

STUDENTS

09.36 AP.21

(CONTINUED)

**Field Trip Request Form- Overnight & Out-of-State Activity Request**

School Bloomfield Elementary School Grade & Number of Students Attending 4-5

Person Making Request Mitzi Aurnth Position Beta Sponsor

Overnight Activity ☒ Out-of State Activity ☒ Dates Scheduled Oct 16-18, 2014

Name of Activity Beta Leadership Summit

Location of Activity Gatlinburg, TN

Objectives of Activity college and career ready leadership summit curriculum offers skills both critically & constructively. The program defines qualities and achievements students need to be successful.

Pre-trip preparatory activities planned (please attach appropriate documents) see attachment

Post-trip culminating activities planned (please attach appropriate documents) see attachment

Oral student presentations planned after trip see attachment

Name(s) of certified staff attending Mitzi Aurnth

Name(s) of other adults attending To be determined by number of students attending

Plan for handling student medication needs When out of state medication must be self-administered. Mitzi Aurnth, schwinn, can keep all medications and give to student to take at prescribed time.

Plan for supervision (day) students and chaperones will stay together as a group

Plan for supervision (night - please be specific for all hours of the night) If suits chaperones will be in room, if not, room beside students.

Signed Mitzi Aurnth Date 7-1-14

Principal RENN Date Approved 8-4-14

Superintendent \_\_\_\_\_ Date Approved \_\_\_\_\_

Review/Revised:5/17/11

**Field Trip Request Forms**  
**NELSON COUNTY BOARD OF EDUCATION**  
**FIELD TRIP REQUEST FORM**

**General Information:**

Teacher Name Mitzi Arritt School Blountfield Elementary School  
 Grade/Subject 4-5 Funding Source Beta Member/Beta Club  
 Destination & Address Beta Leadership Summit Date of Trip Oct 16-18, 2014  
Gatlinburg, TN

**Academic Information:**

Core Content +/-or Exiting Criteria Covered College & career ready leadership summit  
curriculum advances core standards beyond the classroom and  
offers hands on experiences for students to evaluate leadership skills  
 Academic Objective of Trip both critically and constructively

Academic Pre-Trip Activities (Please attach plan.) See attachment

Academic Post-Trip Activities (Please attach plan.) See attachment

Evaluation Procedures \_\_\_\_\_

**Transportation:**

Charter bus with other schools from Kentucky  
 Number of Buses Needed \_\_\_\_\_ Time Leaving Oct 16th am Time Returning Oct 18th pm  
 Number of Students unknown at this time Number of Adults appropriate for number of students Compartments Needed \_\_\_\_\_  
 (CENTRAL OFFICE USE ONLY)

Date Called for Buses \_\_\_\_\_ Driver(s) Assigned \_\_\_\_\_

Date School Notified \_\_\_\_\_

Itemized Cost: Bus Drivers \$ \_\_\_\_\_ Mileage \$ \_\_\_\_\_ Cost per Child \$ \_\_\_\_\_

**Signatures:**

Teacher

Date

Principal

Date

Superintendent/Director of Transportation

Date

#### Pre-trip preparatory activities:

At this time Beta members are unaware of the opportunity to attend the Beta Leadership Summit in Gatlinburg, Tennessee. Letters will be sent home informing parents about the possibility of attending the summit pending board approval. They will be given a copy of the agenda and benefits their child will receive by attending. As the trip approaches parents/Betas will be informed of any updates or changes. Beta sponsor will collaborate with teachers to prepare in advance for areas in which those attending can share information with the classroom upon return. Beta sponsor is collaborating with other Kentucky Beta Clubs for joined transportation via charter bus to the summit.

#### Post-trip activates:

The National Beta Club provides its member the opportunity to be challenged as leaders in the school as well as in the community. Beta members attending the leadership summit will come back with skills enhancing their ability to move into those leadership roles. Beta members will be expected to participate in school and community service projects.

#### Oral student presentation:

Beta sponsors will collaborate with teachers and students so that they are aware of materials they will be expected to cover in their classroom presentations. Having experienced the leadership summit, students will be prepared to take the lead role in any group discussions, activities or oral presentations.

The number of students attending is unknown at this time. The opportunity to attend the summit will be offered to all Bloomfield Elementary School Beta members. The board will be made aware of the number of students and chaperones when we have our final commitments. A day at Dollywood is planned in addition to the leadership summit.