

MEMORANDUM OF AGREEMENT
Between
PENNYROYAL REGIONAL MH-MR BOARD, INC.
(PENNYROYAL CENTER)
and
DAWSON SPRINGS INDEPENDENT SCHOOLS

This agreement is to be effective in the 2014-2015 school year and will continue until either party provides written notice to the other at least 30 days in advance of a proposed change to or discontinuance of the agreement.

I. Terms of this MOA are as follows:

- A. The Pennyroyal Center will provide mental health therapy to and consultative services on behalf of students referred by the school personnel designee of the Dawson Springs Independent Schools. Clinical assessment, therapy and individual or program consultations will be provided by mental health professionals who hold at least a Master's Degree and/or certification in their respective professional disciplines.
- B. These clinical services will typically be provided in the school setting in suitable office space provided by the Dawson Springs Independent Schools as determined by the school personnel designee in consultation with Pennyroyal Center staff, depending on the particular circumstances.
- C. Parents will be billed for time spent directly with them or the students. Medical cards, private insurance, and self-payers will be the primary sources of payment.
- D. DAWSON SPRINGS INDEPENDENT SCHOOLS will pay \$15.00 per quarter hour for consultation time. The Pennyroyal Center must be provided a written statement designating exactly what services the school will be paying for on behalf of a student in order for this to occur. The school may also choose to pay for psychiatric and psychological evaluations for a student. These services will only be provided onsite at a Pennyroyal Center clinic. These services will be based upon the usual service fee schedule.
- E. Other services provided such as psychiatric and psychological evaluations, as well as any other outpatient services, will be based upon the usual service fee schedule and will be the responsibility of the client or client's third party payor unless the school authorizes payment.
- F. The Pennyroyal Center will not see a child in an emergency situation unless the legal guardian is present and agrees to sign permission for treatment from the Center. A Center staff member may be used as a consultant to the school regarding an individual student and/or behavioral/mental health issue. However, face-to-face contact with a student will not occur unless the legal guardian is also present. This follows the guidelines utilized onsite at the Pennyroyal Center as well.
- G. The Center staff member designated to coordinate and schedule mental health and consultative services is Rebecca Woodrow, LCSW.

II. Referral Procedures:

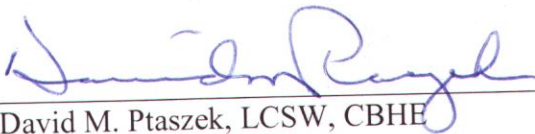
- A. These clinical services will be provided throughout the school year and summer on an as-needed basis. The designated school personnel and Pennyroyal Center Staff will meet together to coordinate scheduling. The Pennyroyal Center will make every reasonable effort to provide the requested number of days or hours for clinical service per school term.
- B. All school referrals for services will come directly through the school personnel designee, who will assist in assuring a smooth process of referral and the availability of time for students to participate in therapy.

- C. Parents must attend the first session to complete necessary paperwork, expecting approximately 1 to 1 1/2 hours for an initial session. Parents are expected to contact the RESPOND Center prior to their scheduled appointment time to provide the necessary information for services as well as to establish payment mechanisms. Parents are expected to provide proof of insurance, a pay stub or other proof of income if the sliding fee scale is requested. The parents should expect to make a payment on the initial date.
- D. All student referrals will be considered Pennyroyal Center clients. Confidential charts will be maintained at the Center. A release of information signed by the legal guardian will be required in order for the child to be seen on school grounds.
- E. Center clinical staff will also give notice to the school personnel designee when discontinuing a participant and/or when making any recommendation concerning the participant.

III. Both the Pennyroyal Center and the Dawson Springs Independent Schools agree to the following:

- A. Consulting mental health professionals will be employees of the Pennyroyal Center and will not be considered as, or present themselves as, school personnel. The school system will be responsible only for expenses outlined in this agreement.
- B. Both parties will comply with the Title VI Civil Rights of 1964 (PLA-352) and part 80 of Title 45, Code of Federal Regulations, so that no person will be excluded from participation in and be denied the benefits of or otherwise subjected to discrimination on the grounds of race, color, or natural origin.
- C. This agreement will be subject to the laws and regulations of the Commonwealth of Kentucky.

PENNYROYAL REGIONAL MENTAL
HEALTH-MENTAL RETARDATION
BOARD, INC.
P.O. Box 614
Hopkinsville, Kentucky 42241


David M. Ptaszek, LCSW, CBHE
Executive Director

Date

8/15/2014

DAWSON SPRINGS INDEPENDENT
SCHOOLS
118 E. Arcadia Ave.
Dawson Springs, KY 42408

Lenny Whalen
Superintendent

Date