

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
www.henderson.kyschools.us



November 17, 2014

TO: Marganna Stanley, Superintendent and
Board Members

FROM: Cindy Cloutier
Director of Finance

Cindy Cloutier

DATE: November 17, 2014

SUBJ: Bid Recommendations

BID RECOMMENDATIONS:

T-SHIRTS, SWEATSHIRTS/PANTS, AND POLOS Bid # 15-14-5-11

We received 24 bids for T-Shirts, Sweatshirts/Pants, and Polos. We are recommending that all vendors highlighted on the bid tabulation sheet be awarded the contract so that individual schools and interest groups can make the best selection based on their particular needs and prices available. This is allowed under the model procurement laws.

FUEL BID # 16-14-5-11

Bids were received from Home Oil & Gas Company, Heritage Petroleum, LLC, and Petroleum Traders for gasoline and diesel fuel. Of the 3 bidders Home Oil and Gas and Heritage Petroleum, LLC were very close in their prices. With the Rack Price fluctuating with the price of oil on the open market, the differential cost along with tax rates were used in deciding the low bidder. On diesel fuel "low sulfur," Home Oil & Gas had the lowest differential cost, but was higher in their tax rates. When the differential cost and tax rates were added together, Home Oil and Gas was \$.04 lower than Heritage Petroleum, LLC. On unleaded 87 octane, Home Oil & Gas was the only bidder. On E10 gasoline with 87 octane, Home Oil & Gas was \$.02 cheaper for the total of differential cost and taxes. Home Oil & Gas Company is located here in Henderson. For these reasons we are recommending that the contract for fuel be awarded to Home Oil & Gas.

BID RENEWAL RECOMMENDATIONS:

OFFICE/BOOKSTORE SUPPLIES BID # 28-13-5-11

All vendors currently awarded the bid for office/bookstore supplies were notified that the current contract would expire on November 30, 2014. We are satisfied with both the service and products from these companies and are recommending that the contract be renewed for an additional year.

TEACHING SUPPLIES BID # 20-12-5-11

This bid was first renewed in November 2013 with all vendors awarded the original bid. Schools are satisfied with the service from each vendor for a variety of teaching supplies. We are recommending that this contract be renewed again for a one year period.

SCIENCE SUPPLIES BID # 21-12-5-11

This contract was also renewed in November 2013. Again the schools are satisfied with the service from these multiple vendors. We are recommending this contract be renewed for a second one year period.

BUILDING SUPPLIES & MATERIALS BID # 22-12-5-11

Lowes Home Improvement, Complete Lumber, and Norris Ace Home Center currently have the contract for building supplies & materials which is due to expire on November 30, 2014. All three companies were sent a request to renew their contract and have all responded that they are willing to renew for a one year extension of that contract. We are recommending the Board take this action.

WORKMAN'S COMPENSATION INSURANCE BID # 25-13-5-12

E.M. Ford was awarded the bid for Worker's Compensation in 2011, and has been awarded the contract each subsequent year. Since 2009, the District's workman's compensation coverage has been placed with KEMI. This year, the District received a dividend check from KEMI for \$11,526. Additionally, we received a renewal quote from Mike Hazelwood showing we would receive a \$30,854 discount if we renew the contract with KEMI for 2015. Based on the analysis presented by Walt Spencer during the October 13, 2014 work session, it appears that there is a significant financial benefit to the District to keep the coverage in place, that competition is not feasible, and that it is in the interest of the District to renew coverage for one more year. Based on the fact that E.M. Ford has provided excellent service as the District's agent and the significant discount the District will receive by renewing the contract with KEMI, it is our recommendation that we exercise the option to renew and award the bid for workman's compensation to E.M. Ford.

