SPENCER COUNTY OUR SCHOOLS OUR SCHOOLS CHILDREN NA OUR SCHOOLS OUR

SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Jim Oliver

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1. 2.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure?		
3.	Do all exit doors close securely by themselves?	100	
3. 4.	Are all exit signs in place and illuminated?	@	
5.	Are door props around exterior doors removed from premises?		
5. 6.	Are all windows free of cracks and broken glass?		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	Yes N	VO
1.	(a) in good serviceable condition and well maintained?	V 00 1	Jo.
	(b) properly insulated and separated from all combustible material by a safe distance?		
8.			
	Is the outside shut-off valve on the gas supply line marked and readily accessible?		Vo MA
9.	Has the HVAC equipment been serviced within the past year?	₩ N	
	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	
H.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes N	
10	(a) have first aid personnel received bloodborne pathogens training?	Yes N	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable other debris?	ilquias a	ina
		A L	I= NIA
	(a) Mechanical Rooms and Electrical Panels?	Yes N	
	(b) Stage/Doorways/Exits?	YES N	
13.	(c) Dressing Rooms / Locker Rooms?	A N	
	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	A N	
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Z N	
15	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes N	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>clus.</u> T	_es N	
16	(a) is the quantity of hazardous chemicals limited as much as practicable?		lo (NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes N	
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes N	
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Mes N	
ZU.	Have fire extinguishers been inspected or recharged within the last year?	€ N	
ZI.	Have all filters on HVAC equipment been checked? DATE: OCT	Yes N	
	Is all floor tile and carpet intact?	Ves N	
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	N egy	
	Are areas around toilets, sinks and water fountains free of leaks?	ME N	
۷٦.	Was a separate monthly playground inspection was conducted and documented?	Yes N	o NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us

SPENCER COUNT CNCER COUNT ENCER COUNTY

SPENCER COUNTY PUBLIC SCHOOLS **BUILDING SAFETY INSPECTION CHECKLIST**

NAME OF SCHOOL: DATE INSPECTION CONDUCTED: **INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". Are there adequate mats at entrances? 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure? 3. Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? No 6. Are all windows free of cracks and broken glass? 7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? Yes)No (b) properly insulated and separated from all combustible material by a safe distance? Yes)No 8. Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes) No NA 9. Has the HVAC equipment been serviced within the past year? Yes) No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? Yes) No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? Yes No (a) have first aid personnel received bloodborne pathogens training? (es)No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? TES NO NA (c) Dressing Rooms / Locker Rooms? res No NA 13. Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? Yes No (NA) 14. Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? es No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custodial Room (7es) No NA (a) is the quantity of hazardous chemicals limited as much as practicable? res) No NA No O 16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No (NA) 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Yes No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Yes No NA 20. Have fire extinguishers been inspected or recharged within the last year? Yes No NA 21. Have all filters on HVAC equipment been checked? DATE: 10-21-14 Filters Changed Yes No NA 22. Is all floor tile and carpet intact? Yes No NA 23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition? Yes No NA 24. Are areas around toilets, sinks and water fountains free of leaks? Yes No NA

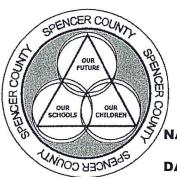
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Yes No (NA)

25. Was a separate monthly playground inspection was conducted and documented?

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250 Fax: 502-477-3259 Email: jim.oliver@spencer.kyschools.us



SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each

1. Are there adequate mats at entrances? Yes	No
2. Are all exterior doors tested weekly for ease of operation/locking and proper closure?	
3. Do all exit doors close securely by themselves?)No
4. Are all exit signs in place and illuminated?	No
5. Are door props around exterior doors removed from premises?	
6. Are all windows free of cracks and broken glass?	
7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
(a) in good serviceable condition and well maintained?	No
(b) properly insulated and separated from all combustible material by a safe distance?	
8. Is the outside shut-off valve on the gas supply line marked and readily accessible?	NO WA
9. Has the HVAC equipment been serviced within the past year?	No
10. Is someone on site trained and designated to render first aid, and are supplies readily available?	No
11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	No
(a) have first aid personnel received bloodborne pathogens training?	No
12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids	and
other debris?	
(a) Mechanical Rooms and Electrical Panels?	No NA
(b) Stage/Doorways/Exits?	No (NA
	No WA
	No (NA
	No (NA)
(a) are wishes streets on tile in accordance with the nazard communication program?	No NA
(a) is the quentity of hezerdays chemicals limited as much as presticable?	No NA
16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Yes	No NA
163	No (VA)
	No NA
	No Ago
	No NA
04 11 11 014 114 114 114 114 114 114 114	No NA No NA
	No NA
	VO (VA)
	No NA
0	Vo(NA)

