

**Elementary School Attendance****EXCUSED ABSENCES (CONTINUED)**

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

**EXCUSED ABSENCES AND VERIFICATION**

The first five (5) absences per semester for reasons stated above, either all day or part of the day, will be excused by parental notes. Notes from health professionals, court officials, etc., must verify all subsequent absences. Notes for absences, both parent and other, must be provided no later than three (3) school days. If not, then absences will revert to unexcused.

**MAKE-UP WORK**

Requesting and completing work missed during excused absences is the responsibility of the student/parent. Work may be made up for unexcused absences at the discretion of the teacher/Principal involved.

**REFERENCES:**

KRS 38.470; KRS 159.140; KRS 159.150, KRS 159.035; KRS 158.070, KRS 158.153  
702 KAR 7:125, OAG 79-68, OAG 79-539; OAG 76-566

**RELATED POLICY:**

| 09.111, 09.122