**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**October 27, 2014**

The New Highland Site Based Decision Making Council met on Monday, October 27, 2014, at 2:45 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Jackie Gibbons, J.D. Duncan, Tammy Hall, Christie Jones, and Heather Fredricksen

1. **Opening Business**
   1. **Agenda:** Mr. Mullins reviewed the agenda with the council. Heather Fredricksen made a motion to approve the agenda and Tammy Hall seconded.
   2. **Minutes:**  Tammy Hall made a motion to approve the September regular meeting minutes and Christy Jones seconded. J.D. Duncan made a motion to approve the October 16, 2014 special called meeting minutes and Tammy Hall seconded.
   3. **Good News Reports:** Mr. Mullins stated that today’s PLD day for staff was productive.
   4. **Public Comment:** None
2. **Student Achievement**
3. The committee reviewed K-Prep scores. New Highland scored a 69.2 which was two tenths of a point away from the score of 69.4 required to be proficient. Overall, the 2013-2014 scores improved from the 2012-2013 scores.

1. **Planning**
2. The CSIP was reviewed with the leadership team and no additional changes were made. Mr. Mullins will begin entering the CSIP into the ASSIST website in November and the SBDM will review the CSIP again at the November meeting.

**IV**. **Program Review**

There was no new business involving the Program Review.

1. **Budget Report**
2. The September finance report was reviewed by the council. Christy Jones made a

motion to accept the report and Tammy Hall seconded.

**VI.** **Committee Reports**

1. The Curriculum and Instruction Committee report was reviewed by SBDM.
2. The Budget Committee report was reviewed by the council.

**VII.** **Review**

1. Approximately $21,000 in funds was given to New Highland by the state in order to purchase new text books. The Curriculum and Instruction committee is working on gathering input from the staff as to what types of text books to purchase.

**VIII**. **New Business**

1. Heather Fredricksen made a motion to accept the second reading of the Instructional Practices Policy and Christy Jones seconded.
2. Tammy Hall made a motion to accept the second reading of the Lesson Plan Policy and Christy Jones seconded.
3. Heather Fredricksen made a motion to accept the second reading of the Instructional and Non-Instructional Staff Time Assignment Policy and Tammy Hall seconded.
4. Tammy Hall made a motion to accept the second reading of the Technology Use Policy and Christy Jones seconded.
5. Tammy Hall made a motion to accept the first reading of the Extracurricular Programs Policy and Heather Fredricksen seconded.
6. Tammy Hall made a motion to accept the first reading of the Wellness Policy and Christy Jones seconded.
7. Tammy Hall made a motion to accept the first reading of the Classroom Assessment Policy and Heather Fredricksen seconded.
8. Heather Fredricksen made a motion to accept the first reading of the Curriculum Policy and Tammy Hall seconded.
9. Tammy Hall made a motion to accept the first reading of the Homework Policy and J.D. Duncan seconded.
10. Heather Fredricksen made a motion to accept the first reading of the School Day and Week Schedule Policy and Tammy Hall seconded.
11. Tammy Hall made a motion to accept the first reading of the Budget Policy and Heather Fredricksen seconded.
12. Jackie Gibbons made a motion to accept the first reading of the Improvement Planning Policy Policy and Christy Jones seconded.
13. The council tabled work on the Committees Policy.
14. SBDM discussed adding the KRS laws that govern each policy to the bottom of each policy.
15. Mr. Mullins informed the council that a special education teaching position at New Highland was posted due to a December retirement by a staff member. He informed the SBDM that interviews would take place either the end of November or the beginning of December.

J.D. Duncan made a motion to adjourn and Tammy Hall seconded.

Meeting adjourned at 3:55 p.m.

Minutes respectfully submitted by Mary Foster.