

# SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14  
8/93

South Todd Elementary School  
SCHOOL

September 30  
FOR THE MONTH ENDING

2014  
YEAR

ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
A01 Academic Team	\$13.00	\$0.00	\$0.00	\$13.00
AR01 Archery	\$939.90	\$0.00	\$320.00	\$619.90
B01 Bookstore	\$1,964.80	\$0.00	\$0.00	\$1,964.80
D01 Donations	\$25.00	\$0.00	\$0.00	\$25.00
F01 Faculty	\$414.86	\$703.25	\$447.04	\$671.07
F02 Flower	\$196.50	\$0.00	\$16.96	\$179.54
FT Field Trip Collections	\$0.00	\$0.00	\$0.00	\$0.00
G01 General Fund	\$15,237.38	\$218.01	\$0.00	\$15,455.39
L01 Library	\$2,724.95	\$5,825.61	\$6,225.51	\$2,325.05
M01 Music - Dawn Sharp	\$141.54	\$0.00	\$0.00	\$141.54
P01 PE Fund	\$18.05	\$0.00	\$0.00	\$18.05
PRESC Preschool Tution	\$1,920.00	\$1,120.00	\$2,880.00	\$160.00
PTO PTO Acct.	\$15,732.09	\$177.50	\$199.89	\$15,709.70
R01 Rewards For Students	\$4,534.78	\$116.46	\$1,270.67	\$3,380.57
SO1 Special Olympics	\$716.41	\$0.00	\$0.00	\$716.41
STF Student Fees	\$5,056.05	\$745.00	\$0.00	\$5,801.05
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

## RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

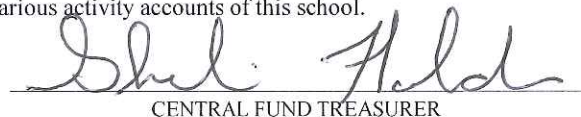
\* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.

  
PRINCIPAL

10-1-14

DATE

  
CENTRAL FUND TREASURER

10-1-14

DATE

2014  
YEARDATE \_\_\_\_\_

# South Todd Elementary School

## Disbursements List by Date from 4/29/2014 to 9/30/2014

(\*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
4/29/2014	7391	Check	Image School Of Dance - Day Of Dance Instruction F	\$100.00
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		PTO	PTO Acct.	\$100.00
9/23/2014	7434	Check	Oriental Trading Co - Cardinals Nest	\$885.20
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		R01	Rewards For Students	\$885.20
9/26/2014	7435	Check	Hobby Lobby - Ribbon For Wreaths	\$16.14
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		F01	Faculty	\$16.14
9/30/2014	7436	Check	Wal-Mart - Cardinals Nest /Snacks /Flower/Cake	\$724.22
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		F02	Flower	\$16.96
		F01	Faculty	\$264.50
		PTO	PTO Acct.	\$57.29
		R01	Rewards For Students	\$385.47
Total of Disbursements in Range:				\$1,725.56
Total Voided in Range, but Created Outside of Range: -				\$0.00
Total Stopped in Range, but Created Outside of Range: -				\$0.00
				\$1,725.56

PC

# South Todd Elementary School

## Disbursements List by Date from 9/01/2014 to 9/30/2014

(\*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
9/02/2014	7428	Check	WalMart - Snacks	\$166.40
Resolution Dates: Printed: 9/02/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		F01	Faculty	\$166.40
9/09/2014	7429	Check	Renaissance Center - AR Quizzes	\$1,113.33
Resolution Dates: Printed: 9/09/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		L01	Library	\$1,113.33
9/09/2014	7430	Check	Tammy Mills - Archery Trainer	\$320.00
Resolution Dates: Printed: 9/09/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		AR01	Archery	\$320.00
9/09/2014	7431	Check	Todd Co Board Of Ed - Preschool Tuition	\$2,880.00
Resolution Dates: Printed: 9/09/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		PRESC	Preschool Tution	\$2,880.00
9/17/2014	7432	Check	Scholastic - Bookfair	\$5,112.18
Resolution Dates: Printed: 9/17/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		L01	Library	\$5,112.18
9/22/2014	7433	Check	MyOfficeProducts.Com - Labels, Enevelopes	\$142.60
Resolution Dates: Printed: 9/22/2014 Reconciled: 10/01/2014 Voided: Stopped:				
Check Account Breakdown				
		PTO	PTO Acct.	\$142.60
9/23/2014	7434	Check	Oriental Trading Co - Cardinals Nest	\$885.20
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		R01	Rewards For Students	\$885.20
9/26/2014	7435	Check	Hobby Lobby - Ribbion For Wreaths	\$16.14
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		F01	Faculty	\$16.14
9/30/2014	7436	Check	Wal-Mart - Cardinals Nest /Snacks /Flower/Cake	\$724.22
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		F02	Flower	\$16.96
		F01	Faculty	\$264.50
		R01	Rewards For Students	\$385.47
		PTO	PTO Acct.	\$57.29

