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| **Bluegrass Middle School**  **SBDM Meeting Minutes September 17, 2014**  **4:00 pm, Bluegrass Media Center** | SBDM Members:  Tracy Arflin, Teacher (present)  Lisa Owens, Teacher (present)  David Lowe, Teacher (present)  Kathi Maddox, Parent (present) Jessica Thompson, Parent (present)  Michael Elmore, Principal (present) |

1. Opening Business
   1. Welcome Visitors
   2. Welcome (non-voting at this time) Parent Representatives
      1. Kathi Maddox
      2. Jessica Thompson
   3. Approved Agenda (Motion: Mr. Arflin, 2nd: Ms. Owens, Consensus)
   4. Approved August 4, 2014 Minutes (Motion: Ms. Owens, 2nd: Mr. Arflin, Consensus)
   5. Approved August 20, 2014 Minutes (Motion: Ms. Owens, 2nd: Mr. Arflin, Consensus)
   6. Approved July 23, 2014 Minutes (Motion: Ms. Owens, 2nd: Mr. Arflin, Consensus)
   7. Approved July 29, 2014 Minutes (Motion: Ms. Owens, 2nd: Mr. Arflin, Consensus)
   8. Good News Reports
      1. Our website [www.bgmsdawgs.org](http://www.bgmsdawgs.org) is up and running with 1200 hits in less than 5 days.
      2. The council was presented with a donation from Rineyville Optimist Club for our website re-design. Bluegrass appreciates any donation and especially a donation to help us change our website over from the Colts to the Bulldogs.
   9. Public Comment
2. Student Achievement
   1. It was reported that MAP testing was almost complete with just a few students needing to do makeup testing. Testing was relatively easy to administer with the new computers in the labs, but student passwords continue to be a problem because they forget them often.
   2. Once the MAP testing is complete teachers will receive goal setting sheets for each student for the MAP assessment in the winter and spring.
   3. We will also have students place their “score paw” on the data boards in the cafeteria. This shows trend data, teaches students about using data in a scatter plot, and allows them to see how close they are in moving up to proficiency. These “score paws” will be used all year for students to move showing their progress.
   4. Student achievement will also be displayed on the data board in the PLC room. These labels will have lots of information on them to help identify areas we need to push students, change our practice, or begin to ask why.
3. Planning
   1. Monthly Review
      1. None
4. Budget Revisions Based on District Decisions
   1. None
5. Program Review
   1. Ms. Reynolds submitted a report as to how we are currently doing on meeting the program review requirement.
6. Budget
   1. None
7. Committee Reports
   1. Ms. Jury presented her PBIS Report including the following items with data included:
      1. Public Relations
      2. Culture
      3. Discipline
8. New Business
   1. Reviewed Accident Reports and no action was taken
   2. The new Athletic Handbook was presented and will be revised/approved at the SBDM meeting in October.
   3. Approved Emergency Response Plan from Mr. Fisher (Motion: Mr. Arflin, 2nd: Mr. Lowe, Consensus)
   4. Discussed SBDM Training for New Members
      1. Every year each member on the council must be trained six hours if this is their first time on the council or three hours if this is not their first time sitting on a school council.
   5. Discussed Kentucky Systems of Intervention
      1. Students who are not at grade level based on MAP scores, per KRS, must be in an intervention class to help them fill the gaps in learning so they can be at grade level. Currently Bluegrass has 278 students who need interventions.
   6. Discussed Comprehensive School Improvement Plan
      1. Revisions to the CSIP should be happening in August and September, but the AdvancEd website has not rolled last year’s CSIP into this year so it can be revised. We are waiting for that to happen before the CSIP can begin revisions.
   7. Discussed PGES and MINI Observations
      1. With the new Professional Growth and Effectiveness System, there are many pieces which must be accomplished and the Mini Observations is just one item which must be done in a month’s time. The observations are going well, but are taking close to three hours per teacher to complete. Some of the paper work with the mini observation could be cut down, but the conversations after the observation have really been invaluable. It is one piece of the PGES system which I (Mr. Elmore) value.
9. Adjourned at 4:53 (Motion: Mr. Lowe, 2nd: Mr. Arflin, Consensus)