

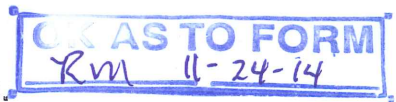
Greater Louisville Workforce Investment Board Inc.

d.b.a

KentuckianaWorks

and

Board of Education of Jefferson County



Contract No. 211-400-14

Modification Number #01

Effective Date: July 1, 2014

THIS MODIFICATION, made and entered into as of the 16th day of December, 2014, by and between the KentuckianaWorks., 410 West Chestnut Street, Suite 200, Louisville, Kentucky 40202 ("the Board"), as the Administrative Entity for the Greater Louisville Workforce Investment Area and the Board of Education of Jefferson County, Kentucky, 3332 Newburg Road, Louisville, Kentucky 40232, ("the Contractor") as registered with the Kentucky Secretary of State.

WITNESSETH:

Modification to Previous Agreement:

Pursuant to Part 11, "Modifications to Agreement," the parties to this Modification Agreement No. 1 mutually agree to make the following modification to the Original Agreement previously entered into by and between the Board and the Contractor in Contract No. 211-400-14.

The purpose of this modification is to make the following personnel adjustments:

1. On page 31, delete section 4, "Attainment of a Degree or Certificate" and replace with the following:

4. <u>Attainment of a Degree of Certificate</u> (56% of the youth in education will attain a credential by the end of the 3 rd quarter after exit. I.e. GED, Diploma or other nationally accepted credentials).	Monthly	0	0	4	4	4	2	0	1	2	2	6	3
	YTD	0	0	4	8	12	14	14	15	17	19	25	28

2. On page 37, replace the budget set out there with the following budget (as modified). The not-to-exceed amount remains the same at \$550,000:

E. Line Item Budget: Contract 211-400-14

LINE ITEM	ORIGINAL CONTRACT	CHANGE	MOD #1
PROGRAM: KentuckianaWorks Youth Career Center			
Program Coordinator: 1 Full-time to work an avg. of 22 hours per week for an estimated 52 weeks	\$22,960	+\$10,086	\$33,046
Fringe @ approximately 37%	\$6,835	+\$5,372	\$12,207
Case Management Coordinator: 1 Full-time to work an avg. of 19.75 hours per week for an estimated 44 weeks	\$24,774	-\$386	\$24,388
Fringe @ approximately 39%	\$8,926	+\$923	\$9,849
Career Services Coordinator: 1 Full-time to work an avg. of 19.75 hours per week for an estimated 42 weeks	\$24,774	-\$3,355	\$21,419
Fringe @ approximately 39%	\$8,926	-\$683	\$8,243
Receptionist: 1 Full-time to work an avg. of 23 hours per week for an estimated 52 weeks	\$21,239	-\$1,275	\$19,964
Fringe @ approximately 50%	\$10,066	-\$523	\$9,543
Instructional Assistant / Testing Clerk: 1 Full-time to work an avg. of 23 hours per week for an estimated 52 weeks	\$23,922	-\$1,437	\$22,485
Fringe @ approximately 50%	\$10,759	+\$646	\$11,405
Adult Education Career Developer: 4 Full-time to work an avg. of 19.5 hours per week for an estimated 44 weeks	\$100,631	-\$1,770	\$98,861
Fringe @ approximately 39%	\$35,888	-\$1,566	\$34,322
Adult Education Instructor: 2 Full-time to work an avg. of 19.5 hours per week for an estimated 44 weeks	\$50,315	-\$884	\$49,431
Fringe @ approximately 39%	\$17,946	+\$106	\$18,052
Part-Time Instructor / Career Developer : 8 Part-time to work an avg. of 13-19.75 hours per week for an estimated 26 weeks	\$94,904	-\$5,829	\$89,075
Fringe @ approximately 19%	\$17,393	-\$850	\$16,543
Part-Time Instructional Assistant : 5 Part-time to work an avg. of 15 - 19.75 hours per week for an estimated 30 weeks	\$24,595	+\$1,538	\$26,133

Fringe @ approximately 9%	\$2,324	+\$188	\$2,512
Extended Days: To be used by 187 Day Employees	\$0	+\$5,652	\$5,652
Fringe @ approximately 19%	\$0	+\$1,070	\$1,070
TOTAL PROGRAM SALARIES	\$388,114	+\$2,340	\$390,454
TOTAL PROGRAM FRINGE	\$119,063	+\$4,683	\$123,746
Travel (Local)	\$150	+\$50	\$200
Travel (Out of Town)			
Staff Development			
Dues/Subscriptions			
Computer Software			
Furniture and Other Approved Equipment			
Office Supplies, Printing, and Copying	\$5,703	-\$603	\$5100
Postage/Courier Service			
Outreach/Recruitment			
Transportation: TARC Passes	\$9,920	\$0	\$9,920
Educational Materials	\$6,000	-\$2,700	\$3,300
Participant Expenses	\$21,050	-\$3,770	\$17,280
Unforeseen Miscellaneous			
TOTAL FUNDS Requested	\$550,000	\$0	\$550,000