Henderson County Board of Education
1805 Second Street
Henderson, KY 42420

**GASOLINE AND DIESEL FUEL
ANNUAL BID TABULATION 2014-2015
16-14-5-11**

COMPANY	Home Oil & Gas Co.	Heritage Petroleum, LLC	Petroleum Traders	Hayes Oil Co, Inc.
Diesel Fuel "Low Sulfur"				
Rack Price	2.6602	2.6450	2.7200	
+Diff. Cost	0.0195	.0240	0.0345	
+Taxes	0.2960	.2919	0.2919	
+Taxes				
+Taxes				
Total Cost Per Gallon	2.9757	2.9609	3.0464	
Confirm Delivery Time of 6 hours or less	Yes	Yes	Yes	
Gasoline - Unleaded 87 Octane		Not Available		
Rack Price	2.3729	No Bid	No Bid	
+Diff. Cost	0.1300	No Bid	No Bid	
+Taxes	0.3260	No Bid	No Bid	
+Taxes				
+Taxes				
Confirm Delivery Time of 6 hours or less				
Projected last date of availability				
Total Cost Per Gallon	2.8289			
Confirm Delivery Time of 6 hours or less	Yes			
Gasoline - E10 with 87 Octane				
Rack Price	2.1546	2.1200	2.1645	
+Diff. Cost	0.1050	.1200	0.1675	
+Taxes	0.3260	.3219	0.32171	
+Taxes				
+Taxes				
Projected last date of availability				
Total Cost Per Gallon	2.5856	2.5619	2.65371	
Confirm Delivery Time of 6 hours or less	Yes	Yes	Yes	
Emergency Locations	210 Atkinson Street Henderson, KY 42420	Pacific Pride Cardlock 3671 US Hwy 41A Henderson, KY 42420 Universal fuel cards to be used at attached location list in Henderson	Heritage Oil Company 516 N 7th Ave Evansville, IN 47710	
Notification and usage of alternative fueling systems	Call office at 270-826- 3925 M-F from 7:00 a.m. to 5:00 p.m.	E-mail cstratman@heritageoil.com or call 800-422-3645		
Contact	Bob Crafton	Chris Stratman	Gayle Newton	Donald Hayes
Address	300 Atkinson Street Henderson, KY 42420	516 North 7th Ave Evansville, IN 47710	7120 Pointe Inverness Way Fort Wayne, IN 46804	3671 US 41A Henderson, KY 42420
Phone	270-826-3925	800-422-3645	800-348-3705 ext 4	270-826-3401
Fax	270-826-2566	812-422-0757	260-203-3820	270-826-3409
				Sold company to Heritage Oil Evansville, IN

HENDERSON COUNTY SCHOOLS
 1805 SECOND STREET
 HENDERSON, KY 42420

 TABULATION SHEET
 T-SHIRTS, SWEATPANTS/SHIRTS, AND POLOS
 BID # 15-14-5-11

Purchases can be made from the highlighted vendors only.

Company	ABBA Promotions	Authentic Promotions	Bill Heath's Family Sports	BSN Sports	Buddy's All Stars	Central Screen Printing	Color Connection	Elite Screen Printing	Express Press	Far From Boring.com	Fusion Xtreme Dance, LLD	Grandy Ink Spirit Wear
Percentage of Discount Off Established Price	15%	No Bid	0 - 40%	10% with exceptions	14%	15%	0%	Up to 70%	No Bid	2% net 10 days	Bid Disqualified per KRS45A.455	0%
Bid Number Must Show on PO to Receive Discount	15-14-5-11		No	Bid # 14-47983	BB# 11410	None	No	No		15-14-5-11		No
Exceptions to Discount	Some custom items			Contact Finance Department for exceptions			Nome	None				% additional free t's for every 50 purchased
Extra Charges				Embroidery, screen printing, lettering etc.			N/A			Shipping		No art fee, No set up fee, no upcharge for 2XL/3XL
Freight	Local Delivery		None	FOB Destination unless you need inside delivery of a freight truckshipped item. Then add 17% of tiem price.	Free Shipping for all forders \$100.00 and over Orders under \$100.00 add \$20.00 for handling	UPS Ground Rates	N/A	None		To be determined at time of bid		No Fee
Contact	Ty Rideout	Maril Cardwell	Bill Heath	John Stafford	Daniel Perez	Josh Randall	Ellen Mitchell	Holly Hartman	Austin Owens	David Stillman	Chelsie Staples	John Gandy
Address	114 N. Main Street Henderson, KY 42420	6151 Fair Oaks Carmichael, CA 95608	514 Tenth Street Henderson, KY 42420	PO Box 7726 Dallas, TX 75209-0726	3216 W Valhalla Dr. Burbank, CA 91505	PO Box 124 South Carrolton, KY 42374	235 First Street Henderson, KY 42420	1026 Third Street Henderson, KY 42420	1860 E. St Louis Springfield, MO 35802	6401 Congress Ave. Suite 210 Boca Raton, FL 33487	1014 N Green Street Henderson, KY 42420	2027 Industrial Ave San Angelo, TX 76904
Phone	270-827-5577	800-497-7765	270-826-4300	800-527-7510	818-846-8805	800-693-3299	270-827-2212	270-827-8061	417-869-3849	866-751-7766	270-827-3935	800-999-8137 Ext 324
Fax	270-585-2292	800-497-7706	270-826-4300	800-365-7653	818-846-5632	270-803-4110	270-827-4925	270-827-8069	417-865-3133	866-354-0054	270-577-3330	866-949-6999

