 6820  
Chandler, AZ 85246  
Email: [k12customerservice@pearson.com](mailto:k12customerservice@pearson.com)  
Phone: 1-800-848-9500 or Fax 1-877-260-2530  
Monday-Friday, 8am - 5pm EST; 8am - 6pm DST  
Order OASIS: <http://k12oasis.pearson.com>

For additional information regarding product go to:  
<http://www.pearsonschool.com>

PEARSON

ALWAYS LEARNING

Purchasing Plan  
Date 12-15-14

SAMPLE FORM  
FORM 2

School Name Cassidy School Number 032

### DETAILED PURCHASE PLAN FOR TEXTBOOKS

One completed form for each vendor or use a copy of the purchase order

Vendor Pearson: Reading Street  
Curriculum Customer Service  
K12customerservice@pearson.com  
1-800-848-9500

Textbook	*ISBN	Unit Cost	Quantity	Total Cost
* See attached itemized list *				
Subtotal				
** Estimated Freight				
Total Cost				

\* **International Standard Book Number (ISBN)** – In books, the ISBN is found on the backside of the title page. It is extremely important to use this number when ordering; otherwise mistakes could occur with your order.

\*\* **State bid prices do not include shipping costs.** A good estimate of freight is 10%.

Purchasing Plan  
Date 12-15-14

SAMPLE FORM  
Form 3

School Name Cassidy School Number 032

**DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS**  
One completed form for each vendor or use a copy of the purchase order

Vendor Pearson: Reading Street  
Curriculum Customer Service  
K12customerservice@pearson.com  
1-800-848-9500

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
* see attached itemized list *				
Subtotal				
** Estimated Freight				
Total Cost				

\* **Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

\*\* State bid prices do not include shipping costs. A good estimate of freight is 10%.



Purchasing Plan

Date 12-15-14

Form 4

School Name Cassidy School Number 032

### BUDGET SUMMARY

Revenue:

Current State Allocation \$20,808

Carry-over funds \_\_\_\_\_  
(becomes carry-over on July 1)

Total State Monies \$20,808

Projected Cost for:	Categories
Textbooks	\$20,808
Instructional Materials	
Rebinding & Replacement	
<b>TOTAL EXPENDITURES</b>	

Projected carry-over funds \_\_\_\_\_

Purchasing Plan  
Date 12-15-14

Form 5

School Name Cassidy School Number 032

### STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20\_\_ - \_\_ adoption cycle.

School Council Members' Signatures:

Allie Duff

[Signature]

Wesley M. Downing

\_\_\_\_\_

Judith Sagers

\_\_\_\_\_

Allie O'Donnell

\_\_\_\_\_

Rhonda Fister

School Council Chair

12-15-14

Date

The cost of this plan is within the appropriation for this school.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date

In the absence of a school council, \_\_\_\_\_ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20\_\_ - \_\_\_\_ adoption cycle. The cost of this plan is within the appropriation for this school.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Secretary

\_\_\_\_\_  
Date