3. On page 39, delete charts for "Program Coordinator" and replace them with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Program Coordinator	
Number of Positions:	Full Time: 1	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$26 to \$32	
Average Hours Scheduled Per Week:	22	
Fringe Benefit Rate: (37% Payroll Tax Only)	Benefits: KTRS, health insurance, worker's compensation, life insurance, unemployment compensation, liability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one		

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funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	22	18	0	40
Estimated No. of Weeks	52	52	0	52
Wage Range	\$29,744 - \$36,608	\$24,336 - \$29,952	0	\$54,080 - \$66,560
Fringe Benefits at 37%	\$11,005 - \$13,545	\$9,004 - \$11,082	0	\$20,009 - \$24,627

4. On page 41, delete charts for "Career Services Coordinator" and replace them with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)

Position Title:	Case Management Coordinator	
Number of Positions:	Full Time: 1	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$30	
Average Hours Scheduled Per Week:	19.75	
Fringe Benefit Rate: (40% Payroll Tax Only)	Benefits: KTRS, health insurance, worker's compensation, life insurance, unemployment compensation, liability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	19.75	14.25	0	34
Estimated No.	44	44	0	44

of Weeks				
Wage Range	\$21,725 - \$26,070	\$15,675 - \$18,810	0	\$37,400 - \$44,880
Fringe Benefits at 40%	\$8,690 - \$10,428	\$6,270 - \$7,524	0	\$14,960 - \$17,952

5. On page 43, delete charts for "Career Services Coordinator" and replace them with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Career Services Coordinator	
Number of Positions:	Full Time: 1	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$30	
Average Hours Scheduled Per Week:	19.75	
Fringe Benefit Rate: (38% Payroll Tax Only)	Benefits: KTRS, health insurance, worker's compensation, life insurance, unemployment compensation, liability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	19.75	14.25	0	34
Estimated No. of Weeks	42	42	0	42
Wage Range	\$20,738 - \$24,885	\$14,963 - \$17,955	0	\$35,701 - \$42,840
Fringe Benefits at 38%	\$7,880 - \$9,456	\$5,686 - \$6,823	0	\$13,566 - \$16,279

6. On page 45, delete the charts for "Receptionist" and replace with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Receptionist	
Number of Positions:	Full Time: 1	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	

Approximate Hourly Wage Range For Position:	\$14 to \$19
Average Hours Scheduled Per Week:	23
Fringe Benefit Rate: (48% Payroll Tax Only)	Benefits: CERS, FICA, health insurance, worker's compensation, life insurance, unemployment compensation, liability insurance, disability insurance, etc.
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.	

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	23	17	0	40
Estimated No. of Weeks	52	52	0	52
Wage Range	\$16,744 - \$22,724	\$12,376 - \$16,796	0	\$29,120 - \$39,520
Fringe Benefits at 48%	\$8,037 - \$10,908	\$5,941 - \$8,062	0	\$13,978 - \$18,970

7. On page 47, delete the charts for "Instructional Assistant / Testing Clerk" and replace with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Instructional Assistant / Testing Clerk	
Number of Positions:	Full Time: 1	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$14 to \$19	
Average Hours Scheduled Per Week:	23	
Fringe Benefit Rate: (50% Payroll Tax Only)	Benefits: CERS, FICA, health insurance, worker's compensation, life insurance, unemployment compensation, liability insurance, disability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

		Other programs	
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	GLWIB funded	Non-GLWIB funded	not pertaining to this proposal but funding this position	Total
Average Hours per Week	23	17	0	40
Estimated No. of Weeks	52	52	0	52
Wage Range	\$16,744 - \$22,724	\$12,376 - \$16,796	0	\$29,120 - \$39,520
Fringe Benefits at 50%	\$8,372 - \$11,362	\$6,188 - \$8,398	0	\$14,560 - \$19,760

8. On page 49, delete charts for "Adult Education Career Developer" and replace them with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Adult Education Career Developer	
Number of Positions:	Full Time: 4	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$29	
Average Hours Scheduled Per Week:	19.5	
Fringe Benefit Rate: (39% Payroll Tax Only)	Benefits: KTRS, health insurance, workers' compensation, life insurance, unemployment compensation, liability insurance, disability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	19.5	14.5	0	34
Estimated No. of Weeks	44	44	0	44
Wage Range	\$21,450 - \$24,882	\$15,950 - \$18,502	0	\$37,400 - \$43,384
Fringe Benefits at 39%	\$8,366 - \$9,704	\$6,221 - \$7,216	0	\$14,587 - \$16,920

