**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**September 29, 2014**

The New Highland Site Based Decision Making Council met on Monday, September 29, 2014, at 2:45 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Jackie Gibbons, J.D. Duncan, Tammy Hall, Christy Jones, and Heather Fredricksen

1. **Opening Business**
   1. **Visitors present:** Bobby Lewis, Chalis Packer, Renee Cox, and Lana Honaker
   2. **Agenda:** Mr. Mullins reviewed the agenda with the council and acknowledged the visitors. Tammy Hall made a motion to approve the agenda and Heather Fredricksen seconded.
   3. **Minutes:**  Tammy Hall made a motion to approve the August regular meeting minutes and Jackie Gibbons seconded.
   4. **Good News Reports:** Jackie Gibbons stated that Fall Break was this Friday, October 3, 2014.
   5. **Public Comment:** None
2. **Student Achievement**

The committee reviewed the fall MAP results in reading and math, looking for patterns and comparing this year’s results with last year’s results. Mr. Mullins stated that fall MAP scores were higher this year than last year.

1. **Planning**
2. The latest version of the CSIP, with committee chairs’ input, was reviewed by the council. This version will be reviewed by the leadership team and brought back to SBDM for further work in October.
3. Mrs. Packer shared the Title I budget with the committee. She explained that most of the budget was used for transporting students attending the Track/Tutorial program. This program is set to begin in January or February

IV. **Program Review**

There was no new business involving the Program Review.

V. **Budget Report**

The August finance report was reviewed by the council. Tammy Hall made a

motion to accept the report and Christy Jones seconded.

VI. **Committee Reports**

1. The School Culture and Resource Committee report was reviewed by SBDM.
2. Planning and PD Committee report was reviewed. Mrs. Gibbons shared two interactive programs to help educate students on internet safety, Cyber Smart and Common Sense Media.
3. PBIS Committee report was reviewed by SBDM.

VII. **Review of Policies**

1. This meeting included the first reading of the following policies:

* Lesson Plan Policy
* Technology Use Policy
* Instructional and Non-Instructional Staff Time Assignment Policy

1. The following policies were resubmitted to the School Culture and Resource committee for further review:

* Parental Involvement Policy
* Extra Curricular Programs Policy
* Wellness Policy
* Student Assignment Policy

VIII. **New Business**

1. All SBDM members have been trained and fingerprinted.
2. The new student computers recently purchased are not equipped with Microsoft Office. The cost of equipping the computers can be quite costly. Bobby Lewis agreed to bring this issue up to the superintendent.
3. Ms. Foster was invited by SBDM to attend closed session. Mrs. Fredricksen made a motion to go into closed session and Christy Jones seconded. After closed session discussion, Heather Fredricksen made a motion to come out of closed session and Tammy Hall seconded. The SBDM made a recommendation to hire Nicole Jaggers as the FMD Instructional Assistant II.

Tammy Hall made a motion to adjourn and Jackie Gibbons seconded.

Meeting adjourned at 3:55 p.m.

Minutes respectfully submitted by Mary Foster.