

**RECORD OF BOARD PROCEEDINGS
MINUTES FROM THE MEETING
Ludlow, Kentucky, September 18, 2014**

The Ludlow Independent Board of Education met at the Ludlow Board of Education Conference Room 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, on September 18, 2014, with the following members present:

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Stephen Chapman
Mr. William McMillen
Ms. Cindy Powell

Absent Board Members:

Ms. Amy Hayden
Ms. Kymberly King

1. Call to Order

1.1. Call to Order by Mr. McMillen

Rationale:

Board President, Mr. McMillen, called the meeting to order.

Discussion:

Others Present at the Meeting: Mr. Mike Borchers, Superintendent; Ms. Jenny McMillen, CCR Coordinator/Board Secretary; Ms. Vikki Wofford, Board Treasurer; Mr. Rick Smith, Director of Special Education; Mr. Travis Caudill, High School Principal; Mr. Jason Steffen, Elementary School Principal; and Ms. Patricia Scheyer, River City News reporter.

1.2. Pledge of Allegiance by Steve Chapman

Rationale:

Mr. Steve Chapman led the Pledge of Allegiance.

2. Approval of Agenda

Rationale:

It was recommended that the board approve the Agenda.

Order #20 - Motion Passed: Approval of the Agenda as presented passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

3. Recognition and Information Agenda

Rationale:

These items were presented for recognition and information.

3.1. Fall KSBA Regional Meeting

Rationale:

The Regional KSBA Meeting will take place Tuesday, October 21st at Votruba Student Union Center at Northern Kentucky University. Ms. McAtee has made reservations.

This item was presented for information.

3.2. Monthly Reports

Rationale:

These items were presented for information.

Discussion:

Mr. Borchers reviewed all monthly reports presented. At this point, our district enrollment is up 13 students from this time last year.

Mr. Chapman asked Mr. Caudill about the SBDM minutes, where it stated that the Travel Account funds had been moved into a new account for Student Recognition. Mr. Caudill explained that he intended to use the new account to reward students who were nominated quarterly by staff members for doing something special. The program's intention is to reinforce the positive behaviors expected through the PBIS program. With this program, all students would have a possibility to have access to the rewards of the funds.

3.3. Personnel

Rationale:

These items were presented for information.

3.4. Spotlight Items

Rationale:

These items were presented for information.

Discussion:

Mrs. McMillen reviewed the progress of the afterschool SHINE program. The descriptions of the enrichment programs for this first six-week session were shared. Ms. Powell had a question about how the classes operate, as well as how homework time is conducted for the students.

3.5. Monthly Activities

Rationale:

These items were presented for information.

4. Consent Agenda

Rationale:

It was recommended that the board approve the Consent Agenda.

Order #21 - Motion Passed: Approval of the Consent Agenda passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

4.1. Approval of Minutes

Rationale:

It was recommended that the board approve the minutes of the August Regular Meeting, the September Tax Rate Hearing, and the September Special Meeting.

4.2. Monthly Bills

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

These reports were reviewed by Mr. Borchers and Ms. Wofford.

4.3. Fundraising Requests

Rationale:

It was recommended that the board approve the Fundraising Requests.

4.4. Substitute Teachers

Rationale:

Mr. Dennis Bell
Ms. Nancy Dornheggen

Ms. Debra Meyers
Ms. Susan Taylor

It was recommended that the board approve adding the Substitute Teachers to the district list.

5. Discussion and Action Agenda

5.1. 2014-2015 Working Budget

Rationale:

It was recommended that the board approve the Working Budget for the fiscal year ending June 30, 2015, and authorize the submission to KDE for review.

Discussion:

Ms. Wofford gave an overview of the tentative budgets versus the working budgets, and what types of expenditures come from each budget type. Mr. Borchers reviewed the specific changes made in the Fund 1 working budget, explaining the reason for each change. No changes were needed for the budgets of the other funds.

Order #22 - Motion Passed: Approval of the Working Budget for the fiscal year ending June 30, 2015 and authorization for submission to KDE for review passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.2. 2014-2015 Indirect Costs

Rationale:

It was recommended that the board approve the indirect cost transfer rates from the Food Service Fund to the General Fund as presented.

Discussion:

Mr. Borchers explained the process of the Indirect Cost transfer rates.

Order #23 - Motion Passed: Approval of the Indirect Cost transfer rates from the Food Service Fund to the General Fund passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

5.3. Capital Funds Request

Rationale:

It was recommended the board approve the Capital Outlay Funds Request of \$33,382.00 for Workers Compensation and KSBIT Assessment.

Discussion:

Ms. Wofford explained the process of the Capital Outlay Funds Request for Workers' Compensation and KSBIT.

Order #24 - Motion Passed: Approval of the Capital Outlay Funds Request of \$33,382 for Workers' Compensation and KSBIT Assessment passed with a motion by Mr. Stephen Chapman and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

6. Other Business

Rationale:

Is there any other business to be brought before the board?

6.1. Board

Discussion:

Ms. Powell noted how nice the new concession stand is. She asked if it was possible to add a baby changing station to the bathroom. She also asked about the old sponsors on the scoreboard at the stadium. She inquired about the process for reporting tuition students/families using a false address for enrollment purposes.

Mr. Borchers thanked the principals for a good start on the year. He noted there was recently a great piano concert for the students, and tomorrow there is a History Mobile coming.

6.2. Staff

Discussion:

No items

6.3. Teachers

Discussion:

No items

6.4. Public

Discussion:
No items

7. Adjourn

Order #25 - Motion Passed: Adjournment of the meeting at 8:03 PM passed with a motion by Ms. Cindy Powell and a second by Mr. Stephen Chapman.

Mr. Stephen Chapman	Yes
Ms. Amy Hayden	Absent
Ms. Kymberly King	Absent
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

PRESIDENT

SECRETARY