

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, November 20, 2014**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on November 20, 2014, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Mr. William McMillen
Ms. Cindy Powell

Absent Board Members:

Ms. Kymberly King

1. Call to Order

1.1. Call to Order by Mr. McMillen

Rationale:

Board President, Mr. McMillen, called the meeting to order.

Discussion:

Others Present at Meeting: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, Board Secretary and CCR Coordinator; Ms. Vikki Wofford, Board Treasurer and Financial Analyst; Mr. Rick Smith, Director of Special Education; Mr. Travis Caudill, LHS Principal; Ms. Trisha Scheyer, River City News; Mr. Ehmet Hayes, Architect; Mr. Rob Ford, Barnes Dennig auditor; and Mr. Sean Victor.

1.2. Pledge of Allegiance by Mr. McMillen

Rationale:

Mr. Bill McMillen led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #32 - Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Amy Hayden and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers and Ms. Wofford presented the monthly reports. Ms. Powell had questions regarding the numbers in the 3rd grade and about the SBDM minutes listing of absent members.

3.2. Personnel

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers presented the personnel items. Mr. Chapman asked about the requirements for the business/technology teacher position, and if it would be difficult to fill the position mid-year.

3.3. Monthly Activities

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers presented the activities taking place in December.

3.4. Spotlight Items

Rationale:

These items were presented for information.

The annual LHS College & Career Fair was held on November 12, 2014. Twenty organizations, including representatives from colleges, military, financial aid, apprenticeship/trades, and businesses, attended. In the past only juniors and seniors attended this event, but all students in grades 10-12 participated this year in an effort to encourage students to begin their planning earlier. We received positive feedback from the students and representatives.

Mary A. Goetz Elementary held its first Family Dinner & Game Night on November 13, 2014. Families who attended enjoyed a spaghetti dinner. While eating, families were encouraged to talk and play games. Family Talk topic cards and games were available during dinner. After dinner, families followed a recipe to bake dessert together. Sixty-five families (308 people) attended. All families left with a Kids Cookbook.

Link for the Family Dinner Photo Gallery: <http://www.ludlow.kyschools.us/DistrictGallery.aspx>

Discussion:

Mrs. McMillen presented information on the College & Career Fair and the Family Dinner & Game Night.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #33 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Cindy Powell and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the October Regular Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mr. Borchers and Ms. Wofford explained the AP Warrant Report and the Credit Card Summary Report.

4.3. Facility and Fundraising Requests

Rationale:

It was recommended that the board approve the Facility and Fundraising Requests.

4.4. Substitute Teacher

Rationale:

Pam Miller

It was recommended that the board approve adding the substitute teacher to the district list.

5. Discussion and Action Agenda

5.1. MEP Project Change Order #3

Rationale:

Mr. Ehmet Hayes attended the meeting to discuss the project.

It was recommended that the board approve Change Order #3.

Discussion:

Mr. Hayes presented the change order information.

Order #34 - Motion Passed: Approval of MEP Project Change Order #3 passed with a motion by Ms. Amy Hayden and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.2. Stadium Project Change Order #2

Rationale:

Mr. Ehmet Hayes attended the meeting to discuss the project.

It was recommended that the board approve Change Order #2.

Discussion:

Mr. Hayes presented the information regarding the Stadium Project change order.

Order #35 - Motion Passed: Approval of the Stadium Project Change Order #2 passed with a motion by Mr. Stephen Chapman and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.3. Financial Audit

Rationale:

It was recommended that the board approve the 2013-2014 Financial Audit, as submitted by Barnes Dennig.

Discussion:

Mr. Ford presented information on the recent district audit. He complimented Ms. Wofford on her paperwork, organization, and access to the documents required for the process. Results show that the district maintains a healthy financial position. No concerns were noted at the district level.

Order #36 - Motion Passed: Approval of the Financial Audit as submitted by Barnes Dennig passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.4. Superintendent Evaluation System

Rationale:

These items were presented for discussion.

Discussion:

Mr. Borchers presented information regarding the SPGES. A copy of the performance levels was given to all board members. They agreed to review and score Mr. Borchers in all areas, and discuss findings at the December meeting. The two or three areas of most concern are ones that Mr. Borchers will focus on the remainder of the year.

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Mr. Chapman asked about the order of activities when approving the Consent Agenda.

Mr. Chapman asked about the gate and security of the stadium.

6.2. Staff

Discussion:

No items presented.

6.3. Teachers

Discussion:

No items presented.

6.4. Public

Discussion:

No items presented.

7. Executive Session

Rationale:

Pursuant to KRS 156.557 (4) (c), it was recommended that the board retire to Executive Session for preliminary discussions relating to the Evaluation of the Superintendent.

Order #37 - Motion Passed: Approval to retire to Executive Session per KRS 156.557 (4) (c) at 8:23 PM passed with a motion by Mr. Stephen Chapman and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

8. Reopen Meeting

Rationale:

It was recommended that the board reopen the board meeting.

Order #38 - Motion Passed: Approval to reopen the Board Meeting at 8:44 PM passed with a motion by Ms. Amy Hayden and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

9. Amendment to the Superintendent's Contract

Order #39 - Motion Passed: Approval of the 2nd Amendment to the Superintendent's Contract passed with a motion by Ms. Amy Hayden and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	No
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

10. Adjourn

Rationale:

It was recommended that the board adjourn the meeting.

Order #40 - Motion Passed: Approval to adjourn the meeting at 9:05 PM passed with a motion by Mr. Stephen Chapman and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes