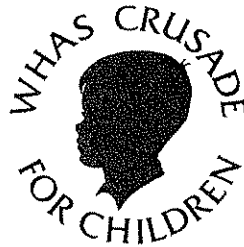


WHAS CRUSADE FOR CHILDREN



Grant Preparation Instructions

- Return one (1) original copy with all attachments and financial data. The remaining four copies should include the application pages only, pages 5-9 (plus attached detail).
- The only time a second application should be completed is to differentiate a capital project from a program project.
- Please do not put applications in binders, spiral bindings or folders. Due to the volume of applications, these are removed before the panel considers your grant.
- Please make sure all signature lines contain the signature of the duly appointed representative for your agency and the president of your board of directors. Applications from school systems must contain original signatures of the superintendent and school board president.
- Please make sure all required attachments appear with the original application. The application you submit will be final. Applications cannot be perfected upon appeal.
- The WHAS Crusade for Children forms contained herein must be used. Please do not create your own form and make sure the finished form is identical to the original.

WHAS CRUSADE FOR CHILDREN

DEADLINE – JANUARY 16, 2014

THIS APPLICATION MUST BE RETURNED TO THE CRUSADE OFFICE
ON OR BEFORE 4:00pm (ET) FRIDAY, JANUARY 16, 2014

POSTMARKS ARE NOT ACCEPTABLE.

The person(s) responsible for preparing this application should carefully read all of the attached rules.

Full responsibility for the allocation of Crusade funds rests with the members of the WHAS Crusade for Children Advisory Panel. The members are:

Dr. Greg Earwood
Baptist Seminary of Kentucky, Lexington

Fr. Joe Graffis
St. Edward Catholic Church, Jeffersontown

Dr. Tom Mobley
Nelson Christian Church, Bardstown

Rabbi Gaylia R. Rooks
The Temple, Louisville

Dr. John Slider
Breckenridge Chapel, Free Methodist, Louisville

Rabbi Stanley Miles
Temple Shalom, Louisville

Father Tony Smith
Holy Spirit Catholic Church, Louisville

Dr. Charles Burton
Second Baptist Church, Taylorsville

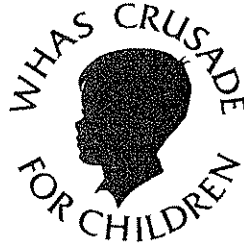
Dr. Kevin Smith
Highview Baptist Church, Louisville

Rev. Conrad Moorner
Northside Church of Christ, Jeffersonville

Rev. Sally McClain
Retired - Edenside Christian Church, Louisville

Rev. Clay Calloway
West Louisville Ministries Coalition

WHAS CRUSADE FOR CHILDREN



CRUSADE GRANT RULES

Grant Year - The grant year is from September 1, 2015 to August 31, 2016. Grants will be made only for programs or projects that can be completed in that time frame. Grants cannot carry over from one year to the next unless there are extraordinary circumstances.

Grant Scope

- Grants will be made only to programs implemented by non-profit agencies and organizations whose primary function is the treatment or education of children with special needs 18 and under. Grants will not be made to individuals or for the benefit of a single child.
- Grants are made for specific purposes and programs. Agencies must request approval to change the purpose of the grant. Any savings realized are to be returned to the Crusade for Children.
- Grants will not be made for projects that are of a research nature or are purely custodial in character.
- No grants will be made for programs the Advisory Panel deems to be directed at parents.
- Direct services to children with special needs, which may be mental, physical, medical and/or emotional are emphasized.

Geographical Consideration - Crusade grants must be spent entirely for children in Kentucky and Indiana. No part of a grant may be sent to a national headquarters with which a local agency may be affiliated. Whenever possible, grants to Kentucky agencies are made from contributions given by the people of Kentucky and Indiana contributions are allocated to agencies in Indiana.

Repeat Grants - Being awarded a Crusade grant one year does not guarantee the agency will receive further grants. Applications are studied individually and will be considered along with all other applications each year.

Public Accountability - The Advisory Panel insists that the public be kept informed about how contributions are used. When funds are used for building projects, purchase of vehicles or installation of equipment, the Advisory Panel requires that an appropriate marker be placed to identify them as gifts from the Crusade. (These markers are not paid for by Crusade grant funds.) The Panel also expects agencies receiving Crusade grants to credit the WHAS Crusade for Children in any publicity about those projects. If the funds are used to purchase equipment, vehicles or construction, please send a photo of the equipment, vehicle or construction along with a close up shot of how it is marked as being provided by the Crusade.

