

PROGRESS MEETING MINUTES:

Prepared by:	Chuck Trimble
Company:	Murphy + Graves + Trimble – 6488
Project:	GC Burkhead Elementary
Location:	Job Site Trailer
Arch. Project Number:	1264
Date/Time:	Sat, Aug 16 2014
Weather:	Sunny approximately 85 deg

<u>Parties Present</u>	<u>Organization</u>	<u>Email Address</u>
Gary Milby	Hardin Board of Education	Gary.milby@hardin.kyschools.us
Rusty Taylor	Hardin Board of Education	Rusty.taylor@hardin.kyschools.us
Shannon Fraley	D.W. Wilburn	sfraley@dwwilburn.com
Joe Heavrin	Heartland Electric	heartlandelectric@windstream.net
Brian Downs	Heartland Electric	heartlandelectric@windstream.net
Pat Scamahorne	Phillip Brothers	
Reyes Ternate	Foster Mechanical	
Tim McMullan	McMullan Welding	
Terry Wither	T&B Drilling	
Bill Wither	T&B Drilling	
Mason Belcher	Masonry Men	
Steve Gamblin	BFW	sgamblin@bfwengineers.com
Baccus Oliver	Marcum Engineering, LLC	boliver@marcumengineering.net
Chuck Trimble	M+G+T	chuck@mgtky.com
Sam Gibson	D. W. Wilburn	sgibson@dwwilburn.com
Sherry DeHart	D. W. Wilburn	sdehart@dwwilburn.com
SEE ATTACHED SHEET		
Action Items:	Due Date: (none) Responsible Party: Sam Gibson Review the fence and silt concerns the owner and the design team has with the adjacent property owner about the corrective steps required	
Daily Clean Up	<ul style="list-style-type: none"> Daily clean up to date is acceptable by all parties. Job site was observed today as clean and orderly. Rusty confirmed no problems to date. No report of mud or dirt on St. John's road at this time 	
New Business	<ul style="list-style-type: none"> Rusty ask for the meeting minutes and reports from June and July be resent to his attention. Following the progress meeting a meeting with the Geothermal Subcontractor and DW Wilburn took place to review the wells that have been drilled. It was discussed the driller has encountered voids they felt would require review by the design team. It was discussed and agreed the driller would locate the next wells closer to the building and would submit the drill logs daily for review by the design team. Chuck made it very clear the design team expected the wells to be drilled at no additional cost to the owner for casing. 	
Next Meeting Date And Time	<ul style="list-style-type: none"> Next progress meeting is Thursday August 28, 2014 at 2:00 PM at the project site. DW Wilburn will identify the required pre-install meetings that will be required during this meeting. 	
Old Business	<ul style="list-style-type: none"> A discussion of the concrete honeycomb that was observed by Steve Gamblin was found to be repaired and acceptable to BFW - Structural Engineer. 	



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Pay Request Review	<ul style="list-style-type: none">• Pay Request was submitted and the design team has reviewed and approval was given today. Signed request was given to owner for processing.
Proposed Changes / Change Orders / ASI'S / RFI'S	<ul style="list-style-type: none">• One proposal request has been issued for pricing. Additional outlet in Media Center.
Record Drawings	<ul style="list-style-type: none">• Record drawings reviewed today are up to date.
Regulatory Field Visit Reports	<ul style="list-style-type: none">• Local and state officials have been on site and reviewed the work in place and corrective action required. This was reported by Sam with DW Wilburn.
Review Of Previous Minutes	<ul style="list-style-type: none">• Approved as submitted.
Schedule	<ul style="list-style-type: none">• Work completed last 30 days:<ul style="list-style-type: none">1 Perimeter footings and stem walls are 100% complete.2 Building pad 65% complete3 Under slab plumbing is 90% complete4 Under slab electrical is 95% complete5 Storm lines 20% complete6 CMU bearing walls 45% complete7 Door-frames set 15% complete8 Light gauge trusses mobilized / layout and started installation9 Geothermal wells started• Proposed schedule for next 30 days<ul style="list-style-type: none">1 CMU bearing walls 75% complete2 Bearing plates 75% complete3 Waterproofing membrane 75% complete4 Concrete slabs 100% complete5 Trusses 50% complete6 Joists and decking 40% complete7 Electrical wall rough in 35% complete
Submittals	<ul style="list-style-type: none">• A total of 14 submittals have been received and are being reviewed by the design team.