Total of Disbursements in Range: \$11,360.07

Total Voided in Range, but Created Outside of Range: - \$0.00

Total Stopped in Range, but Created Outside of Range: - \$0.00

\$11,360.07

**South Todd Elementary School**  
**Receipts List by Date for 9/01/2014 to 9/30/2014**

(\*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
9/02/2014	0151887854	Other	Student Fees	\$460.00	
			STF Student Fees	\$460.00	
9/02/2014	0151887855	Cash	Coffe/Tea	\$25.00	
			F01 Faculty	\$25.00	
9/02/2014	0151887856	Cash	Shirt	\$10.00	
			PTO PTO Acct.	\$10.00	
9/02/2014	0151887857	Cash	Shirt	\$10.00	
			F01 Faculty	\$10.00	
9/02/2014	0151887858	Check	Lydia Fraley Preschool Tuition	\$320.00	
			PRESC Preschool Tution	\$320.00	
9/02/2014	0151887859	Other	Jeans	\$118.00	
			F01 Faculty	\$118.00	
9/02/2014	0151887860	Other	Snack	\$116.25	
			F01 Faculty	\$116.25	
9/02/2014	0151887861	Check	Ballard Preschool Tuition	\$160.00	
			PRESC Preschool Tution	\$160.00	
9/04/2014	0151887864	Other	Student Fees	\$220.00	
			STF Student Fees	\$220.00	
9/04/2014	0151887865	Cash	Lost Book/Lyle	\$17.00	
			L01 Library	\$17.00	
9/09/2014	0151887866	Cash	Decal	\$5.00	
			PTO PTO Acct.	\$5.00	
9/09/2014	0151887867	Other	Jeans	\$85.00	
			F01 Faculty	\$85.00	
9/09/2014	0151887868	Check	Target Donation	\$179.27	
			G01 General Fund	\$179.27	
9/09/2014	0151887869	Other	Coffee/Tea	\$15.00	
			F01 Faculty	\$15.00	
9/09/2014	0151887870	Check	Abby Wilson	\$320.00	
			PRESC Preschool Tution	\$320.00	

**South Todd Elementary School**  
**Receipts List by Date for 9/01/2014 to 9/30/2014**

(\*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
9/09/2014	0151887871	Check	Joley Beth Preschool Tuition	\$160.00	
			PRESC Preschool Tution	\$160.00	
9/09/2014	0151887872	Check	School Fee	\$25.00	
			STF Student Fees	\$25.00	
9/10/2014	0151887873	Other	Bookfair	\$1,209.72	
			L01 Library	\$1,209.72	
9/11/2014	0151887874	Other	Bookfair	\$2,206.32	
			L01 Library	\$2,206.32	
9/12/2014	0151887875	Other	Jeans	\$42.00	
			F01 Faculty	\$42.00	
9/12/2014	0151887876	Other	T-Shirts	\$77.50	
			PTO PTO Acct.	\$77.50	
9/12/2014	0151887877	Check	Tea	\$10.00	
			F01 Faculty	\$10.00	
9/12/2014	0151887878	Check	Student Fee	\$20.00	
			STF Student Fees	\$20.00	
9/12/2014	0151887879	Other	Bookfair	\$1,830.92	
			L01 Library	\$1,830.92	
9/15/2014	0151887880	Other	Bookfair	\$541.90	
			L01 Library	\$541.90	
9/18/2014	0151887881	Check	Vending	\$187.96	
			F01 Faculty	\$71.50	
			R01 Rewards For Students	\$116.46	
9/18/2014	0151887882	Other	Books	\$19.75	
			L01 Library	\$19.75	
9/19/2014	0151887883	Cash	Jeans	\$14.00	
			F01 Faculty	\$14.00	
9/19/2014	0151887884	Cash	Shirts	\$12.50	
			PTO PTO Acct.	\$12.50	
9/19/2014	0151887885	Cash	Shirt	\$2.50	
			PTO PTO Acct.	\$2.50	

**South Todd Elementary School**  
**Receipts List by Date for 9/01/2014 to 9/30/2014**

(\*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
9/19/2014	0151887886	Check	Shirts	\$27.50	
			PTO PTO Acct.	\$27.50	
9/19/2014	0151887887	Check	Student Fees	\$20.00	
			STF Student Fees	\$20.00	
9/25/2014	0151887888	Cash	Shirts	\$17.50	
			PTO PTO Acct.	\$17.50	
9/25/2014	0151887889	Check	Abigail Oliver Preschool Tuition	\$160.00	
			PRESC Preschool Tution	\$160.00	
9/25/2014	0151887890	Check	T-Shirts	\$25.00	
			PTO PTO Acct.	\$25.00	
9/25/2014	0151887891	Other	Snacks	\$196.50	
			F01 Faculty	\$196.50	
9/30/2014	0151887892	Interest	Sept. Interest	\$38.74	
			G01 General Fund	\$38.74	
<b>Total:</b>				<b>\$8,905.83</b>	

**Interest Summary**

9/30/2014	0151887892	Interest	Sept. Interest	\$38.74
<b>Total:</b>				<b>\$38.74</b>

**Due with Monthly/Annual Financial Report**  
**Monthly June Report** is the final listing of accounts receivable and payable for the fiscal year

School: <u>51</u>	Fiscal Year Ending: <u>2014</u>
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School: 51

Fiscal Year Ending: 2014

Date of gift: 9-9-14

Donor Name: Target

Donor Address: \_\_\_\_\_  
street address  
Box 59214  
\_\_\_\_\_

street address (continued)  
Minneapolis MN 59214  
city state zip code

Donor Phone Number:

**(circle as appropriate)**

Type of donation: Cash check personal property real property service other

**Other gift description including purpose and restrictions on donation:**

Was anything of value received in exchange for donation?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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**If yes, description and dollar value:**

Principal

Date \_\_\_\_\_