WHAS CRUSADE FOR CHILDREN

Vehicles - When buying a vehicle, the Crusade will not pay for insurance, license and transfer of title or any other expense connected with buying a vehicle.

Insurance - Equipment, buildings and vehicles purchased in whole or in part with Crusade funds MUST BE FULLY INSURED.

Buildings - Applications for building projects must include cost estimates based on an actual bid from an architect or contractor. Agencies receiving Crusade grants for remodeling or construction of a building must require the general contractor to post a performance bond as well as a bond covering payment to all subcontractors.

Grant Payments - When a grant is made, the money involved is retained by the WHAS Crusade for Children until its terms have been met by the applying agency. An AGENCY REIMBURSEMENT FORM must be accompanied by related vendor invoices. Agencies must pay all bills and then request reimbursement from the Crusade.

Salaries - Grants for salaries will be distributed no less than monthly. AGENCY REIMBURSEMENT FORMS must be filed with each reimbursement payment. The Crusade requires:

1. Accurate time sheets with hours worked and rate-of-pay or
2. Payroll registers/statements containing each person's name, payroll employee number, rate of pay and hours worked

The Crusade does not pay benefits or employer payroll taxes.

Grant Priority - Each year, more money is requested by agencies than is available. Therefore, the Advisory Panel will use these priorities to determine grant allocations.

1. Priority will be given to agencies serving children in Kentucky and Indiana counties where residents support the Crusade.
2. Second priority is given to agencies serving children in areas from which the Crusade receives no support.

The WHAS Crusade for Children does not pay for the following items:

- Administrative costs for an agency
- PR or public awareness campaigns
- Benefits or any portion of employee benefits
- Extended warranties for equipment of any type
- Taxes (the Crusade only funds tax exempt agencies who should not pay taxes)
- Shipping or freight expenses
- Travel expenses/Lodging
- Employee continuing education/training
- Installation
- Postage

Audit Requirements - These requirements must be met as outlined in the signature pages of the grant.

WHAS CRUSADE FOR CHILDREN

PART ONE

Summary Sheet Form

A. ORGANIZATION EIN/FEDERAL ID NUMBER: 61-6001316

B. LEGAL NAME OF ORGANIZATION

Jefferson County Public School

DBA (if applicable): Visually Impaired Program

C. ADDRESS: 502 Wood Road

CITY: Louisville

STATE: KY

COUNTY: Jefferson

ZIP: 40222

D. PHONE: (502) 485-3290

FAX: (502) 485-8986

ORGANIZATION WEBSITE: www.jefferson.k12.ky.us

E. TAX EXEMPTION STATUS

☐ 501(c)(3)

☒ Other than 501(c)(3). Please specify: Public School District

F. CONTACT INFORMATION:

Name of CEO or Executive Director: Dr. Donna Hargens

Phone: (502) 485-3251

Email: donna.hargens@jefferson.kyschools.us

Application Contact & Title (if not the CEO or Executive Director):

Name: Becky Crump

Title: Director of Resource Development

Phone: (502) 485-3290

Email: becky.crump@jefferson.kyschools.us

G. THIS APPLICATION IS FOR A GRANT OF \$ 31,405.90

**H. HOW MANY CHILDREN WITH SPECIAL NEEDS WILL THIS GRANT
SERVE IN THIS GRANT YEAR, IF AWARDED?**

KENTUCKY: 200

INDIANA:

Grant Request Information**I. WHAT PROCESS DOES YOUR AGENCY USE IN DECIDING WHAT TO REQUEST? (i.e., peer or supervisory review, priority by classroom or department, etc.)**

A peer review was conducted by the JCPS Vision Specialist and four Teachers of the Blind or Visually Impaired. The group researches ideas, methods of instruction, and supported research to develop a prioritized list of educational materials and equipment that will make the most impact for our students.

J. PURPOSE: Summarize in 100 words or less the purpose for which this money is requested. (Additional detail should be attached to page 9 of application.)

