

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, December 18, 2014**

The Ludlow Independent Board of Education met at the Ludlow High School Library, 515 Elm Street, Ludlow, KY 41016 at 7:00 PM, on December 18, 2014, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Ms. Kymberly King
Ms. Cindy Powell

Absent Board Members:

Mr. William McMillen

1. Call to Order

1.1. Call to Order by Mr. McMillen

Rationale:

Board Vice President, Ms. Hayden, called the meeting to order.

Discussion:

Others Present at Meeting: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, Board Secretary & CCR Coordinator; Mr. Rick Smith, Director of Special Education; Mr. Jason Steffen, Elementary Principal; Mr. Travis Caudill, High School Principal; and Ms. Patricia Scheyer, River City News.

1.2. Pledge of Allegiance by Ms. Powell

Rationale:

Ms. Cindy Powell led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #41 - Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed each of the monthly reports.

3.2. Personnel

Rationale:

These items were presented for information.

3.3. Monthly Activities

Rationale:

These items were presented for information.

3.4. Spotlight Items

Rationale:

These items were presented for information.

The Class of 2015 Retreat was held on December 4th at the Boone County campus of Gateway Community & Technical College. All seniors attended and participated in valuable activities that helped in their planning for life after high school. Administrators, teachers, college reps, alumni, and various organizations collaborated on the variety of presentations.

See the Senior Retreat Photo Gallery: <http://www.ludlow.kyschools.us/DistrictGallery.aspx>

This item was presented for information.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Discussion:

Mr. Borchers reviewed each item on the Consent Agenda.

Order #42 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the November Regular Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

4.3. Fundraising Request

Rationale:

It was recommended that the board approve the Fundraising Request.

4.4. Substitute Teachers

Rationale:

It was recommended that the board approve adding the substitute teachers to the district list.

Ms. Sheilah Bashford
Mr. Jacob Boehne
Ms. Ashley Moore

4.5. Field Trip Destination Request

Rationale:

It was recommended that the board approve adding Duke Energy “Envision Center” to the approved Field Trip Destination list.

5. Discussion and Action Agenda

5.1. School Facilities and Construction Commission Offer of Assistance

Rationale:

The district has received its official FY 2015 KETS offer of assistance in the area of technology. An offer in the amount of \$6,908.00 has been made and if accepted by the board of education, will have to be equally matched with general fund dollars. These funds have been set aside in the general fund budget. Funds in this program are intended to move Ludlow Independent School District forward in all aspects of technology, while this funding source is not enough on its own, it will improve our financial standing in this department.

It was recommended that the board approve the 2015 KETS Offer of Assistance from the School Facilities and Construction Commission and authorize the transfer of general fund matching dollars to the Fund 2 KETS project.

Order #43 - Motion Passed: Approval of the 2015 KETS Offer of Assistance from the School Facilities and Construction Commission and authorization of the transfer of general fund matching dollars to the Fund 2 KETS Project passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.2. Delivery Targets

Rationale:

Mr. Mike Borchers explained the district's Annual Measurable Objective (AMO) and Delivery Targets set by the state.

This item was presented for discussion.

5.3. Comprehensive School Improvement Plans

Rationale:

Mr. Travis Caudill explained the high school's Comprehensive School Improvement Plan (CSIP), detailing how Ludlow High School will reach its delivery targets.

Mr. Jason Steffen discussed the elementary's CSIP, explaining how Mary A. Goetz Elementary will reach its delivery targets.

Discussion:

Mr. Caudill and Mr. Steffen each presented their school's improvement plans and explained the process taken to develop the plan.

5.4. Comprehensive District Improvement Plans

Rationale:

Ms. Jenny McMillen reviewed the Comprehensive District Improvement Plan (CDIP) and how it will impact the district's mission and ability to reach its delivery targets.

It was recommended that the board approve the Comprehensive District Improvement Plan.

Discussion:

Ms. McMillen discussed highlights of the district improvement plan. Mr. Chapman asked to learn more about the Student Success Skills program that will be used for grades 6-9.

Order #44 - Motion Passed: Approval of the Comprehensive District Improvement Plan passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Yes

5.5. MEP Project Change Order #4

Rationale:

It was recommended that the board approve the MEP Change Order #4.

Discussion:

Note: Ms. Powell had to leave the meeting

Order #45 - Motion Passed: Approval of the MEP Change Order #4 passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Absent

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

No items presented.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Executive Session

Rationale:

Pursuant to KRS 156.557 (6) (c), it is recommended that the board retire to Executive Session to evaluate the superintendent.

Order #46 - Motion Passed: Pursuant to KRS 156.557 (6) (c), approval to retire to Executive Session at 9:01 PM to discuss the evaluation of the Superintendent passed with a motion by Ms. Kymberly King and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Absent

8. Reopen Meeting

Rationale:

It was recommended that the board reopen the board meeting.

Order #47 - Motion Passed: Approval to reopen the Board Meeting at 9:11 PM passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Absent

9. Adjourn

Rationale:

It was recommended that the board adjourn the meeting.

Order #48 - Motion Passed: Approval to adjourn the meeting at 9:12 PM passed with a motion by Mr. Stephen Chapman and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Absent
Ms. Cindy Powell	Absent

PRESIDENT

SECRETARY