**New Highland Elementary**

**Site Based Decision Making Council Meeting**

**August 25, 2014**

The New Highland Site Based Decision Making Council met on Monday, August 25, 2014, at 2:45 p.m. in the library for a regularly scheduled meeting.

**Members present included:** Daniel Mullins, Jackie Gibbons, J.D. Duncan, Tammy Hall, Christy Jones, and Heather Fredricksen

**Opening Business**

1. **Visitors present:** Bobby Lewis and Missy Sego
2. **Agenda:** Mr. Mullins reviewed the agenda with the council and acknowledged the visitors. Jackie Gibbons made a motion to approve the agenda and Christy Jones seconded it.
3. **Minutes:**  Jackie Gibbons made a motion to approve the June regular meeting minutes and J.D. Duncan seconded. Christy Jones made a motion to approve the June 30 special called meeting minutes and Heather Fredricksen seconded. J.D. Duncan made a motion to approve the August 11 special called meeting minutes and Christy Jones seconded. Tammy Hall made a motion to approve the August 20 special called meeting minutes and Heather Fredricksen seconded.
4. **Good News Reports:** Mr. Mullins stated the school year had gotten off to a smooth start. Jackie Gibbons stated she felt as if there were issues that needed to be addressed.
5. **Public Comment:** None

**Student Achievement**

New Highland has received some K-Prep data; however this data is embargoed until October. Mr. Mullins has reviewed students’ individual scores and completed some analyzing of those scores. He informed the council that scores look good.

 **Planning**

1. **Title 1** – The council reviewed the following submitted by Mrs. Packer:
* The PBIS PowerPoint presented to teachers
* The Parent Involvement Policy
* The Parent/Guardian School Compact
* Title 1 staff schedules
1. **CSIP** – The council reviewed the CSIP. The CSIP must be completed in October. At that time K-Prep scores will be available to guide in the revising of the CSIP.

**Program Review**

1. The Program Review Committee is making plans for improvement for the 2014-15 school year. They are focusing on areas where New Highland can move from Proficient to Distinguished.
2. World Language will be included in the Program Reviews starting in 2016-17. Next school year, 2016-17, New Highland will submit a plan for the implementation of World Language.

 **Budget Report**

The July finance report was reviewed by the council. Jackie Gibbons made a

 motion to accept the report and Tammy Hall seconded.

**Committee Reports**

1. Planning and PD- The council reviewed the Planning and PD Committee Report which included the Technology Policy. Mrs. Sego spoke about the revisions made to the policy. Internet Safety programs for students were discussed.
2. School Culture Committee- minutes reviewed
3. Curriculum and Instruction Committee-minutes reviewed

**Review of Policies**

1. Emergency Management Plan Policy was reviewed.
2. Technology Use Policy was reviewed and resubmitted to the Planning and PD Committee for additions.
3. Lesson Plan Policy was reviewed. The policy was resubmitted to the Curriculum and Instruction Committee for further feedback from staff.

**New Business**

1. The Council set the SBDM meeting dates for the 2014-15 school year as follows:

September 29, 2014

October 27, 2014

November 24, 2014

December 15, 2014

January 26, 2015

February 23, 2015

March 23, 2015

April 27, 2015

May 18, 2015

June 29, 2015

1. J.D. Duncan was selected as the SBDM Council co-chair.
2. Each SBDM member must have a background check and be fingerprinted at central office.

Christy Jones made a motion to adjourn and Tammy Hall seconded.

Meeting adjourned at 3:42 p.m.

Minutes respectfully submitted by Mary Foster.