



THE GHEENS FOUNDATION INC.

401 WEST MAIN STREET, SUITE 705
LOUISVILLE, KENTUCKY 40202
(502) 584-4650 FAX (502) 584-4652
WWW.GHEENSFOUNDATION.ORG

September 22, 2014

Dr. Donna Hargens
Superintendent
Jefferson County Public Education Foundation
P. O. Box 34020
Louisville, KY 40232

Dear Dr. Hargens

I'm pleased to advise you that your recent grant proposal to The Gheens Foundation was approved in the amount of \$10,000 for the Making Music Concert Series in 2015.

Mr. and Mrs. Edward Gheens were very kind and generous benefactors to the people and causes of this community. Likewise, by granting this gift to your organization, the Gheens Foundation trustees believe that you will also do good works to improve the quality of life for others.

We will be contacting you within 30 days to schedule the payment and outline our reporting requirements but please feel free to contact Kathy Knotts if you have any other questions.

With best regards,

A handwritten signature in blue ink that reads "Carl M. Thomas". The signature is fluid and cursive, with a long horizontal line extending from the end.

Carl M. Thomas,
President

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October 15, 2014

Dr. Donna Hargens
Superintendent
Jefferson County Public Education Foundation
P. O. Box 34020
Louisville, KY 40232

Dear Dr. Hargens,

Please read and sign this Condition of Grant form so that we may release the grant award to your organization.

**Conditions of the Gheens Foundation, Inc.
for Making Grants and Recipient's Agreement to Said Conditions.**

Grant of: \$10,000

Payable: When the Condition of Grant form is signed and returned.

1. The funds awarded by the Foundation must be used for the specific purposes stated in the application. Use for any other purpose is unauthorized and will subject the recipient to a refund claim by the Foundation. According to the application for grant, the grant awarded herein must be used for:

Funding for the Louisville Orchestra "Making Music" Concert Series in 2015.

2. This statement of condition sets forth the terms and conditions upon which the grant is made. Under the laws of the United States applicable to foundations, all grants, including this one, must be expended solely for religious, charitable, scientific, literary, or educational purposes. Thus, the grant is made only for such purpose and is further limited to the above referenced purpose. The grant funds may not be expended any other purpose without the Foundation's prior approval in writing. The laws of the United States applicable to foundations also require that certain restrictions be placed upon the use of grant funds. Thus, the grant is subject to the restrictions enumerated below, and is made upon the condition that the Grantee complies with the reporting conditions enumerated below.

GENERAL CONDITIONS

Grantee agrees to the following conditions:

1. **Repayment** - Grantee shall repay any portion of the amount including interest earned which was not used for the purpose of the grant.
2. **Financial and Program Reports** which relate to the goals and objectives as presented in the grant proposal will be submitted by **September 1, 2015** and will take the form described below.
 - ✓ **Financial Report**
Please send a copy of a completed project expense report detailing costs and/or income, including copies of receipts (if applicable).
 - ✓ **Program Report**
With the financial report, please send a concise narrative detailing the scope of the completed project and outcomes achieved. Please also address these specific points:
 - ❖ Restate the project goal and relate if the goal was met.
 - ❖ How many people were impacted by this project?
 - ❖ Were outcomes measureable? If so, explain specifically.
 - ❖ If the project will be ongoing or repeated, what would you change (if anything) going forward?

Reports can be mailed to The Gheens Foundation or email to: kathy@gheensfoundation.org

If the foregoing correctly sets forth your understanding of the terms and conditions under which this grant is being made, please so indicate below on this letter and return it to the Foundation; it will constitute our agreement with respect to the subject matter thereof. Upon receipt of the properly executed document, the Foundation will forward funds pursuant to the terms of the grant, as shown on Page 1.

Sincerely,



Carl M. Thomas
President

The foregoing conditions are accepted and agreed to this _____ day of _____.

NAME OF ORGANIZATION:

By: _____

Title: _____

Federal I.D. # _____