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

S, C, E, S

11-4-14

Toyce Labraney

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	(Yes) No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes) No
3.	Do all exit doors close securely by themselves?	(Yes) No
4.	Are all exit signs in place and illuminated?	(Yes No
5.	Are door props around exterior doors removed from premises?	Yes No
6.	Are all windows free of cracks and broken glass?	(Yes No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	
٠.	(a) in good serviceable condition and well maintained?	Ves No
	(b) properly insulated and separated from all combustible material by a safe distance?	(Yes No
8	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
a.	Has the HVAC equipment been serviced within the past year?	(Yes) No
10 10	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Yes No
11	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes) No
11.	(a) have first aid personnel received bloodborne pathogens training?	Yes No
12	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids and
16.	other debris?	
	(a) Mechanical Rooms and Electrical Panels?	(Yes) No NA
	(b) Stage/Doorways/Exits?	Yes No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes No NA
14.		Yes No NA
	(a) are MCDC shoots on file in accordance with the hazard communication program?	(Yes) No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? $\omega + h = 0.5$	_ Yes No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	(Yes No NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No (NA-
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No(NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No NA
	Have fire extinguishers been inspected or recharged within the last year?	Yes No NA
21.	Have all filters on HVAC equipment been checked? DATE: Oct 1014	(Yes) No NA
22.	Is all floor tile and carpet intact?	Yes No NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes No NA
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes No NA
25.	Was a separate monthly playground inspection was conducted and documented?	(Yes No NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

middle

DATE INSPECTION CONDUCTED:

11.14	

INSPECTOR'S NAME & TITLE:

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

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2. 3. 4. 5.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? Are all exit signs in place and illuminated? Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass?	Yes Yes Yes Yes Yes Yes	No No No No	
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance?	Yes Yes Yes	No	NA
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible? Has the HVAC equipment been serviced within the past year?	Yes		
9.	to some on site trained and decignated to render tirst 200, 200 die Supplies readily available:	Yes		
10.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes		
		Yes	.No	
12.	(a) have first aid personnel received bloodborne patrogens training: Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable lie	quias	ana	
	other debris?	Yes		
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	Yes		
	(c) Dressing Rooms / Locker Rooms?	Yes		
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored? Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Above Thucket. Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes		
tal s	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes	No	NA
17.	Are approved metal safety cans used for gasoline and other similar liquids? Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes	No	NA
18.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes	No	NA
19.	Are three extinguishers available in that no more than 100 loct that a distance to require the property of the	Yes	No	NA
20.	Have fire extinguishers been inspected or recharged within the last year? Have all filters on HVAC equipment been checked? DATE: 10-14	Yes	No	NA
27.		Yes	No	NA
22.	Is all floor tile and carpet intact? Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes		
23.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
24.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA
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SPENCER COUNTY ON THE STATE OF THE STATE OF

SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

Pre School

DATE INSPECTION CONDUCTED:

11-4-14

INSPECTOR'S NAME & TITLE:

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes	No	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	(Yes)		
3.	Do all exit doors close securely by themselves?	Yes	No	
4.	Are all exit signs in place and illuminated?	Yes	No	
5.	Are door props around exterior doors removed from premises?	Yes		
6.	Are all windows free of cracks and broken glass?	Yes		
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:			
	(a) in good serviceable condition and well maintained?	Yes	No	
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes	No	
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes	No	NA
9.	Has the HVAC equipment been serviced within the past year?	Yes		
	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	No	
	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	No	
	(a) have first aid personnel received bloodborne pathogens training?	Yes	No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable I	iquids	and	
	other debris?	-m %		,
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	Yes		and the second
	(c) Dressing Rooms / Locker Rooms?	Yes		
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Custod an	Yes		
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	200		
20.	Have fire extinguishers been inspected or recharged within the last year?		No	
21.	Have the fire extinguishers been turned upside down and returned to their proper place?	Yes		
	Have all filters on HVAC equipment been checked? DATE: 10-20-14		No	
23.	Is all floor tile and carpet intact?	Yes		
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?		No	
	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
26.	Was a separate monthly playground inspection was conducted and documented?	es	No	NA

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Operations, Brett N. Beaverson, 207 W. Main Street, Taylorsville, KY 40071

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