With technological advances our students will now be provided with the ability to access information in much the same way their sighted peers do. For students with multiple disabilities, the tablets offers special features that actively enhances their visual functioning skills, provides immediate auditory and visual feedback, and engages them in navigation of their surroundings in the community. The low vision aids and devices provide access to print media which help visually impaired students achieve success in common core curriculum and transition to post secondary education/employment or adult day facilities.

K. BUDGET:

TOTAL AMOUNT REQUESTED: \$ 31,405.90

ITEMIZE REQUEST LIST AND COST IN AGENCY PRIORITY:

| | | |
|----|------------------|--------------|
| 1. | Educational Aids | \$ 29,956.40 |
| 2. | Low Vision Aids | \$ 1,449.50 |
| 3. | | \$ |
| 4. | | \$ |
| 5. | | \$ |
| 6. | | \$ |
| 7. | | \$ |
| 8. | | \$ |

(Attach a detailed list with page 9 if requesting multiple items)

WHAS CRUSADE FOR CHILDREN

Organization Information

L. LIST THE KEY SERVICES YOUR AGENCY PROVIDES FOR CHILDREN AND AGES OF YOUR PRIMARY CLIENTS.

- | | | | |
|----|---|------|------|
| 1. | Instruction & Program Development Visually Impaired | Ages | 3-21 |
| 2. | Safe and Independent Travel Visually Impaired | Ages | 3-21 |
| 3. | | Ages | |
| 4. | | Ages | |

M. LIST THE HOME COUNTIES OF CHILDREN YOU SERVE (If more than 10 counties, include in expanded detail section)

- | | | | |
|----|-----------|-----|--|
| 1. | Jefferson | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

N. SOURCES OF INCOME: Complete the table below for the agency as a whole, based on most recently completed fiscal year.

| Percentage | | Funding Source |
|------------|---|---|
| 0.002 | % | WHAS Crusade for Children |
| 99.998 | % | Government grants (federal, state, local) |
| 0 | % | Foundations |
| 0 | % | Business |
| 0 | % | Events (include event sponsorships) |
| 0 | % | Individual contributions |
| 0 | % | Fees/earned income/tuition |
| 0 | % | Workplace giving campaigns |
| 0 | % | Other (Please specify:) |
| 100 | % | TOTAL (must equal 100%) |

WHAS CRUSADE FOR CHILDREN

Complete all sections

| | |
|---|--|
| Total special education budget: | \$ 131,667,747.00 |
| Percentage of special education budget requested from the WHAS Crusade for Children: | .002 % |
| Total number of special education staff: (all positions) | 1,970 |
| Number of schools? | 161 |
| Percentage of special education budget derived from grants: | 18 % |
| <p>If the Crusade does not fully fund this project, will you proceed with the project?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> | <p>If yes, explain:</p> <p>Items requested through the WHAS Crusade are prioritized and implemented to the extent funded.</p> |
| <p>What are your fundraising plans for the Crusade in your community?</p> <p>If you choose "other", please explain:</p> <p>Employee fundraising campaigns and events per site include cash and check giving, as well as, payroll deductions and student collections.</p> | <p><input checked="" type="checkbox"/> Payroll deduction</p> <p><input checked="" type="checkbox"/> Special events</p> <p><input type="checkbox"/> Corporate solicitation</p> <p><input checked="" type="checkbox"/> Other</p> |
| <p>If you receive a Crusade grant, how do you plan to make your community aware of this and its impact on your agency?</p> | <p>Explain:</p> <p>We will place an article /picture in the JCPS Monday Memo. All JCPS employees have access to the Monday Memo.</p> <p>The JCPS Board will accept the Crusade Grant at an official Board meeting.</p> |

PART TWO

EXPANDED DETAIL:

This section allows you to expand on your request. Attach additional pages to this page to further explain your grant request, *numbering your responses*.

1. Describe how your request meets the Crusade's mission: *To help children overcome physical, mental, emotional and medical challenges.*
2. In this application, you described in 100 words or less what your project entails. Now, attach expanded details of the project.
3. Attach a detailed list of every item you are requesting in the same priority you listed on page 6. Include quotes for all equipment requests.
4. Attach details of how you plan to measure the success or outcome of this grant.
5. If you received a Crusade grant last year, briefly describe the success of this grant. Explain outcomes and how they were measured. Please share specific examples of the impact this grant had on children who have special needs.

