

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Board Agenda Planning Meeting
November 10, 2014**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 10th day of November 2014, with the following members present: **(1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, (4) Doug Barnett, and (5) Daryl Love**

Administration Present

Tom Shelton, Superintendent
Mary Wright, Chief Operating Officer
Lu Young, Chief Academic Officer
Shelley Chatfield, Chief Administrative Officer/Staff Attorney
Vince Mattox, Chief Officer of School, Community, & Gov. Support

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on November 24, 2014. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Chair, convened the meeting at 5:35 p.m.

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price, Chair, introduced the teacher and student representatives for the November 10, 2014 meeting.

- a. Student Representative:** McKenna Clark, Southside Technical Center
- b. Teacher Representative:** Meredith Reed, Glendover Elementary School

H. Reports, Communications and Resolutions

1. 2014 Unbridled Learning Results

Jimmy Brehm shared the overview of the testing results from the 2013-2014 school year. The presentation will be included in the official minutes.

A discussion took place regarding William Wells Brown and what's currently being done to assist those students.

2. Tweens Wellness Report

Anita Courtney shared a presentation from TWEENS Nutrition and Fitness Coalition regarding the correlation between student nutrition and fitness and its effects on student learning. They shared three recommendations for the district:

- 1) End the use of food as a reward**
- 2) Require daily recess in elementary schools for all students**
- 3) At least 50% of food served at school celebrations is healthy**

Michelle Castro shared some exercises that are recommended to get students moving. She also shared Professional Development training sessions that could help train staff how to improve school wellness. Anita and Michelle are requesting that the district enforce the district wide policies so that every school in the district can be a healthier place.

Members of the board asked how much this program would cost the district. They answered that it would be a negligible cost.

The board discussed if this could be a district wide decision or if these changes should be determined by the individual schools SBDM councils.

J. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. Actions of Post Approvals and Claims - Placeholder**
- 3. Special and Other Leaves of Absence**
- 4. Requests from Principals for Extended Trips**
- 5. Professional Leave by District Personnel**
- 6. Requests from Principals for School-wide Fundraising Projects**
- 7. Request for a Shortened School Day**
- 8. FY15 KET Offer**
- 9. Instructional Materials/Textbook Plans**
- 10. Declaration of Surplus**

Mary Wright stated that this contains items that can no longer be used in our food service department

11. Approval of Proposed Change Order (No. Twenty-one) to the Contract for the Renovation at Breckinridge Elementary School BG 10-262

Improve original plans and specs: Delete replacement of four posts that were part of original playground equipment that was dismantled and reinstalled.

12. Approval of Proposed Change Order (No. Fifteen) to the Contract for the Renovation at Deep Springs Elementary School BG 12-182

To resolve unforeseen conflict: Provide labor, materials and equipment to remediate unsuitable soils and repair a section of asphalt at the new parking lot.

13. Approval of Proposed Change Order (No. Thirteen) and correction to Previous Agenda Item (Re: Change Order No. Two) to the Contract for the Renovation at Tates Creek Elementary School BG 11-251

To improve original plans and specs: Provide labor, materials and equipment to furnish and install two (2) additional marker boards, Two (2) card readers on exterior doors and replace door 518 damaged by school staff.

14. Approval of Proposed Change Order (No. Twelve) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023

To improve original plans and specs: Provide labor, materials and equipment to provide additional data and power to (9) Teacher Workrooms (Team Rooms) and power to Teacher Workroom refrigerator.

To correct deficient plans and specs: To provide power at Locker Room drinking fountains and extend wall dividing SRO office and Girls Locker Room to roof deck.

15. Approval of Reduction in Retainage on the Construction Contract for the Renovation at Jessie Clark Middle School BG 13-023

The remainder of contract amount (including retainage) due to the contractor is \$5,058,510.98. The contractor is requesting a reduction of the contract retainage to 5% of the contract.

16. Approval of Third-Party Special Inspection Agreement for the Renovation of Squires Elementary School BG 14-121

Request to enter into an agreement with L.E. Gregg Associates in the amount of \$53,854.00 to perform the Inspection of Squires Elementary School.

17. Approval of the Design Consultant and the BG-1 Project Application for the Replacement of the HVAC at Maxwell Elementary School

The HVAC system at Maxwell was last replaced in 200-2001 and the system is malfunctioning and needs replaced again.

18. Approval of Revised BG-1 Project Application for the Construction of the New High School on Winchester Road (1970 Winchester Road) BG 14-159

The project design must begin immediately in order to be ready for occupancy in August 2017.

19. Approval of a Waiver Request of 702 KAR 4: 180 Related to the Total Building Area of the New High School on Winchester Road (1970 Winchester Road) BG 14-159

The waiver request to allow the new high school to exceed the Model Space Program would remove the obstacle out of the path of the new high school's progress.

Members of the board asked if this process had taken place before.

Tom Shelton stated that this is standard operating procedure and that the district has followed the proper protocols.

20. Approval of a Proposed Change Order (No. Nineteen) to the Contract for the Renovation at James Lane Allen Elementary School BG 11-263

To correct deficient plans and specs: Provide labor, materials and equipment to install voice and data drop in Custodian Room 217.

K. Approval of Action Items

1. Establishment of New Job Description: Project AWARE Grant Program Manager

Shelley Chatfield shared that this grant will pay for a .5 grant program manager. This will be a five year position. This position will help train five hundred employees on how to identify students who have mental health needs.

2. APA Special Examination Report Approval

Mary Wright shared the report that details the suggested changes to implement in the district.

Timelines and recommendations have been defined in the report as well as detailed information on salary increases.

There was a discussion regarding Munis and the transparency of the district's finances.

A motion was made by Doug Barnett and seconded by John Price to approve the report in response to the Auditor of Public Accounts examination of certain policies, procedures and financial activity of the Fayette County Public Schools. The motion carried with a vote of 5 to 0.

3. Annual Audit Report

Bill Meyer from Strothman and Company shared a preliminary draft regarding our annual audit.

Melissa Bacon asked if their audit showed chronic mismanagement.

Bill Meyer stated that this is a clean audit and from a financial auditor's standpoint the audit went well.

Questions were asked regarding who is on the budget and finance committee. There are about twenty people involved including board members, principals, other staff and community members.

L. Informational items

1. Wellness Report

Myron Thompson and Michelle Coker shared our food service program and physical activity programs in the district.

There was a discussion regarding food consumption and the waste of food.

2. Personnel Changes – No discussion

M. Oral Communications

1. Other Business – No discussion

a. Board- A discussion occurred regarding the Superintendent hiring process.

Mike Odor from KSBA gave an overview of the Superintendent hiring process.

b. Staff – No discussion

Requests from Board – None

Closed Session

A motion was made by Melissa Bacon and seconded by Doug Barnett to go into closed session at 8:35 p.m. to discuss personnel pursuant to KRS 61.810 (1)(f). The motion carried with a vote of 5 to 0.

Open Session

A motion was made by Doug Barnett and seconded by Daryl Love to reconvene in open session at 9:10 pm. The motion carried with a vote of 5 to 0.

Adjournment

A motion was made by Doug Barnett and seconded by Daryl Love to adjourn the meeting at 9:12 p.m. The motion carried with a vote of 5 to 0.

John Price, Chair

Tom Shelton, Superintendent/Secretary