

SCHOOL HEALTH REQUIREMENTS**IMMUNIZATIONS**

A valid immunization certificate shall be on file within two (2) weeks of a student's enrollment in school.^{1, 2 & 4} Forms relating to exemptions from immunization requirements shall be available at each school. Immunizations/exemptions shall be reported on the state-required forms. Students enrolling in Head Start or State Funded Pre-K programs will not be placed without a current immunization certificate.

Immunization certificates shall be kept current.¹

PREVENTATIVE HEALTH CARE EXAM

As required by Kentucky Administrative Regulation, all students shall undergo preventative health care examinations within one (1) year prior to the student's initial admission to school and again upon entry into sixth grade. The results shall be submitted to the school within two (2) months of enrollment. Results of the examination shall be reported on the state-required form.

DENTAL EXAM

A dental screening or examination shall be required for five (5) and six (6) year old students enrolling in the District and shall be submitted no later than January 1 of the first year that the student is enrolled in the District. This is a one-time requirement. Results of the examination shall be reported on the state-required form.

VISION EXAM

A vision examination performed by an optometrist or ophthalmologist shall be required for three (3), four (4), five (5) or six (6) year old students enrolling in the District and shall be submitted no later than January 1 of the first year that the student is enrolled in the District. This is a one-time requirement. Results of the examination shall be reported on the state-required form.

PROCEDURES

The Superintendent shall develop procedures for the implementation of this policy.

REFERENCES:

¹[KRS 156.160;](#)

²[KRS 214.036; KRS 214.034](#)

³[902 KAR 2:090](#)

⁴[KRS 158.035](#)

[OAG 82-131](#)

[902 KAR 2:060](#)

Health Services Reference Guide, Kentucky Department of Education

RELATED POLICIES:

09.121

09.126 (re requirements/exceptions for students from military families)

Adopted/Amended: 02/10/2014

Order #: 2014-022

Student Medication

School personnel authorized to give medications must be trained in accordance with KRS 158.838, KRS 156.502 and 702 KAR 1:160.

School employees who have completed the appropriate annual (by school year) health services training in accordance with state law may store a student's medication and call the student to take the medication if the "Authorization to Give Prescription Medication" form and/or the "Authorization to Give Over the Counter Medication" form and/or the appropriate "Primary Care Provider Authorization" form has been completed.

The "Authorization to Give Prescription Medication" form must be ~~notarized~~completed, the medication must be in its original container and written instructions from the health care ~~provider~~practitioner (physician, nurse practitioner, etc.) must be on the container.

The "Authorization to Give Over the Counter Medication" form must include the health care ~~provider~~spractitioner's instructions and signature for administering the medication and the medication must be in its original container.

The "Primary Care Provider Authorization" form must include the health care ~~provider~~spractitioner's instructions and signature, along with the parent/guardian's signature.

When medically licensed District personnel are available and are acting within their scope of practice, the medically licensed personnel may administer any medication and/or treatment with the written authorization of the parent/guardian and healthcare ~~provider~~practitioner.

Students may take medicine which is brought from home once a completed authorization form from the parent/guardian is on file.¹

SELF-ADMINISTRATION

Under procedures developed by the Superintendent, a student may be permitted to carry and self-administer medication limited to an EpiPen, asthma inhaler and/or diabetic medication and supplies that have been prescribed or ordered by a health care ~~provider~~practitioner as documented by the appropriate "Primary Care Provider Authorization" form for the current school year.^{2 & 3}

Students with serious allergies or other health conditions may be permitted to self-administer medication as provided in an individualized education program, Section 504 Plan or Health Plan.

Students shall not carry any other prescription or over the counter medication. Students shall not share any prescription or over the counter medication with another student. Each year, the District shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion.

