

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Olivia Pitchford

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION McCluskey, Matthews ADDRESS 5000 Shelbyville Rd PHONE 8930311
☐ Out of State ☒ Out of County ☐ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP 12/18/14 DEPARTURE TIME 9:30 AM RETURN TIME 2:00 PM

PURPOSE/EDUCATIONAL VALUE Community Based Instruction -

Shopping w/a budget, restaurant etiquette, socialization skills

SOURCE OF FUNDING FOR TRIP Buses (ECE office) - Meal (students)

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 98 FACULTY SPONSORS 1 OTHER CHAPERONES 3

TOTAL # OF PARTICIPANTS 108

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Signature of Faculty Sponsor

Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☒ No

Admission to event provided by sponsor: ☒ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: 2 speed
1 reged

SCES +
SCMS will
load 1st

← (Sharing w/ SCHS +
SCMS)

White Copy - Central Office

Yellow Copy - Bus Driver

Pink Copy - School Sponsor

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Olivia Pitchford

Class: FMD room

Date: 12/10/14

Content Connection: Real-life connection for money + social skills

Targeted Standard: _____

PRE Activities

We will go over ^{appropriate} phrases to ask workers in restaurant and store setting, ordering food, looking at a menu, and paying for item with money using the Next Dollar Strategy.

POST Activities

We will discuss the importance of communicating your needs to people outside of school as well as purchasing items using real money.

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

We will be practicing rounding to nearest whole number (math), using conflict/problem resolution (social studies) + we will be identifying signs + key words on a menu (reading).

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☐ Student Product: _____
- ☐ Performance Event: _____
- ☒ Writing for Authentic Audience: writing about our mall experience

Adaptations or Special Strategies (if applicable)