No other items were discussed if upon review of these minutes you have any questions or have any questions or comments please contact our office.

Respectfully Submitted,

Chuck Trimble
Principal
Murphy + Graves + Trimble PLLC

CC: Gary Milby, Rusty Taylor, David Wyatt, Sherri DeHart, Sam Gibson, Marcum Engineering, BFW, Maria Gillette, Jim Leake, File 1264-M



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SIGN IN SHEET

PROJECT NAME: GC Burkhead Elem

LOCATION: Job Site JOB NO.: 1264

DATE OF MEETING: July 31, 2014 TIME: 2:00 PM

ATTENDEES (please print):

NAME	COMPANY	TELEPHONE NO	E-MAIL
Shannon Fealey	DW		
Sam Gibson	DW		
Sherry DeNart	DW		
Rusty TAYLOR	HCS	270/763-7268	RUSTY.TAYLOR@HARDIN, KY SCHOOLS, US
Joe Heavin	Heartland Steel	270/242-9224	
Mason Belcher	Masonry Men	989/854-3622	
Terry W. Fisher	T+B driller	270-634-0588	
Dyke	T+B drilling	270 634/1569	
Steve Gambelin	BAW	270 331-3428	btwengineers.com
Chuck Trimble	MST	859-559-0504	chuck@mgtky.com
Bacus L. Oliver	Marcum Engr.	270.444.9274	
Brian Downs	Heartland Electric	270-230-2958	
Pat Scamphorne	Phillip Bros	270-234-7211	
Reyes TIRATE	Foster Masonry	606 872 1685	
Tim McCulla	McCulla Welding	857-983-6582	DMCCULLA2001@AOL

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GC Burkhead Elementary Project Number:102478 Submittals								
Division	Sect	Sub Contractor	Date Added	Received	DueDate	Sent to Contractor	Action	Status
Division 33	4100	DW Wilburn	7/28/2014	6/9/2014	7/29/2014			Under Review
Description: Plastic Pipe Fitting, Casing								
Comments:								
Division 12	9300	DW Wilburn	7/28/2014	7/7/2014	7/28/2014			Under Review
Description: Site Furnishings								
Comments:								
Division 12	3400	DW Wilburn	7/28/2014	7/7/2014	7/28/2014			Under Review
Description: Laminated Casework								
Comments:								
Division 11	4000	DW Wilburn	7/28/2014	7/8/2014	7/28/2014			Under Review
Description: Kitchen Equipment Resubmittal								
Comments:								
Division 10	7300	DW Wilburn	7/28/2014	7/11/2014	7/29/2014			Under Review
Description: Canopies								
Comments:								
. Please review the loads on the Canopies. (Andrea Bradford - 07/28/2014 12:50 PM)								
. See added review from Architect. (Andrea Bradford - 07/29/2014 3:56 PM)								
. Awaiting review from Steve Gamblin regarding Canopy loads. (Andrea Bradford - 07/29/2014 3:57 PM)								
Division 08	4113	DW Wilburn	7/28/2014	7/11/2014	7/28/2014			Under Review
Description: Storefront Resubmittal								
Comments:								
Division 07	7253	DW Wilburn	7/28/2014	7/11/2014	7/28/2014			Under Review
Description: Snow Guards								
Comments:								
Division 05	4400	DW Wilburn	7/28/2014	6/10/2014	7/28/2014			Under Review
Description: Metal Trusses Resubmittal								
Comments:								
Division 05	3100	DW Wilburn	7/28/2014	7/16/2014	7/28/2014			Under Review
Description: Decking								
Comments:								
Division 04	7200	DW Wilburn	7/28/2014	7/8/2014	7/28/2014			Under Review
Description: Cast Stone								
Comments:								
Division 07	4113, 7100	DW Wilburn	7/28/2014	7/25/2014	8/4/2014			Under Review
Description: Metal Roof Panel, Sheet Metal Flashing								
Comments:								
Division 26	5100	DW Wilburn	7/28/2014	7/23/2014	8/4/2014			Under Review
Description: Light Fixture Calculations								
Comments:								