REFERENCES:

¹OAG 73-768

²KRS 158.834; KRS 158.838

³KRS 158.836

KRS 156.502; KRS 158.832

702 KAR 1:160

Americans with Disabilities Act

Section 504 of the Rehabilitation Act of 1973

OAG 77-530

OAG 83-115

RELATED POLICIES:

09.22

09.224

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Use of Tobacco

Student use or possession of tobacco products in any form, alternative nicotine products, or vapor products (including electronic cigarettes) as defined in KRS 438.305 ~~and electronic cigarettes~~ is prohibited at all times in or on any property owned or operated by the Board, including Board-owned vehicles, and on school sponsored trips. In addition, student use or possession of tobacco products, alternative nicotine products, or vapor products (including electronic cigarettes) as defined in KRS 438.305 ~~and electronic cigarettes~~ is prohibited in outdoor facilities owned or operated by the Board during all activities, including sporting events.

Students who violate these prohibitions while under the supervision of the school shall be subject to penalties set forth in the ~~e~~Code of ~~A~~acceptable ~~B~~behavior and ~~d~~Discipline.

REFERENCES:

P. L. 107-110 (No Child Left Behind Act of 2001)

[KRS 438.350](#)

[KRS 438.050](#)

[OAG 81-295](#)

[KRS 160.290](#)

[KRS 160.340](#)

[KRS 161.180](#)

[KRS 438.305](#)

[OAG 81-295](#)

[OAG 91-137](#)

Adopted/Amended: 09/09/2013

Order #: 2013-157

Student Discipline Code

A code of acceptable behavior and discipline approved by the Board shall be the governing guidelines for students, parents, teachers, and school administrators. Each school shall implement the code of acceptable behavior and discipline. School-based decision making councils shall have the authority to adopt policy to select and implement school-based discipline and classroom management techniques necessary to carry out the code.

The code of acceptable behavior and discipline adopted by the Board shall govern the enforcement of District administered disciplinary action. These guidelines shall include procedures to be followed by administrators in the execution of their responsibilities related to discipline.

The code shall also include the following:

1. A process addressing how students can report code violations to District personnel for appropriate action; ~~and~~
- ~~1-2. Information regarding the consequences of violating the code and violations reportable under KRS 158.154, 158.156, or 158.444; and~~
- ~~2-3. A prohibition against retaliating against a student who reports a violation of the code or assists or participates in any investigation, proceeding, or hearing regarding the violation.~~

DISTRIBUTION

This code shall be published, made available to all students, parents and/or guardians and school employees and posted in conspicuous places throughout all schools. The Superintendent shall develop a plan to include additional efforts to communicate the code to students, staff, parents and the community.

REVIEW

This code of acceptable behavior and discipline shall be reviewed by a committee that includes students, administrators, teachers, parents, community members, a Board member, the Director of Pupil Personnel, the general counsel and such other members as determined by the Board.

The committee shall be chaired by the Superintendent/designee. The code of acceptable behavior and discipline shall be recommended by the Superintendent to the Board for approval.

The Board shall update the student discipline code at least every two (2) years.

REPORTING OF DATA

As directed by the Kentucky Department of Education (KDE), the District shall report to the Center for School Safety when a student has been disciplined by the school for a serious incident, as defined by KDE; charged criminally for conduct constituting a violation under KRS Chapter 508; or charged criminally under [KRS 525.070](#) or [KRS 525.080](#) in relation to a serious incident.

Data collected on an individual student committing a reportable incident shall be placed in the student's disciplinary record.

Student Discipline Code

REFERENCES:

~~KRS 158.444~~; [KRS 158.148](#); [KRS 158.153](#); ~~KRS 158.154~~; ~~KRS 158.156~~; [KRS 158.165](#)
~~KRS 158, 444~~; [KRS 160.295](#)
[KRS 525.070](#), [KRS 525.080](#)
[704 KAR 7:050](#), *Student Discipline Guidelines*, Kentucky Department of Education

RELATED POLICIES:

09.2211
09.3
09.42
09.421
09.422
09.426
09.42811

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