

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, October 16, 2014**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 525 Elm Street Ludlow, KY 41016 at 7:00 PM, on October 16, 2014, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Ms. Amy Hayden
Ms. Kymberly King
Mr. William McMillen
Ms. Cindy Powell

1. Call to Order

1.1. Call to Order by Mr. McMillen

Rationale:

Board President, Mr. McMillen, called the meeting to order.

Discussion:

Others Present at Meeting: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, Board Secretary & CCR Coordinator; Mr. Rick Smith, Director of Special Education; Mr. Travis Caudill, High School Principal; and Ms. Trisha Scheyer, River City News.

1.2. Pledge of Allegiance by Ms. Hayden

Rationale:

Ms. Amy Hayden led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #26 - Motion Passed: Approval of the amended Agenda, to include an Executive Session for the purpose of the evaluation of the Superintendent, passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed the monthly reports.

3.2. Personnel

Rationale:

These items were presented for information.

3.3. Monthly Activities

Rationale:

These items were presented for information.

3.4. Spotlight Items

Rationale:

These items were presented for information.

One hundred and sixteen students in Grades K-6 were represented at the October 2nd Parent University. Parents listened to presentations made by their child's teacher(s) and received a number of resources on supporting their child academically at home.

While parents were in classrooms and the cafeteria, students were involved in various fun learning activities, and they left school that evening with a free book of their choice.

Discussion:

Ms. McMillen reviewed the activities that took place during the October 2nd Parent University.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #27 - Motion Passed: Approval of the Consent Agenda passed with a motion by Ms. Cindy Powell and a second by Ms. Kymberly King.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Kymberly King Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the September Regular Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mr. Borchers reviewed the monthly bills.

4.3. Facility and Fundraising Requests

Rationale:

It was recommended that the board approve the Facility and Fundraising Requests.

Discussion:

Mr. Chapman asked about NorthKey's Facility Request. He wanted to make sure that the program was one that was specifically for our students/families. Mr. Borchers explained that NorthKey wanted to hold as an open session on our campus, offering services to our students/families.

4.4. Substitute Teacher

Rationale:

Mr. Mitch Hammond

It was recommended that the board approve adding the substitute teacher to the district list.

5. Discussion and Action Agenda

5.1. Dual Credit Project

Rationale:

In 2013-2014, twelve senior English students participated in the NKU Hybrid ENG 101 College Writing Course. We had the highest grade average for a class of our (large) size. We were commended by NKU for the set up and support our school put into place to increase the success of the students. In addition, three other students took dual credit courses through Gateway Community & Technical College.

In 2014-2015, we will have ten seniors participate in the NKU ENG 101 course. This will again take place during the second semester of Ms. Miller's AP English course.

We also have 22 juniors and seniors taking JUS 101 (Intro to Criminal Justice) this fall, which is being taught by Mrs. Combs at LHS. In the spring, this group will take JUS 231 (Race, Gender, Crime).

We have four additional students taking online courses through NKU this fall, and three more earning credit through Gateway Community & Technical College with the work they do at Chapman Career & Technical Center.

This item was presented for discussion. Ms. McMillen reviewed the Dual Credit Program with the board.

Discussion:

Ms. McMillen reviewed the status of the dual credit program.

5.2. State Assessment

Rationale:

The School and District Report Cards can be viewed at this link:

<http://applications.education.ky.gov/SRC/>

Ms. McMillen reviewed the results of Spring 2014 State Assessments, using the School and District Report Cards.

This item was presented for discussion.

Discussion:

Mr. Borchers and Ms. McMillen reviewed the School Report Card and the results of the 2014 Spring State Assessment.

5.3. Closing the Achievement Gap

Rationale:

Mr. Borchers presented the two required Closing the Achievement Gap reports: one for each school. The reports detail strategies that are being implemented to decrease the achievement gap among various groups of students. Currently, the state defines a non-duplicated gap group, and their progress is monitored in the required state assessments. These groups include students with special needs, those who qualify for free/reduced meals, those of a minority race/ethnicity, and those who are English Language Learners. They are groups that are traditionally lower-performing when compared to the whole group. The goal of the strategies described is to support these gap students so they might achieve at the same high levels as the students not in one of these gap groups.

These items were presented for discussion.

Discussion:

Mr. Borchers reviewed both schools' Closing the Achievement Gap Reports. He reviewed the specific strategies that each school has put into place to close the gap.

The process of using the new Reading Assistant Program was explained.

5.4. Project Updates

Rationale:

Mr. Borchers updated the board about the Stadium and MEP Projects. Mr. Ehmet Hayes will attend the November meeting to update the board, after the punch list items have been completed.

This item was presented for discussion.

Discussion:

Mr. Borchers reviewed the status of the constructions projects. He recognized that Ideal Supplies donated about \$10,000 toward materials and labor for the new gate at the stadium.

5.5. Approval of Partial School Day Calendar for Student

Rationale:

It was recommended that the board approve a shortened school day (12:30-2:30) and week (Monday, Wednesday, Friday) for an elementary student for the remainder of the 2014-2015 school year.

Order #28 - Motion Passed: Approval of a shortened school day and week for an elementary student for the remainder of the 2014-2015 year passed with a motion by Mr. Stephen Chapman and a second by Ms. Amy Hayden.

Mr. Stephen Chapman Yes

Ms. Amy Hayden Yes

Ms. Kymberly King Yes

Mr. William McMillen Yes

Ms. Cindy Powell Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Mr. Chapman asked about when the stadium gate will be locked and unlocked each day. He asked about the possibility of reaching out to the police to patrol around the stadium during the winter, when no one should be on the field.

6.2. Staff

Discussion:

No items.

6.3. Teachers

Discussion:

No items.

6.4. Public

Discussion:

No items.

7. Executive Session

Rationale:

Pursuant to KRS 156.557 (4) (c), it was recommended that the board retire to Executive Session to have preliminary discussions relating to the Evaluation of the Superintendent.

Order #29 - Motion Passed: Pursuant to KRS 156.557 (4) (c) approval to retire to Executive Session to have preliminary discussions relating to the Evaluation of the Superintendent passed with a motion by Ms. Kymberly King and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

8. Re-Open Meeting

Rationale:

It was recommended that the board re-open the meeting.

Order #30 - Motion Passed: Approval to re-open the meeting passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

9. Adjourn

Order #31 - Motion Passed: Approval to adjourn the meeting at 9:00 PM passed with a motion by Ms. Cindy Powell and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY