**Bus Driver and Monitor Job Description Project**

During the December NKCES Board of Directors meeting a request was made for the Executive Director to collect the district job descriptions for the positions of “Bus Driver” and “Bus Monitor” for the purpose of conducting an analysis and presenting a sample job description for both positions that reflect the ideal aspects for the positions. Eleven (11) school districts submitted current approved job descriptions to be analyzed.

The following items were also collected and reviewed related to the transportation of students in the Commonwealth of Kentucky. A summary of Kentucky Revised Statutes is included at the conclusion of this overview. In addition, 702 KAR 5:080 regarding Bus drivers' qualifications, responsibilities, and training was reviewed.

Lastly, it was noted during the discussion in December a concern regarding physical examinations required and obtained for individuals operating school buses. During the analysis of the Kentucky Revised Statues, Kentucky Administrative Regulations and the Kentucky Department of Education’s School Transportation web page the following was observed:

ALL KENTUCKY SCHOOL BUS DRIVERS PHYSICALS OBTAINED **ON OR AFTER MAY 21, 2014** MUST BE SIGNED BY AN INDIVIDAUL LISTED ON THE [NATIONAL REGISTRY OF CERTIFIED MEDICAL EXAMINERS](https://nationalregistry.fmcsa.dot.gov/NRPublicUI/home.seam).

Bus Drivers now must obtain physical examinations from an individual listed on the National Registry of Certified Medical Examiners. An analysis of individuals on this registry reveals 331 certified medical examiners within a 50-mile radius of our region.

Applicable Transportation [Kentucky School Laws](http://education.ky.gov/districts/legal/Pages/Kentucky-School-Laws.aspx)

[KRS 156.152](http://www.lrc.ky.gov/Statutes/statute.aspx?id=3142)

* Price Contract Agreement for Purchase of School Buses
* [KRS 156.153](http://www.lrc.ky.gov/Statutes/statute.aspx?id=42410) Definitions of "school bus" Based on KY Specifications
* [KRS 156.154](http://www.lrc.ky.gov/Statutes/statute.aspx?id=3144) Price Contract Agreements and Purchase Conditions
* [KRS 156.160](http://www.lrc.ky.gov/Statutes/statute.aspx?id=40139) KBE Required to Promulgate Regulations for Pupil Transport to and from School
* [KRS 157.370](http://www.lrc.ky.gov/Statutes/statute.aspx?id=3320) Formula for Costs of Transportation Reimbursement
* [KRS 158.110](http://www.lrc.ky.gov/Statutes/statute.aspx?id=3441) Board to Provide Transportation for Pupils
* [KRS 158.115](http://www.lrc.ky.gov/Statutes/statute.aspx?id=3442) Supplementation of School Bus Transportation to County out of General Funds
* [KRS 189.370](http://www.lrc.ky.gov/Statutes/statute.aspx?id=6379) Passing stopped school or church bus prohibited
* [KRS 189.375](http://www.lrc.ky.gov/Statutes/statute.aspx?id=6380) School or church bus signaling device - Use - Stopping regulated
* [KRS 189.540](http://www.lrc.ky.gov/Statutes/statute.aspx?id=6411) Regulations for school buses -- Operator required to have CDL with S endorsement
* [KRS 281A.175](http://www.lrc.ky.gov/Statutes/statute.aspx?id=41821) Requirements for school bus endorsement
* [KRS 281A.205](http://www.lrc.ky.gov/Statutes/statute.aspx?id=14481) Operation of school bus while using cellular telephone prohibited -- Exceptions

[KRS 281.605](http://www.lrc.ky.gov/Statutes/statute.aspx?id=14344) Exemption of motor vehicles used for certain purposes