Division 05	1200	DW Wilburn	7/28/2014	7/18/2014	7/28/2014	Under Review
Description: Columns, Beams						
Comments:						
Division 06	1323	DW Wilburn	7/28/2014	7/28/2014	8/11/2014	Under Review
Description: Heavy Timber Shop Drawings and calculations						
Comments:						
. Critical (Rob Crouch - 07/28/2014 8:30 AM)						

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42	Windows Frames and Glazing	9/22/14	10/31/14										
43	Area C	7/3/14	11/28/14										
44	Door Frames	7/3/14	7/23/14										
45	Plumbing Wall Rough-ins	7/7/14	7/28/14										
46	Electrical Wall Rough-ins	7/7/14	7/28/14										
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58	Brick @ Courtyard	9/22/14	10/3/14										
59	Brick	9/22/14	10/17/14										
60	Windows	10/20/14	11/28/14										
61	Area B B.2 - B.1	7/14/14	12/26/14										
62	Door Frames	7/14/14	8/1/14										
63	Bearing Walls	7/28/14	8/22/14										
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79	Windows	11/17/14	12/26/14										
80	Area A	8/4/14	11/21/14										
81	1st Coarse Masonry	8/4/14	8/22/14										
82	Termite Control	8/4/14	8/8/14										

GC Burkhead

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1	Site Excavation and Site Improvements	6/30/14	6/12/15												
2	Storm Piping @ Road and Main Parking Lot	8/15/14	8/29/14												
3	Geothermal Well Drilling	6/30/14	9/19/14												
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8	Curbs	11/24/14	1/2/15												
9	Canopy Foundations	10/27/14	11/14/14												
10	Sidewalks	10/27/14	12/19/14												
11	Asphalt	3/30/15	5/8/15												
12	Topsoil on Fields	11/10/14	12/5/14												
13	Storm Tie-ins	10/27/14	11/21/14												
14	Fence	5/4/15	6/12/15												
15	Topsoil placement	2/2/15	3/27/15												
16	Landscaping	3/23/15	5/22/15												
17	Aluminum Canopy	2/2/15	3/13/15												
18	Flag Pole	5/25/15	5/29/15												
19	Site Furnishings	5/4/15	5/15/15												
20	Courtyard	8/25/14	10/17/14												
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23	Site Concrete	9/1/14	10/17/14												
24	Foundation and Building Envelope	6/23/14	12/26/14												
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GC Burkhead Elementary
Project Number:102478
Requests for Change

RFC Number	Received	RFI Number	Impacts	Cost	Approved Cost	CO Number	Ball in Court	Requested Additional Days	Approved Days	Status
1	7/18/2014		Electrical	Pending			DW Wilburn			Under Review

Action:**Description: Media Center 207 – Technology Revisions****Comments:**

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GC Burkhead Elementary
Project Number:102478
Request for Information

RFI Number	Received	Impacts	Sent to Consultant	Returned	Sent to Contractor	Ball in Court	Status
34	7/30/2014	Structural,	7/30/2014			BFW	Under Review
Description: Trusses							
Comments:							
Author: Andrea Bradford							
32	7/24/2014	Architectural,				MGT	Under Review
Description: Dimension Location of Floor Boxes							
Comments:							
Author: Andrea Bradford							

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GC Burkhead Elementary
Project Number: 1264
ASI