HENDERSON COUNTY SCHOOLS
1805 SECOND STREET
HENDERSON, KY 42420

TABULATION SHEET
T-SHIRTS, SWEATPANTS/SHIRTS, AND POLOS
BID # 15-14-5-11

Purchases

Company	GTM Sportswear	International Promotional	M & M Creations	MoJo Sports	Neff Motivation	Paisley's	Pamco	Productive Imprints	Skool Live, LLC	Sky Cotton	Sports Endeavors, Inc.	Tri-State School Services
Percentage of Discount Off Established Price	0%	30%	0%	35%	10%	No Bid	5 to 20%	No Bid	20%	0%	35%	10%
Bid Number Must Show on PO to Receive Discount	No	No	No	No	15-14-5-11-Neff				15-14-5-11	No	No	No
Exceptions to Discount				Printed orders less than 12 pieces	N/A				Discount only on apparel not including screen printing		Higher end items with materials other than cotton	
Extra Charges	Sz. 2X & Up or Expedited shipping		No Setup fee, no art charge	Oversized items			Sizes 2XL and larger		www.skoollive.com for price list and examples		Customization on items, logo set ups, larger sizes than XL	
Freight	\$5.00 on orders under \$200.00 Free on orders over \$200.00	5%	0	NA	FOB Destination		We deliver locally to schools!		Included in price.		4%	
Contact	Heather Widler	Jack Rosenfeld	Misty & Dave Garrett	Michael Vick	Betsy Hesson	Cindy & Rachel O'Neal	Pam Collins	Daniel Dom	Ashley McCullum	Vance Fritz	Morgan Kelso	Paul Dayton
Address	520 McCall Road Manhattan, KS 66502	1310 Louis Avenue Elk Grove Village, IL 60007	6275 E. Doubletree Dr. Henderson, KY 42420	PO Box 1172 Henderson, KY 42420	645 Pine Street Greenville, OH 45331	135 N Main St Henderson, KY 42420	Hooper Road Henderson, KY 42420	20 Beacon H West Hartfo 06117	285 Marquette Ave San Marcos, CA 92078	1201 B South Green Street Henderson, KY 42420	431 US Hwy 70-A Hillsborough, NC 27278	426 W. Main Street Newburgh, IN 47630
Phone	800-336-4486	847-439-6700	270-577-0479	270-631-0520	Sales 502-445-2747	270-577-835	270-860-0614	860-906-338	858-922-2285	270-577-2228	800-967-8326	812-453-9454
Fax	866-916-4270	847-439-4302		270-631-0520	800-544-9030		888-394-0141	860-821-325	310-405-0487		800-443-8326	
					Neff Rep: Kevin Ferref, New Albany, IN							