WHAS CRUSADE FOR CHILDREN

SIGNATURE PAGES

All applicants for a WHAS Crusade grant must read and sign each of the following. Failure to comply will result in disqualification of the application.

MUST HAVE ORIGINAL OR CERTIFIED ELECTRONIC SIGNATURES

1. If a grant is awarded, your agency must agree to submit, on the dates required, a report on the status of the grant. An AGENCY REPORT form must be used.

Agreed & understood (original signature) Seresalulaf

2. Grant money must be used by August 31, 2016 and requested for reimbursement by September 30, 2016 for the specific purpose listed in the grant. After that date, unspent funds remaining may be retained by the Crusade.

Agreed & understood (original signature) Seresalulaf

3. If the project involves medical services, the agency must furnish medical, professional or scientific opinion supporting its merits and needs.

Agreed & understood (original signature) _____

4. Any request from a medical school must be approved and bear the signature of the chairperson of that particular department and dean of the school.

Agreed & understood (original signature) _____

5. Any vehicle purchased entirely with Crusade funds may be used only for the transportation of children with special needs. If the vehicle is purchased with partial Crusade funds, the use of the vehicle to transport children with special needs will depend on the percentage of Crusade dollars awarded. The sign on the back or side of the vehicle must state "Funded by the WHAS Crusade for Children, Inc.", or "Partially funded by the WHAS Crusade for Children, Inc."

Agreed & understood (original signature) _____

6. If the project involves education or medical treatment of children, the agency must submit a brief sketch of the educational background and specialized training of the teachers, aides and other persons involved.

Agreed & understood (original signature) Seresalulaf

WHAS CRUSADE FOR CHILDREN

7. Most college scholarships in special education are specifically for the preparation of special education teachers in the graduate field and for teachers involved in mainstreaming. Teachers receiving Crusade grants should sign a statement certifying financial need. **CRUSADE SCHOLARSHIPS ARE GIVEN FOR THE BENEFIT OF CHILDREN, NOT TEACHERS SEEKING HIGHER PAY LEVEL JOBS.** Requests for scholarships must include the approval of the dean of education.

Agreed & understood (original signature) _____

8. Only accredited schools in Kentucky and Indiana will be considered for a grant.

Agreed & understood (original signature) *Gerson Aubrey*

9. Any request from a school or board of education must be approved (in writing) by the superintendent and the president of the school board.

Agreed & understood (original signature) *Gerson Aubrey*

10. Agencies other than universities, colleges or schools must include signed approval of the application by the agency's board president and executive director.

Agreed & understood (original signature) _____

11. Your agency is expected to respect the Crusade requirement that property of any kind acquired with grant money be held and used only by the applicant for the non-profit purpose designated. It shall not be disposed of without written approval by the Crusade. If an applicant discontinues using the property for the described non-profit purposes, misuses a vehicle or other equipment for other than transporting or treating children with handicaps, or disposes thereof without the Crusade's written approval, the applicant agrees to refund in cash to the Crusade, **IMMEDIATELY AND WITHOUT DEMAND, THE ENTIRE AMOUNT OF THE MONEY GRANTED REGARDLESS OF THE AGE OF THE VEHICLE OR PIECE OF EQUIPMENT.**

This action will be taken by the WHAS Crusade for Children with full publicity of the offending agency's misuse of funds donated by the public.

Agreed & understood (original signature) *Gerson Aubrey*

WHAS CRUSADE FOR CHILDREN

12. A copy of the agency's latest audit report is required. The audit must be in accordance with standard CAAP/GAAS, performed by a local, independent CPA and dated after December 2012. Audit requirements are as follows:
- (1) for budgets over \$500,000 an audit is required every year; (public schools in Indiana will follow their state law audit guidelines)
 - (2) for budgets between \$251,000 and \$500,000 an audit is required every other year with an approved financial review the years between; and
 - (3) for budgets under \$250,000 an annual approved financial review is required.
13. A complete IRS Form 990 must be included with all applications if the agency is required by federal law to file such a form. (Boards of education, for example, are exempt from this requirement.) For all others, the IRS 990 and audit report must cover the same fiscal period.
14. A list of the agency's board of directors is required. The list must include names, addresses and each person's title (e.g. president, secretary).

