**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, July 28, 2014**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Jeanie Stevens, Board Chair

Ms. Sandy Clevenger Vice Chair

Ms. Janet Bonham

Ms. Debbie Herndon

Ms. Ange McKinney

**Others Present:** Superintendent Adams, Chuck Abell, Jim Oliver, Brett Beaverson, Eric Cecil, Mariann Arnold, Diana Thomas, Todd Russell, Matt Mercer, Mark Thomas, Steve Rucker, Janet Allen, Becky House, Spencer County Physical Therapy; and Robbie Hinkebein with KORT, Pete Clevenger, Michele Barlow and others.

**ORDER # 1**

**CALL TO ORDER**

The meeting was called to order by Ms. Jeanie Stevens at 6:34 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Jeanie Stevens read the Statement of Board Mission and welcomed the visitors.

**ORDER # 2**

**REVIEW AND ADOPT AGENDA**

A motion to approve the July 28, 2014 agenda as presented was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**CITIZENS AND DELEGATIONS**

* **Ms. Becky House, Spencer County Physical Therapy**

Asked to be considered for the SCHS Athletic Trainer positon.

* **Robbie Hinkebein, KORT**

Asked to be considered for the SCHS Athletic Trainer position.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

* Academic Report: Mr. Chuck Abell presented information on the RTT Grant
* Superintendent’s Report: Mr. Chuck Adams updated the Board on the following:

Land Acquisition; SCES Walking Track; Athletic Trainer Opportunity; KSBA Summer Institute; KSBIT; Technology Realignment; Lunch Price Increase; and First Reading of Policy and Procedure Updates.

**ACTION WITH DISCUSSION**

**ORDER # 3**

**APPROVAL OF BOARD MINUTES**

A motion to approve the June 23, 2014 Regular Monthly Minutes was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 4**

**KSBIT – WC and Property and Liability Assessment**

A motion to TABLE the KSBIT –WC and Property and Liability Assessment until more information is received on capital outlay was made by Ms. Debbie Herndon and seconded by Ms. Sandy Clevenger.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 5**

**KSBA Policy/Procedure Updates – First Reading**

The following KSBA Policies were reviewed: 01.0; 01.42; 01.53; 01.61; 01.83; 03.19; 04.32; 04.91; 05.1; 07.11; 07.111; 07.12; 08.113; 08.133; 08.3; 08.32; 09.11; 09.12; 09.121; 09.1223; 09.14; 09.15; 09.224; 09.2241; 09.31; 09.4232; 09.43; 09.438; 03.121; 10.4; 09.123; 03.1232; 03.2232.

The following KSBA Procedures were reviewed: 01.61 AP.11; 03.19 AP.1; 07.1 AP.1; 07.11 AP.1; 07.11 AP.21; 07.111 AP.1; 08.133 AP.1; 08.133 AP.2; 09.11 AP.23; 09.14 AP.11; 09.14 AP.111;

09.12 AP.2; 09.15 AP.1; 09.224 AP.1; 09.2241 AP.1; 09.4281 AP.1; 03.125 AP.21; 05.4 AP.1

A motion to approve the first reading of the policies and procedures was made by Ms Debbie Herndon and seconded by Ms. Janet Bonham.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 6**

**Request to Purchase iBoss Web Filter**

iBoss is the filtering software that will increase bandwidth. The purchase of iBoss Web Filter and subscription is $9,949.90.

A motion to approve the purchase of iBoss Web Filter was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 7**

**SCHS Athletic Trainer**

Proposals from Spencer County Physical Therapy and KORT were reviewed.

Spencer County Physical Therapy submitted bid of $12,000 and KORT $14,990.

Superintendent Adams explained that the Board will be deciding whether to create the position.

A motion to create an Athletic Trainer position at Spencer County High School was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 8**

**ECE Reading Specialist/Elementary**

This position is being created based on the need to help our ECE students in the area of reading. The WHAS Grant has provided us with $31,000 in funding for this position for the 2014-2015 school year.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to create ECE Reading Specialist funded by WHAS.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 9**

**SCES Walking Track**

More information was provided regarding the proposed SCES Walking Track. Middle school coaches and administrators have agreed that there is still adequate space for sports.

A motion was made by Ms. Sandy Clevenger and seconded by Debbie Herndon to approve the SCES Walking Track.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 10**

**SCMS ESS Daytime Waiver Instructional Assistant**

This positon will work with students that are not meeting benchmark in reading and math utilizing the Edgenuity platform. The funding for this position will come from the school ESS allocation.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the SCMS ESS Daytime Waiver Instructional Assistant.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 11**

**TES – Part Time Intervention Classified Position**

TES is requesting a new Part-time Classified Intervention position to be funded through ESS. This position would be 180 days at four hours a day.