9. On page 51, delete charts for "Adult Education Instructor" and replace them with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Adult Education Instructor	
Number of Positions:	Full Time: 2	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$29	
Average Hours Scheduled Per Week:	19.5	
Fringe Benefit Rate: (39% Payroll Tax Only)	Benefits: KTRS, health insurance, workers' compensation, life insurance, unemployment compensation, liability insurance, disability insurance, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	19.5	14.5	0	34
Estimated No. of Weeks	44	44	0	44
Wage Range	\$21,450 - \$24,882	\$15,950 - \$18,502	0	\$37,400 - \$43,384
Fringe Benefits at 39%	\$8,366 - \$9,704	\$6,221 - \$7,216	0	\$14,587 - \$16,920

10. On page 53, delete the charts for "Part-time Instructor / Career Developer" and replace with the following:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Part-time Instructor / Career Developer	
Number of Positions:	Full Time: 8	Part Time:
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$30	
Average Hours Scheduled Per Week:	17	

Fringe Benefit Rate: (18% Payroll Tax Only)	Benefits: KTRS, Medicare, workers' compensation, unemployment compensation, liability insurance, etc.
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.	

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	17	17	0	17
Estimated No. of Weeks	26	16	0	42
Wage Range	\$11,050 - \$13,260	\$6,800 - \$8,160	0	\$17,850 - \$21,420
Fringe Benefits at 18%	\$1,989 - \$2,387	\$1,224 - \$1,469	0	\$3,213 - \$3,856

11. On page 57, insert for the following pages consecutively:

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)		
Position Title:	Case Management Coordinator: Extended Day	
Number of Positions:	Full Time: 1	Part Time: 0
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$30	
Average Hours Scheduled Per Week:	8 Hours (1 Extended Day)	
Fringe Benefit Rate: (19% Payroll Tax Only)	Benefits: KTRS, Medicare, unemployment, workers' compensation, etc.	
Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.		

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	8	0	0	8

Estimated No. of Weeks	13	0	0	13
Wage Range	\$2,600 - \$3,120	0	0	\$2,600 - \$3,120
Fringe Benefits at 19%	\$494 - \$593	0	0	\$494 - \$593

Detail of Position, Qualifications, Wages and Benefits (Page 2 of 2)

Position Title: Case Management Coordinator

Specific Duties Related to Proposed Service:

Define position and provide explanation as to how position serves proposal:

- a) Responsible for the recruitment of customers.
- b) Responsible for providing eligibility determination services.
- c) Responsible for working with customer to develop the Career Portfolio.
- d) Responsible for monitoring the customer's progress with program services and activities.
- e) Responsible for contact with employers.
- f) Responsible for conducting outreach programs for partners.
- g) Responsible for overseeing prospective areas (e.g. career services, job development, case management) and generating monthly reports.
- h) Other duties as assigned.

Minimum Qualifications:

Education: Minimum Requirement: Bachelor's Degree

- 1. Experience:
 - a. Good communication skills essential.
 - b. Good organization skills important.
- 2. Other Qualifications:
 - a. Good attitude and out-going personality
 - b. Experience working with at-risk youth populations.

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)

Position Title:	Career Services Coordinator: Extended Day	
Number of Positions:	Full Time: 1	Part Time: 0
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$30	
Average Hours Scheduled Per Week:	8 Hours (1 Extended Day)	
Fringe Benefit Rate: (19% Payroll Tax Only)	Benefits: KTRS, Medicare, unemployment, workers' compensation, etc.	

Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	8	0	0	8
Estimated No. of Weeks	5	0	0	5
Wage Range	\$1,000 - \$1,200	0	0	\$1,000 - \$1,200
Fringe Benefits at 19%	\$190 - \$228	0	0	\$190 - \$228

Detail of Position, Qualifications, Wages and Benefits (Page 2 of 2)

Position Title: Career Services Coordinator

Specific Duties Related to Proposed Service:

Define position and provide explanation as to how position serves proposal:

- a. Responsible for the recruitment of employer partners and maintaining relationships with employers.
- b. Responsible for providing eligibility determination services.
- c. Responsible for working with customer to develop Career Plan.
- d. Responsible for monitoring the customer's progress with program services and activities.
- e. Responsible for contact with employers.
- f. Responsible for conducting outreach programs for partners.
- g. Responsible for overseeing prospective areas (e.g. career services, job development, case management) and generating monthly reports.
- h. Providing instruction as needed.
- i. Other duties as assigned.

