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Grading

ACHIEVEMENT

Teachers shall maintain detailed, systematic records of the achievement of each student.

DATE ENTRY OF STUDENTS' GRADES

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All students' grades shall be entered in the District's student information system within five (5) school days from the day of the collection of the students' assignment unless the Principal/designee has approved a request for an extension. The assignment listing shall coincide with District and teacher curricular documents (to include but not be limited to teacher's lesson plans).

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PROGRESS REPORTS

Progress reports shall be issued every nine (9) weeks for students in elementary and high school; reports for middle school students shall be issued every six (6) weeks. Reports of unsatisfactory progress will be sent to parents midway through the grading period.

Each primary teacher shall provide parents with a comprehensive report that is based on samples of their child's work and that includes a descriptive, narrative evaluation of all aspects of the child's progress.

A student's grade shall not be lowered as a disciplinary action.

END-OF-COURSE EXAMS

Grades earned on end-of-course exams required for high school courses designated by Kentucky Administration Regulation shall count as twenty percent (20%) of a student's final grade in a course.

PARENT/TEACHER CONFERENCES

Parent/teacher conferences shall be scheduled at the request of the parent or teacher.

REFERENCES:

KRS 158.140; KRS 158.645; KRS 158.6451; KRS 158.860
KRS 160.345; KRS 161.200
703 KAR 4:040
703 KAR 5:200

RELATED POLICIES:

02.441
08.113
08.22
08.222
08.5