Date	Number	Author
07/28/2014	5	Andrea Bradford

Description: Thermal Barrier Cooler/Freezer Divide

Burkhead Elementary E-town, KY		Shop Log		A - approved as noted R - rejected		need distribution copies outstanding critical		
Spec Section	Description	Sub Supplier	Submttl Required	Date to Architect	Date Returned	Date Returned	Approval Status	Comments
Div 3	Concrete	IMI	Mix Designs	4-14	4-17		AN	
	Rebar	MMI	Shop Drawings	4-22	5-9	5-22	AN	
042000	Masonry	Masonry Men	Product Data	4-23	5-9	7-7	AN	
	rebar		shop drawings	5-7			AN	
			brick samples	4-17	5-8		AN	
047200	Cast Stone	Masonry Men	Shop Drawings	7-8				
			Samples	4-23				
			Product Data	4-23			AN	
051200	Structural Steel	Henley Welding						
	anchor bolts layout		Shop Drawings	5-14			AN	
	column / beams		Shop Drawings	7-18				
052100	Joists	Henley Welding	Shop Drawings	5-8	5-22		AN	
053100	Decking	Henley Welding	Shop Drawings	5-8	5-22		AN	
054400	Metal Trusses	Drywall Systems	Shop Drawings	6-2	6-6	6-18	AN	
055000	Misc Metal	Henley Welding						
	Plates / Angles		Shop Drawings	6-23 d/c			AN	
	Ladders		Shop Drawings					
055213	Railings	Henley Welding	Shop Drawings					
061323	Timber Framing	Timbercraft	Shop Drawings	6-23		7-28	AN	
064600	Wood Trim	Atlas Metal	Shop Drawings	6-2	6-9		AN	
071113	Dampproofing	South Central	Product Data	6-10	6-12		AN	
071900	Water Repellants	South Central	Product Data	6-10	6-12		AN	
072726	Fire Barriers	South Central	Product Data	6-10	6-12		AN	

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Spec Section	Description	Sub Supplier	Submittal Required	Date to Architect	Date Returned	Date to Architect	Date Returned	Approval Status	Comments
074113	Metal Roof Panels	Davis Brothers	Shop Drawings Color Charts	6-12 5-12	7-1	7-24		R	
074213	Soffitt Panels	Davis Brothers	Shop Drawings Color Charts	6-12 5-12	7-1	7-24		R	
077100	Sheet Metal /Flashing	Davis Brothers	Shop Drawings Color Charts	6-12 5-12	7-1	7-24		R	
077200	Roof Hatch	Davis Brothers	Product Data Color Chart	6-12 5-12				AN	
077253	Snow Guards	Davis Brothers	Product Data Color Chart	6-16 5-12					
078446	Fire Barriers	South Central	Product Data	6-10	6-12			AN	
079200 321373	Caulking	South Central	Product Data	6-2	6-3			AN	
081113	Hollow Metal	Atlas Metal	Shop Drawings	5-1	5-22			AN	
081416	Wood Doors	Atlas Metal	Shop Drawings Color Chart	5-1 5-1	5-22			AN	
083613	Sectional Doors	Overhead Door	Shop Drawings Color Chart	6-2 5-19				AN	
084113	Storefront Entrances	GM Glass	Shop Drawings Color Chart	5-21 5-5		6-13		AN	
087100	Hardware	Atlas Metal	Schedule	5-5	5-22	6-2 wiring	6-4	AN	
088000	Glazing	GM Glass	Product Data Samples	5-19 6-18				AN	
088813	Fire Glass	Atlas Metal	Product Data	5-1	5-22			AN	
089119	Louvers	Foster Heating	Product Data Color Chart	5-5 5-1	6-2			AN	