Agreed & understood (original signature) _____

Betsy Crump

15. Your agency's chief operating officer (COO) and the president of your agency's board of directors must sign below approving the request and agreeing to maintain any items purchased with WHAS Crusade for Children funds. (School systems must have superintendent and school board president's approval. Colleges must have president and dean of school approval.)

COO/Executive Director (original signature) _____

Board President (original signature) _____

16. A copy of the agency's most recent annual report, if one is published, is required.

Agreed & understood (original signature) _____

Betsy Crump

NOTE - ONLY ONE COPY OF YOUR AGENCY'S AUDIT IS REQUIRED.

WHAS CRUSADE FOR CHILDREN

PUBLIC ACCOUNTABILITY STANDARDS

1. I certify that the organization named in this application accounts for its funds in accordance with generally accepted accounting principles (GAAP) and was audited in accordance with generally accepted auditing standards (GAAS) by an independent CPA in the immediately preceding year. (Include the organization's most recently completed annual local independent audit. The audit must cover the fiscal year ending not more than 18 months prior to June 2013.)

Name of Organization Jefferson County Board of Education

Signature _____ Title Superintendent

OR

I certify that the organization named in this application accounts for its funds in accordance with generally accepted accounting principles (GAAP). Since the organization's annual budget is less than \$250,000, the Crusade requires an approved financial review.

Name of Organization Jefferson County Board of Education

Signature _____ Title Superintendent

2. I certify that the organization named in this application is directed by an active and responsive governing body whose members have no material conflict of interest and a majority of whom serve without compensation.

Applicant's signature _____ Title Superintendent

3. I certify that the organization named in this application is chartered/incorporated under a governmental entity.

This entity or state is Kentucky.

Applicant's signature _____ Title Superintendent

Date this application was prepared: 01/12/2015

WHAS CRUSADE FOR CHILDREN

PLEASE USE THIS CHECK LIST TO MAKE SURE ALL REQUIRED DOCUMENTS ARE ATTACHED

- ☒ **Attachment A** - IRS determination letter granting 501(c)(3) status
- ☒ **Attachment B** - Local independent CPA audit (as required by guidelines on page 12)
- ☒ **Attachment C** - Governing body list (directors & officers)
- ☒ **Attachment D** - Annual report (if one is prepared)
- ☒ **Attachment E** - IRS Form 990 (if required by guidelines)
- ☒ **Signatures** - Required on pages 10-13
Chief operating officer (COO) & the president of your agency's board of directors **must** sign on page 12; school systems **must** have superintendent and School board president's approval; colleges **must** have board president and dean of school approval.

Mail one (1) complete copy and four (4) copies of pages 5-9 (including your attached detail and explanations). Include only 1 copy of attachments A through E listed above.

Mailing Address:

Dawn Lee
President & CEO
WHAS Crusade for Children, Inc.
520 W. Chestnut St.
Louisville, KY 40202

JCPS Visually Impaired Program Crusade Application 2015-16

Expanded Detail

1. Describe how your request meets the Crusade's mission: *To help children overcome physical, mental, emotional and medical challenges.*