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the TES Part Time Intervention Classified Position.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 12**

**SCES – Two 3-Hour IA Positions and One 2-Hour IA Position**

Spencer County Elementary is requesting the creation of two 3-hour IA positions and one 2-hour IA position. These positions would be funded through SCES Title 1 Funds and ESS funds. The estimated cost to cover this request is $22,250. Approximately $10,000 would come from SCES’ Title 1 funds and the remaining $12,250 would come from ESS funds.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to approve the Two 3-Hour IA positions and the one 2-hour IA position at Spencer County Elementary.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 13**

**SCES 1-Hour Cafeteria Monitor Position**

Spencer County Elementary would like to create an additional 1-hour cafeteria monitor position. This will allow more access for our students to the school’s library and library resources. The estimated cost to cover this request is $2,300. This position would be funded through the school’s SBDM allocation and the position will be sustained through the future as the school continues to receive an SBDM allocation.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the SCES 1-hour cafeteria monitor positon.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 14**

**Technology Department Realignment**

Superintendent Adams presented the Board with three restructuring options within the district’s technology department. Because of the vast need of technology hardware, Superintendent Adams recommends Option B which would take the current position and splitting it at lesser responsibilities and into two positions. Option B offers:

* Two Staff Members SCMS/SCES/TES/SCHS
* 8 hours per day
* 190 days per year

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the recommendation and accept Option B.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 15**

**Hillview/SCMS/SCHS Technology Expenditure**

SCMS and Hillview’s technology has surpassed the recommended usage period and is beginning to fail thus impacting the quality of instruction. The Board is being asked to fund a portion of a “N-computing lab” at each school. This will create 40 work stations at each building. The RTT grant money can be utilized as well as some school contributions.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to approve the technology purchase in preparation of the beginning of the school year as a proactive beginning to fulfilling instructional needs prior to the Needs Assessment to be conducted later in the fall.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 16**

**Approval of Lunch Price Increase**

Due to the mandates within the Healthy Hunger Free Kids Act of 2010, Spencer County Public Schools must increase lunch prices this year. The mandated increase is to eventually equal the difference between the reimbursement rate ($2.93) and the full-pay lunch price (plus 20 cents reimbursement); otherwise, it appears the federal government is also subsidizing full-pay lunches.

The requested new meal price is:

Elementary Schools: $2.45

Middle and High School: $2.50

A motion was made by Ms. Sandy Clevenger and seconded by Ange McKinney to approve the lunch price increase.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 17**

**Technology Stipend**

To further assist meeting our goals of Career Pathways and College and Career Readiness at SCHS, we began a Computer Science and Technology pathway last year to measure student interest. By demand, and to fulfill 2nd year offerings, we need additional assistance in teaching these classes. Rather than creating another Section 7 position at $50,000 per year, the Superintendent would like to increase the current TRT from a 7 hour to an 8 hour day. 1/7 of the base would be a little more than $7,000, however, because the extra hour would be outside the contract, the request would be to create a $5,000 stipend with no additional ill-effects on other fringes.

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to approve the requested technology stipend for the current TRT in order to assume additional teaching responsibilities.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 18**

**TES Title 1 Paraprofessional Position**

TES is requesting Board approval for a full time (180 days @ 6.5 hours per day) IA to work with our .5 RTI Interventionist targeting Reading and Math interventions, particularly for students in the GAP group.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve to establish an Instructional Assistant from Title 1 for TES.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 19**

**KDE District Funding Assurances**

Various Program Directors within the District have taken part in answering the questions pertaining to the District Funding Assurances. Once this has been submitted to the state by Superintendent Adams, the District will be approved to begin receiving reimbursement rates from both the state and federal level.

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to approve the District Funding Assurances as presented

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 20**

**ACTION BY CONSENT**

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to approve the Action by Consent Items as presented below.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Year End)
3. School Financial Reports (Monthly)
4. District Financial Report
5. Annual Financial Report
6. Invoices for Approval

* Chenoweth Law Office $4,529.76

1. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Preschool Taylorsville Elementary**

Beatrice Kelty, Preschool Teacher Rank 3 Georgia Sienicki, Elementary Teacher Rank 1

Ann Easterling, Preschool Teacher (.5) Rank 3

Belinda Sheeley, IA (.5)

**Spencer County Elementary School** **Spencer County Middle School**

Barbi Mercer, Instructional Coach, Rank 1 Tammy Hawkins, Special Education- MSD, Rank2

Minnie Zurkuhlen, Elementary Teacher, Rank 2

**Spencer County High School** **Other**

Sean McClellan, Social Studies Teacher, Rank 3 Tyler Broyles, Administrative Network Technicians

Tracey Shouse, Media Specialist, Rank 2 Rick Vincent, Title 1/RTI Coordinator, Rank 1

Brandy Scott, College, Career Coach, Rank 1

Ashley Singh, Spanish Teacher, Rank 2 **Resignation**

Mark Hawkins, Math Teacher, Rank 2 Mary Raisor, Asst. Cafeteria Manager, SCMS. Eff 6/30/14

Katie VanVactor, Social Studies Teacher, Rank 2 Michael Werner, Certified Sub Teacher, eff 6/30/2014