Minimum Qualifications:

1. Education: Minimum Requirement: Bachelor's Degree. Master's Degree Preferred
2. Experience: Successful experience in providing services to at-risk populations, especially youth, preferred.
3. Other Qualifications: Successful experience in organizational development and program management.

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)

Position Title:	Adult Education Career Developer: Extended Day	
Number of Positions:	Full Time: 4	Part Time: 0
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$29	
Average Hours Scheduled Per Week:	8 Hours (1 Extended Day)	
Fringe Benefit Rate: (19% Payroll Tax Only)	Benefits: KTRS, Medicare, unemployment, workers' compensation, etc.	

Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	8	0	0	8
Estimated No. of Weeks	1	0	0	1
Wage Range	\$200 - \$232	0	0	\$200 - \$232
Fringe Benefits at 19%	\$38 - \$44	0	0	\$38 - \$44

Detail of Position, Qualifications, Wages and Benefits (Page 2 of 2)

Position Title: **Adult Education Career Developer**

Specific Duties Related to Proposed Service:

Define position and provide explanation as to how position serves proposal:

- a.) Responsible for recruitment of customers.
- b.) Responsible for providing eligibility determination services.
- c.) Responsible for working with customer to develop the Career Plan and set goals.
- d.) Responsible for monitoring the customer's progress with program services and activities.
- e.) Responsible for follow-up and documentation of customer progress toward academic and work-related goals.
- f.) Responsible for case management of clients.
- g.) Other duties as assigned.

Minimum Qualifications:

- a) Education: Minimum Requirement: Bachelor's Degree
- b) Experience:
 - a. Good communication skills essential
 - b. Good organization skills important.
- c) Other Qualifications:
 - a. Good attitude and out-going personality
 - b. Experience working with at-risk youth populations.

Detail of Positions, Qualification, Wages and Benefits (PAGE 1 OF 2)

Position Title:	Adult Education Instructor: Extended Day	
Number of Positions:	Full Time: 2	Part Time: 0
Estimated Dates of Employment	7/01/2014 – 6/30/2015	
Approximate Hourly Wage Range For Position:	\$25 to \$29	
Average Hours Scheduled Per Week:	8 Hours (1 Extended Day)	
Fringe Benefit Rate: (19% Payroll Tax Only)	Benefits: KTRS, Medicare, unemployment, workers' compensation, etc.	

Position Funding Source: Employees of an organization may be paid by more than one funding source. The table below requests a breakout of how each position is being funded. For example, a full time employee could be funded by the GLWIB to work 20 hours a week for purposes of this contract with the remaining 20 hours funded by non-GLWIB resources.

	GLWIB funded	Non-GLWIB funded	Other programs not pertaining to this proposal but funding this position	Total
Average Hours per Week	8	0	0	8
Estimated No. of Weeks	3	0	0	3
Wage Range	\$600 - \$696	0	0	\$600 - \$696
Fringe Benefits at 19%	\$114 - \$132	0	0	\$114 - \$132

Detail of Position, Qualifications, Wages and Benefits (Page 2 of 2)

Position Title: **Adult Education Instructor**

Specific Duties Related to Proposed Service:

Define position and provide explanation as to how position serves proposal:

- a.) Responsible for providing basic academic skills upgrade assistance.
- b.) Assist customers with job search activities and resume writing.

Minimum Qualifications:

1. Education: Minimum Requirement: Bachelor's Degree
2. Experience: Successful experience in providing services to at-risk populations, especially youth, preferred.

Other Qualifications: Successful experience in organizational development and program management.

APPROVED AND CERTIFIED: To be a grant of funds previously approved by the Mayor of the Louisville/Jefferson County Metro Government, or his authorized representatives, and the Workforce Investment Board of Greater Louisville, Inc., as contained in the Greater Louisville Workforce Investment Area's Workforce Investment Plan; or to be a grant of funds in accordance with procedures contained in the Inter-local Cooperation Agreement between the Louisville Jefferson County Metro Government and the Counties of Bullitt, Henry, Oldham, Shelby, Spencer, and Trimble.

WITNESS: the agreement of the parties hereto as attested by their signatures affixed hereon.

The Board

Greater Louisville
Workforce Investment Board

The Contractor

Board of Education of Jefferson County

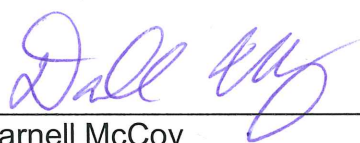
By:

By:

Michael B. Gritton
Executive Director

Dr. Donna Hargens
Superintendent

Approved as to Form:

 11-17-14

Darnell McCoy
Assistant Jefferson County Attorney