Spec Section	Description	Sub Supplier	Submtal Required	Date to Architect	Date Returned	Date to Architect	Date Returned	Approval Status	Comments
092216	Metal Studs	Drywall Systems	Product Data	5-20	6-19	6-30	7-2	AN	
092900	Gypboard Systems	Drywall Systems	Product Data	5-20	6-12			AN	
093000	Tile	Mazzoli	Product Data Color Chart	5-21 5-21	6-3 7-2			AN AN	
095113	Acoustic Ceilings	Drywall Systems	Product Data	5-20	6-2			AN	
095133	Metal Ceilings	Drywall Systems	Product Data Color Chart	5-21 6-2	6-12 7-2			AN AN	
095636	Decorative Panels	Drywall Systems	Product Data Color Chart	5-20 6-2	6-12			AN	
096466	Wood Flooring	Southern Flooring	Product Data Color Chart	5-2 5-6	5-22			R	
096513	Base / Accessories	Merit Commercial	Product Data Color Chart	5-19 5-21	6-2 7-2			AN AN	
965189	VCT Floor	Merit Commercial	Product Data Color Chart	5-19 5-13	6-2 7-2			AN AN	
096813	Carpet	Merit Commercial	Product Data Color Chart	5-19 5-13	6-2 7-2			AN AN	
098433	Sound Panels	Drywall Systems	Product Data Color Chart	5-20 6-2	6-12			AN	
099113	Paint	Roses	Product Data	5-7	6-19			AN	
099123				5-7	6-19			AN	
099310	Stains			5-15					
101100	Marker/Tackboards	Atlas Metal	Shop Drawings Color Chart	5-8 5-8	5-22			AN	
101200	Display Cases	Atlas Metal	Shop Drawings Color Chart	6-25 5-8	7-3			AN	

Spec Section	Description	Sub Supplier	Submttl Required	Date to Architect	Date Returned	Date to Architect	Date Returned	Approval Status	Comments
101400	Signage	Atlas Metal	Shop Drawings Color Chart	5-15 5-15	6-9			AN	
102113	Toilet Partitions	Atlas Metal	Shop Drawings Color Chart	6-6 5-15	6-9			AN	
102800	Toilet Accessories	Atlas Metal	Product Data	5-1	5-22			AN	
104413 104416	Fire Extinguishers	Atlas Metal	Product Data	5-5	6-2			AN	
105113	Lockers	Atlas Metal	Shop Drawings Color Chart	6-10 5-15	6-12			AN	
107300	Canopies	Tn Valley Metal	Shop Drawings Color Chart	6-5 5-21	7-2	7-11		R	
107500	Flagpole	Atlas Metal	Shop Drawings	5-5	6-2			AN	
111300	Dock Bumpers	Overhead Door	Shop Drawings	6-2				AN	
114000	Food Service	Hawk	Shop Drawings Color Chart	7-2 6-18					
116623	Gym Equip	Toadvine Enterprise	Shop Drawings Color Chart	5-15 5-19	6-3			AN	
123400	Laminate Casework	Atlas Metal	Shop Drawings Color Chart	6-18					
126600	Bleachers	US Specialties	Shop Drawings Color Chart	6-9 6-10				AN	
129300	Tables / Chairs	Atlas Metal	Shop Drawings Color Chart	7-3 7-3					

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Div 21	Interior Sprinkler	Chattanooga Fire	Shop Drawings						
	Exterior Sprinkler	Phillips Brothers	Shop Drawings	4-17	5-5	4-21	6-2	AN	
Div 22	Plumbing	Foster Heating							
221116	Water Pipe		Product Data	4-23	6-18			AN	
221119	Plumbing Specialties		Product Data	4-23	5-9	6-2 flr drain	6-3	AN	
221316	Sanitary Piping		Product Data	4-23	6-18			AN	
221319	Sanitary Specialties		Product Data	4-23	6-18			AN	
223300	Water Heaters		Product Data	4-23	5-9			AN	
224000	Plumbing Fixtures		Product Data	4-23	5-9			AN	
224700	Water Fountains		Product Data	4-23	5-9			AN	
Div 23	HVAC	Foster Heating							
230519	Meters / Gages		Product Data	4-23	6-18			AN	
230523	Valves		Product Data	4-23	6-18			AN	
230700	Insulation		Product Data	4-23	6-2			AN	
230900	Controls		Product Data	6-12	7-13			AN	
232113	Hydronic Piping		Product Data	6-9	7-16			AN	
232113	Geothermal	TB Drilling	Product Data	5-6	5-22	6-2	6-18	AN	
	Water Treatment	Foster Heating	Product Data	4-23	6-2			AN	
232123	Pumps	Foster Heating	Product Data	4-29	6-2			AN	
233113	Duct		Product Data	4-29	6-2			AN	
233300	Duct Accessories		Product Data	5-2	6-2			AN	
233423	Ventilators		Product Data	5-2	6-2			AN	
233713	GRD's		Product Data	5-2	6-2	5-2 sound trap	6-2	AN	
233716	Louvers		Product Data	5-5	6-2			AN	
			Color Chart	5-1					
233723	Roof Hoods		Product Data	5-2	6-2			AN	
233813	Kitchen Hood		Product Data	5-2	6-2			AN	
233850	Kitchen MAU		Product Data	5-2	6-2			AN	
237438	ERV		Product Data	6-16					
238124	Split Systems		Product Data	6-16					
238239	Unit Heaters		Product Data	5-2	6-2			AN	
238146	Heat Pumps		Product Data	6-16					
238323	Radiant Heat Panels		Product Data	5-2	6-2			AN	