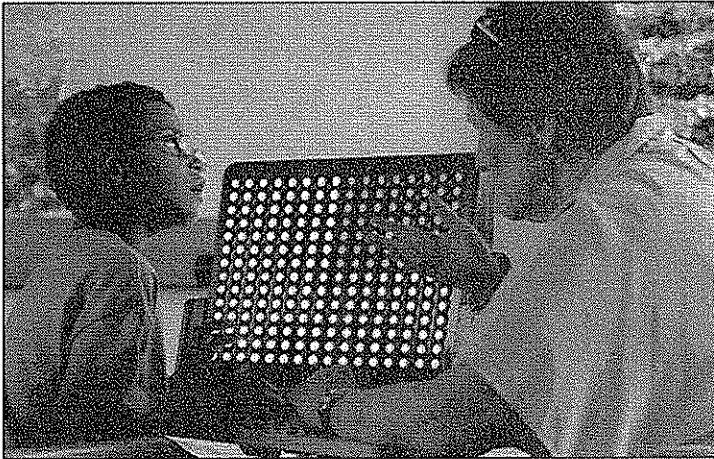
This request will enable our visually impaired (VI) student to thrive in the classroom and community. The interactive light device will help engage learners with low vision, cognitive disabilities, and other special needs, as well as helping support core learning goals. This tool will help to instill the building blocks of literacy and math concepts in learners with special needs. This device is accompanied by a variety of activity sets for visual efficiency, English and Language Arts, Mathematics, and the Expanded Core Curriculum. For students with Cortical Visual Impairment (CVI), the tablet can be used as an instructional tool which can be used to: build cause/effect relationship; visual fixation skills; tracking; eye/hand coordination; figure/ground discrimination. A tablet can be used in many different positions to find the most comfortable and effective placement for visual efficiency. For apps most commonly used with students with CVI, the color system is often intact using bright fluorescent colors such as red and yellow. Use of tablets can resolve CVI in a more efficient manner. Apps will be purchased for tablet use to provide access to literacy and core curriculum tools such as Bookshare. Protective cases will be purchased for each tablet. Large format color maps meet readability guidelines for users with low vision and/or color perception problems. Talking calculators are designed especially for visually impaired and offer enlarged keypad, ear buds for listening, and 6-inch display with high contrast and backlighting. Sun filters provide high performance eye protection with interchangeable lens sets: safety clear, low-light contrast, true color definition, high-contrast. Keyboard enlargers turn a keyboard into a low-vision keyboard. Fluorescent light covers diffuse harsh light and glare to reduce eyestrain. They are attached to standard classroom ceiling lights.

A low vision student may use a magnifier to read a caption in small print in a text or assignment. A low vision simulation kit is used to demonstrate the impact of low vision such as field loss, tunnel vision, macular degeneration, cataracts, etc., to family members, peers, teachers, and others. Low vision lighting provides adjustable light to an exact location with less heat and two levels of illumination.

2. In this application, you described in 100 words or less what your project entails. Now, attach expanded details of the project.

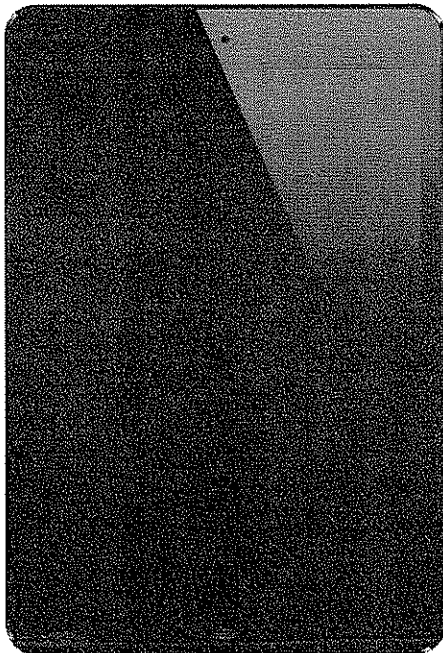
Our visually impaired students have many diverse needs. The use of tablets and low vision aids will be beneficial across all educational settings. Our visually impaired students with multiple impairments all use many different tools to attain information. We will use the tablets and the various apps to offset the number of tools currently used by our students. The low vision aids and keyboard labels will assist with assessing core content curriculum with ease.

3. Attach a detailed list of every item you are requesting in the same priority you listed on page 6.
Include quotes for all equipment requests.



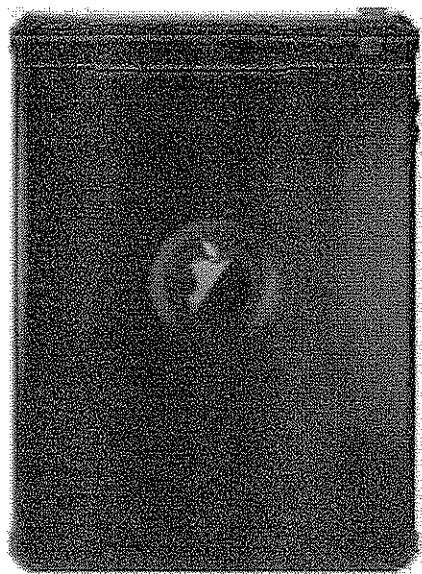
Interactive Light Device
 $5 \times \$1100 = \5500