Amber Martin, Math Teacher, Rank 3 Amber Martin, Emergency Cert Sub Teacher, eff 6/30/2014

Michael Hall, IA Donna Mayo, Emergency Cert Sub Teacher, eff 6/30/2014

Philip Bruce, IA Rachel Dunaway, Spanish Teacher, eff 7/16/2014

Andrew Coleman, IA (in-school detention/credit recovery)

Lisa Bentley, IA (Library)

Brandy Scott, Head Coach – Girls Basketball

Mark Hawkins, Wrestling Coach

**Additional Substitute Employees Returning for the 2014-2015 School Year**

Certified Substitutes: Margie Jones

Classified Substitute: Janet Barnett Ellen Krause

Jennifer Chesser Alice Spence

Gerry Dill Billy Talley

Chad Goodlett Nikkole Wernert

1. Field Trip Approvals (Overnight & Out of State)
   1. SCHS Dance Team – Atlanta, GA February 13-15, 2015
   2. SCHS Volleyball – Overnight August 1 & 2, 2014
   3. SCHS Dance Trip – Pensacoloa,, FL April 6-13, 2015
2. Fundraisers

**MIDDLE SCHOOL**

|  |  |  |  |
| --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATE | PURPOSE |
| SCMS Dance Team | Pageant for local kids | October 18 or 25th | Competitions |
| SCMS Dance Team | Candle Sales | August 11-29, 2014 | Competitions |
| SCMS Dance Team | Dance - November | November | Competitions |
| SCMS Dance Team | Coffee/Cupcakes Booth at home football games | Football Season | Competitions |

**HIGH SCHOOL**

|  |  |  |  |
| --- | --- | --- | --- |
| GROUP | FUNDRAISER | DATE | PURPOSE |
| TSA | Snack Shack (after school) | School Year | Competitions  Club Activities |
| FFA | Dancing with the Stars | April 2015 | State Convention |
| FFA | Toy Show | December 12-13 | Convention & Camps |
| Dance Team | Halloween Grams | Oct 28-31 | Competition Fees |
| Dance Boosters | Admission and Concessions at Gourd Show | May 2015 | Choreography Costs |
| Dance Boosters | Bunco | November | Costumes & Hotel Fees for students |
| Dance Boosters | Concessions – Dancing with the Stars | April | Competition Fees |
| Dance Boosters | Dance Competition | September 13 | Competition Fees and Hotel for students |
| Dance Boosters | Dance Clinic | September 6 and 12 | Uniforms and Competitions |
| Dance Boosters | Papa Johns (YUM)– Parents Only | All Year | Uniforms and Competitions |
| FFA | Louisville Area Peeler Cards | August/September | FFA Member Expenses |
| FFA | Citrus Fruit | Oct/Nov | FFA Banquet |
| Dance Boosters | Homecoming Booth – Face Painting | October 4 | Costumes |
| Dance Boosters | 5K Run/Walk | Oct or November | Competition Fees |
| Girls Basketball | Baseball Tournament AAU | August 9-10 | Player Needs |

1. SCES Tiered Sponsorship Levels
2. Non-Resident Contracts w/ Nelson County
3. Surplus Items
   1. Middle School:
      1. 4 drawer File Cabinet
      2. 5 drawer file cabinet
      3. Chairs
      4. Metal framed chairs
      5. 3x5 wooden tables
      6. Computer keyboards
      7. Computer Mouse
      8. Computer Monitors
      9. Computer Hard Drives
4. Grant Writer – Memorandum of Agreement with OVEC
5. Early Head Start – Child Care Partnership Grant
6. Maternity Leave Request – Katie Drake
7. Annual Vendors (Model Procurement)
   1. Bardstown Sporting Goods
   2. Country Mart
   3. Greenwell Brothers Propane
   4. Nelson Co Implement
   5. Sam’s Club
   6. Toy Topia
   7. WalMart
   8. Swimville USA
   9. Olde Master Originals
   10. Bennett Hardware
   11. IMI
   12. Radio Shack
   13. Auto Zone
   14. Rick’s Auto & Wrecker Service
   15. Smiths Marathon
   16. KBJ Photography
8. Commercial Advertising Rates

**Communications**

1. Board Members - None
2. SCEA Update – Janet Allen
3. Written Communication
   1. Attendance Report – N/A
   2. Health Office Visit Report – N/A
   3. Bus Maintenance Report
   4. Building Inspections
   5. SBDM Minutes
   6. WHAS Grant

**DIALOGUE AND FUTURE AGENDA TOPICS**

No future topics were added.

**ORDER # 21**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Sandy Clevenger to make the agenda dated July 28, 2014 part of the official board minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 22**

**EXECUTIVE SESSION KRS.61.810 Section (1) Subsection (b)**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie to Herndon to enter into Executive Session for deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 23**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Debbie Herndon and second by Ms. Ange McKinney to return to open session.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**No decisions were made during executive session.**

**ORDER # 24**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to adjourn meeting at 8:17 p.m.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes