



Michelle Joseph  
Senior Manager,  
Verizon Foundation

1 Verizon Way  
Baskin Ridge, NJ 07920  
[www.verizonfoundation.org](http://www.verizonfoundation.org)

December 4th, 2014

Janice McDowell  
121 W. Lee Street  
Louisville, KY 40208

Dear Principal McDowell,

On behalf of the Verizon Foundation, it is a pleasure to present the enclosed check for \$20,000 to Noe Middle School to support the Mobile Learning Partnership.

Verizon Foundation is proud support Noe, and we look forward to a productive partnership.

Please recognize our contribution as coming from the "Verizon Foundation".

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle W. Joseph", with a long horizontal flourish extending to the right.

Michelle W. Joseph

MWJ

Enclosure

INVOICE NUMBER	INVOICE DATE	DESCRIPTION	GROSS	DISCOUNT	NET AMOUNT
17008583-00004160	11/14/2014	426-INNOVATIVE PARTNER PR	20,000.00	0.00	20,000.00
Check No.	Check Date	Vendor No.	HC	BU	Total
00084117	11/18/2014	0000059406	FN	APCRP	\$20,000.00
					\$0.00
					\$20,000.00

Questions? Call 866/824-1444 Page 1 of 1

FOLD ALONG PERFORATED DOTTED LINE & REMOVE CHECK

THIS DOCUMENT CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES - SEE REVERSE

Date 11/18/2014

00084117

66-156  
-531

**verizon**

P.O. BOX 21075  
TULSA, OK 74121-1075  
866/824-1444

Wells Fargo  
Chapel Hill, NC 27514

PAY Twenty Thousand And 00/100 US Dollars

\$ \*\*\*\*\*\$20,000.00

TO JEFFERSON COUNTY  
THE 3332 NEWBURG RD  
ORDER LOUISVILLE, Kentucky 40232-4020  
OF

**Verizon Treasury**

VOID SIX MONTHS AFTER ISSUE DATE

Security Features Included (See Details on back)

⑈00084117⑈ ⑈05310156⑈ 2079900572609⑈

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

**verizon**

P.O. BOX 21075  
TULSA, OK 74121-1075

FIRST-CLASS MAIL  
U.S. POSTAGE PAID  
DALLAS, TX  
PERMIT NO. 4125

JEFFERSON COUNTY  
3332 NEWBURG RD  
LOUISVILLE, Kentucky 40232-4020

## SMALL DONATION/GRANT RETENTION

Complete the form below for **ALL** cash donations or grants less than \$10,000.00. Based on your answers below it will be determined whether or not your school can deposit these funds into the school activity account or be sent to Grants & Awards for processing through MUNIS. **No grant or cash donation of \$10,000.00 or more can be retained in the activity account.**

This request form must be submitted to the Manager of Grants and Awards Accounting in writing via fax (3805) or email ([franklin.jones@jefferson.kyschools.us](mailto:franklin.jones@jefferson.kyschools.us)). Verbal requests will not be considered. Very specific information is needed to respond appropriately to the request. The Manager of Grants and Awards Accounting or his/her designee will approve or disapprove the request in writing. The manager's approval of the request must be retained in the school's files for review by the auditors.

Failure to answer any of the following questions will result in a denial of the request.

School Name: <b>NOE MIDDLE SCHOOL</b>	Date: <b>12/9/14</b>
Name of the donor or grantor: <b>VERIZON</b>	Amount of the cash donation or grant: <b>\$20,000.00</b>
Who is (will be) the payee on the check? <b>JEFFERSON COUNTY</b>	School Contact Name and Number: <b>Jennifer Cave, 485-8307</b>
Is the donation or grant from a federal source? If "yes", what is the federal source? (i.e. U.S. Dept. of Education, etc.)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will "In-Kind" (school-supplied) services or a cash match be required?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is a financial report of expenses required by the donor or grantor during or following the grant?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Must unspent funds be returned to the donor or grantor?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What purpose will your school use the grant/donation funds? Teacher collaboration and evaluation of Verizon apps., working with students using the apps., field trips and professional development.	
Will any of the funds be used to pay JCPS employee wages?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Fax the Director of Resource Development at the Jaeger Education Center (Fax # 8986) and the Director of Internal Audit (Fax # 3728) when you submit this form. The resource development office will help ensure that the Board of Education accepts the grant (if necessary), and the internal auditors need documentation that the funds are authorized to be in your activity account when it is audited.

### For Grants & Awards Use Only:

Approved ☐ You may deposit these funds in your school Activity Account

DENIED ☐ You must forward this check and all supporting documentation to Grants & Awards for processing through MUNIS.

Signature: \_\_\_\_\_  
Signature of Approver

Date: \_\_\_\_\_