Activity Sets
 $6 \times \$125.00 = \750



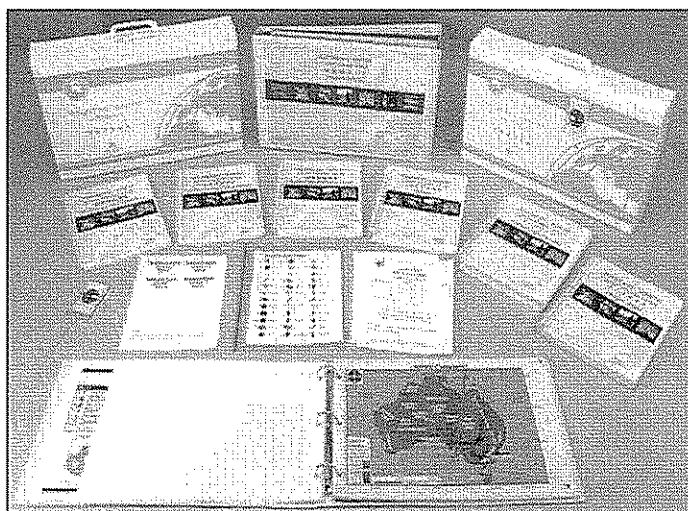
9 to 10 inch Tablet with 4G plus Wi-Fi
 $20 \text{ tablets} \times \$700.00 = \$14,000$

