



HENDERSON COUNTY HIGH SCHOOL
CAREER AND TECHNICAL EDUCATION DEPARTMENT

01/9/2015

To Whom It May Concern:

It is time again for the Kentucky State HOSA: Future Health Professionals Leadership Conference. This conference allows our HOSA students to gain leadership skills and showcase their talents and knowledge. As always, the conference will be held in Louisville, KY at the Crowne Plaza Hotel. The students will be leaving on Thursday, March 12, 2015 at 12:00 pm from HCHS and return on Saturday, March 14, 2015 around 2:00 pm.

Overnight accommodations have been made at the Crowne Plaza Hotel for Thursday and Friday nights. The majority of the events will be held at the Crowne Plaza. However, some of the events that students will be participating in will be held at alternate sites. These sites have not yet been announced, but are usually at local health care facilities or educational institutions. The students are required by HOSA to use the provided transportation to the alternate sites. This situation will only affect a few students.

This year thirty students have elected to participate in one or more of the HOSA competitive events.

Thank you for considering our overnight school trip. The HOSA students at HCHS look forward to participating in the HOSA State Leadership Conference every year.

Sincerely,

Lori Fulkerson, RN

Health Science Coordinator
Henderson County High School

Mr. Brian Bailey

Principal, CTE Department
Henderson County High School

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WWW.HCHS.HENDERSON.K12.KY.US/CTE/INDEX.HTM

EQUAL EDUCATIONAL AND EMPLOYMENT INSTITUTION

HENDERSON COUNTY SCHOOLS

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

- ☒ Sponsor/Coach Name DeFerraro Cell number (502) 298-5335
- ☒ Date of trip 1/23 & 1/24 expected departure time 6:00 PM return time 9:00 PM
- ☒ Adequate Supervision (meets ratio criteria)
* Please List Names of Chaperones*
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ☒ Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary
- ☒ Other specific needs:
[Signature]
Signature of Person submitting form
- [Signature]
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

HCHS Choir Trip Request

Kentucky Male Chorus Day January 23-24, 2015

Description

The UK Male Chorus Day takes place on the campus of the University of Kentucky in the School of Music and in the Singletary Center for the Arts. The participants spend one full day in combined rehearsals on advanced high school choral repertoire designed for the male singer. Part of the training includes workshops by the vocal faculty members at UK, tailored to the unique challenges of the developing male voice. On Saturday afternoon, the students from Kentucky, Tennessee, and Indiana will present a mass performance with approximately 200 performers, followed by concerts by the UK Men's Choir and the male a cappella group, the acoUstikats.

Chaperones

Teachers: John DeFerraro, Rhiannon White

Parents: Micki Shelton, Heather Alexander, Joy Carrier

List of Students

HCHS Students:

Demitri Newton-Beck, Tyler Alexander, Courtney Green, Kaleb Hilton, Robert Skaggs, Trae Purdy, Devin Diamond, Brock Dorsey, Jackson MacConnell, Tristan Denton

NMS Students:

Caleb Duncan, Skyler Lanham, Harrison Jenkins, Kape Metker

Itinerary

Friday, January 23, 2015

6:00pm Central Depart HCHS, check in to hotel room

Saturday, January 24, 2015 (Eastern time)

9:00-12:00pm	Rehearsals with Dr. Jefferson Johnson, University of Kentucky
12:00-1:00pm	Lunch (at local restaurants)
1:00-4:00pm	Rehearsals with Dr. Jefferson Johnson, University of Kentucky
4:30pm	MCD Chorus Performance
5:30pm	Depart for HCHS (with a dinner stop in Elizabethtown)
9:00-9:30pm	Estimated return time (Central time)



Trip ID#:

Henderson County Schools

Transportation Request for Extracurricular Trips

Requested by:	John DeFerraro					
Date Submitted:	8/5/14	School:	HCHS			
Group:	HCHS Choirs + NMS					
Funding Source for Trip Cost:	HCHS Choral Activity					
Destination:	University of Kentucky					
Purpose of Trip:	Male Chorus Day Honor Choir					
Date(s) of Trip:	January 23 rd + 24 th , 2015					
	Departure Time (CST)	Arrival Time (CST)				
To the Event:	6:00 AM <input checked="" type="radio"/> PM	9:30	AM <input checked="" type="radio"/> PM			
On Return Trip:	4 4:30 AM <input checked="" type="radio"/> PM	9:00	AM <input checked="" type="radio"/> PM			
Street:	405 Rose Street					
City, ST:	Lexington KY	ZIP	40506			
Number of Students	14	Number of Adults	5			
Total:	19					
Number of Vehicle(s) Required:	Bus	1	SUV	0	Car	0
	Will you require a handicap-accessible bus?				Yes	<input checked="" type="radio"/> No
Does the driver need to remain with group during the event?					<input checked="" type="radio"/> Yes	No
Emergency Contact Number of Sponsor:		(502) 298 - 5335				
Additional Requirements:		N/A				
Medical Needs:		N/A				
Employee Signature:						

Office Use	ORG:		PROJ:	
	Principal Approval:			
	Date of Approval:			