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Div 26	Electric	Heartland Electric							
260519	Conductors / Cables		Product Data						
260526	Grounding		Product Data						
260533	Raceways		Product Data	6-18 wiremold		6-19 conduit	6-23	AN	
260923	Light Controls		Product Data						
262413	Switchboards		Product Data	5-5	6-2			AN	
262416	Panelboards		Product Data	5-5	6-2				
262726	Wiring Devices		Product Data	6-13	6-23			AN	
			Color Chart	5-22					
262816	Switches / Breakers		Product Data	5-5	6-2			AN	
263213	Generator		Product Data	5-5	6-2			AN	
263600	Transfer Switches		Product Data	5-5	6-2			AN	
265100	Light Fixtures		Product Data	5-14	6-2	7-23 calcs		AN	
			Color Chart	5-22					
265600	Exterior Lights		Product Data	5-14	6-2			AN	
			Color Chart	5-22					
Div 27	Communications	Heartland Electric							
271300	Cabling		Product Data	6-9	6-23			AN	
275116a	Cafeteria Sound Sys		Shop Drawings	6-9	6-17			AN	
			Product Data	6-9	6-17			AN	
275116b	Gym Sound Sys		Shop Drawings	6-9	6-19			AN	
			Product Data	6-9	6-19			AN	
275116c	Media Center Sound		Shop Drawings	6-9	6-17			AN	
			Product Data	6-9	6-17			AN	
275124	Intercom System		Shop Drawings	6-9	6-23			AN	
			Product Data	6-9	6-23			AN	
275127	Classroom Sound		Shop Drawings	6-9	6-17			AN	
			Product Data	6-9	6-17			AN	
275313	Clock System		Shop Drawings	6-9	6-23			AN	
			Product Data	6-9	6-23			AN	
Div 28	Security	Heartland Electric							
282300	Video System		Shop Drawings	6-9	6-23			AN	
			Product Data	6-9	6-23			AN	
282310	Video / Intercom		Shop Drawings	6-9	6-23			AN	
			Product Data	6-9	6-23			AN	
283111	Fire Alarm		Shop Drawings	6-9	6-23			AN	
			Product Data	6-9	6-23			AN	

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313116	Termite Controls	A Action Pest	Product Data	5-5				AN	
321216	Asphalt Paving	Phillips Brothers	Mix Designs	5-12	6-10	6-18 base	7-2	AN	
321316	Decorative Concrete	DWWI	Product Data	5-12				AN	
			Color Chart	5-12					
323113	Fencing	Wells Fence	Shop Drawings	6-2	6-2			AN	
			Color Chart	6-19					
331313	Site Sanitary	Phillips Brothers	Shop Drawings	4-18 piping	6-2	4-21	5-8	AN	
				5-9 grease trap	5-22			AN	
334100	Site Storm	Phillips Brothers	Shop Drawings	4-24	5-1	4-28 chambers	5-22	AN	
				4-28 pipe	5-22	4-25 pipe	6-10	AN	
	Downspout Boot	Phillips Brothers	Product Data	6-20				AN	