Apps
 $20 \text{ apps} \times \$100 = \2000.00



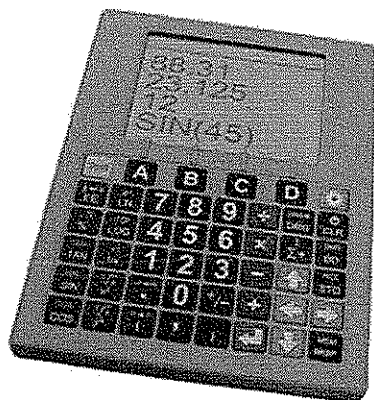
Protective Cases for Tablets

20 x \$75 = \$1500



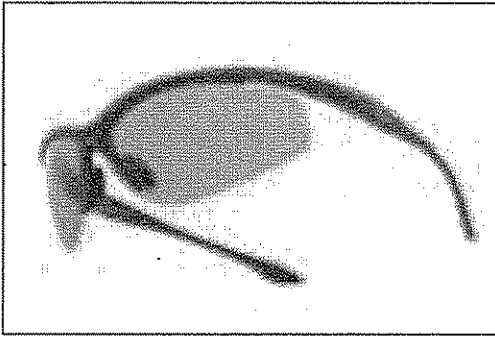
Large Format Color Maps

4 x \$450 = \$1800



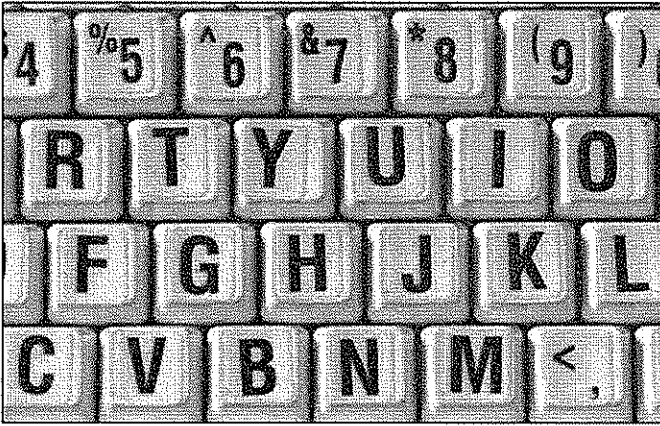
Talking Calculators

20 x \$20.00 = \$400.00



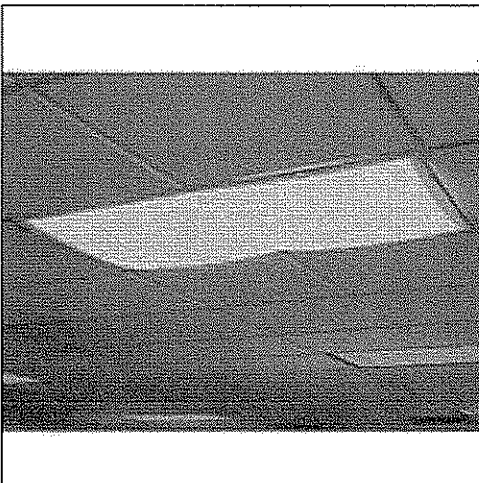
Sun Filters

10 x \$42.00 = \$420.00



Keyboard Enlargers

50 x \$24.95 = \$1,247.00

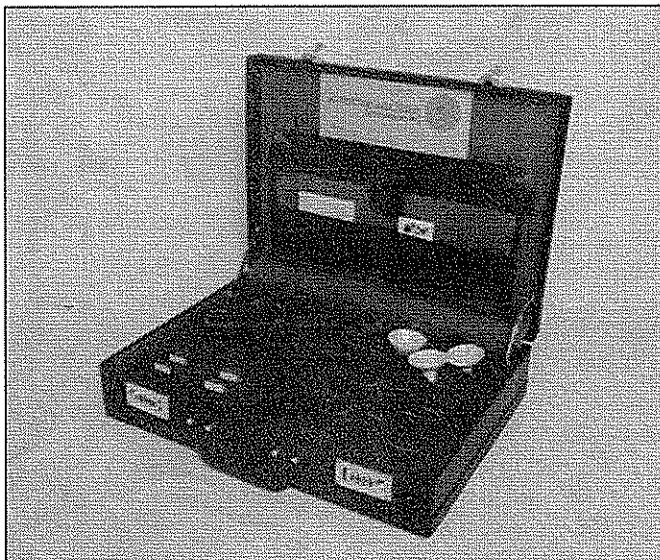
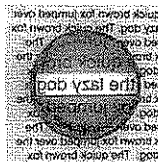


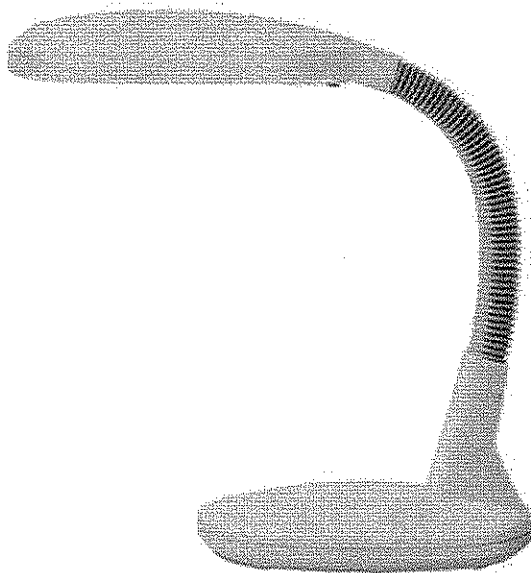
Fluorescent Light Covers

60 x \$38.99 = \$2,339.40

[REDACTED]

20 Dome Magnifiers x \$3.75 = \$75.00


$$2 \times \$325.00 = \$650.00$$



Low Vision Lighting

10 x \$64.95 = \$649.50

4. Attach details of how you plan to measure the success or outcome of this grant.

The requested items in this grant are intended to be used as tools for visually impaired students to attain information in the same manner and rate as their sighted peers.

The Vision Teacher's focus for the use of tablets is to provide an increase in the student's motivation for learning, reduce the use of cumbersome adaptative equipment and to provide large print materials in an easier fashion. A student will be able to transport from classroom to classroom, reduce amount of set-up time, increase student ownership and involvement, increase the use of technology to meet Expanded Core Curriculum goals.

The Vision Team's focus for the use of the low vision aids and keyboard enlargers is to enhance accessing the curriculum for our students just as their typically sighted peers.

The Vision Team will collect data through observation, checklists, and student progress data to evaluate and measure the success of this grant. We will use this information to gage the success of these devices for students with Cortical Visual Impairment. We will also collect data on the use of low vision aids and educational materials and how these materials impact student educational performance in the classroom.

5. If you received a Crusade grant last year, briefly describe the success of this grant. Explain outcomes and how they were measured. Please share specific examples of the impact this grant had on children who have special needs.

In 2013-2014, the WHAS Crusade Grant gave JCPS an opportunity to serve many of our visually impaired students in the program. The specialized materials and equipment have allowed our students to gain access to their curriculum so they were able to fully participate beside their sighted peers. Our students also gained the opportunity to become proficient in 21st century skills which will lead them to success in future academic and employment opportunities.