**Nelson County Regular**

June 17, 2014 5:00 PM

Central Office

**Attendance Taken at 5:00 PM:**

Present Board Members:

Mrs. Diane Berry

Mr. Frank Hall

Mr. Damon Jackey

Mr. Larry Pate

Mr. Nicky Rapier

**I. Call to Order**

The meeting was called to order at 5:00 p.m. by Chairperson Frank Hall. At this time Mr. Hall read and affirmed the District’s Mission Statement and Vision Statement.

**II. Changes to the Agenda**

There were no changes to the agenda.

**III. Student/Employee Performance**

Griffen Ladusaw, senior at Horizons, shared his experience as an intern at the Kentucky Standard during the 2013-2014 school year. He explained the type of work he did at the Standard as well as expectations he had to meet in school in order to be an intern.

**IV. Student/Employee Recognition**

Good News

June - 2014

Bloomfield Middle School hosted a Healthy Lifestyles Activity Day on June 4th. All the students participated in a wide variety of activities ranging from Martial Arts, and Weightlifting to Yoga and Zumba Dancing. The Bloomfield Middle School students would like to thank Bourbon City Fitness Health and Fitness professionals, for volunteering their valuable time.

21st Century Camps are active this summer at Boston with a week on the science of aviation and aerodynamics. Students participated in STEM activities and a trip to Samuels Field airport. The following week will highlight digital stories with a historical twist! During the week of the 23rd Camp Invention will kick off under the direction of Martina Amshoff. This will be an exciting week of STEM based activities that nurture creativity and problem-solving skills in all students. They will problem solve in teams to build a working "pinbug" machine, build a motorized vehicle, rise to a daily challenge, along with many other engaging activities

Students at OKHM, Maddie Gilpin and Anya Turner, qualified to compete in the state track meet earlier this month.

8th grade students at Old Kentucky Middle documented completing more than 470 hours of community service in Bardstown, Louisville, and mission trips around KY and other states.

**V. Operations Consent Agenda**

**Motion Passed:**  Motion to approve consent items as presented passed with a motion by Mr. Damon Jackey and a second by Mr. Larry Pate. The motion was unanimous.

**V.A. Information: Personnel Actions**

Employment:

Charlie Adams Asst CC Coach TNHS

Kimberly Brown Instructional Coach District

Matthew Bulka Teacher TNHS

Josh Conder Head Wrestling Coach TNHS

Brian Crawford Teacher NCHS

Michael Crowder Teacher NCHS

Kayla Cunningham Teacher BMS

Amber Ervin Teacher OKHM

J. Randy Johnson Asst FB Coach OKHM

Jessica Leake Occupational Therapist District

Nicholas Lemon Teacher TNHS

Charlotte Lewis Substitute District

Curt Merrifield Teacher TNHS

Karie Peake Teacher New Haven

Melissa Routh School Psych District

Amy Rucci Teacher TNHS

Renee Shannon Secretary ELC

Amanda Wright Cook/Baker BMS

Transfers: Denice Boblitt from Acct Clerk II to Acct Clerk III

Jessica Sparrow from Inst Coach to Teacher NCHS

Reinstatements:

Paige Walker Teacher BES

Classified Subs: None

Certified Substitute Teachers: None

Student Workers: Austin Hardin, Clay Druin, Hoover Hockensmith, Stephen Barron, and Austin Hardin

Non-Renewals:

Blas Rios Asst FB Coach OKHM

Miranda Yahle Teacher NCHS

Resignations:

Valerie Atcher Teacher Foster Heights

Stephanie Dietrich Dir Sec Schools District

Crystal Hillard Bowling Coach TNHS

Geraldine Rodgers Teacher TNHS

Bobby Thompson Teacher NCHS

Alfred Wimsett Asst Girls BB Coach New Haven

Retirements:

Stephanie Clayton Teacher Cox's Creek

Tamara Downs Teacher Foster Heights

Vicki Filiatreau Acct Clerk OKHM

Philip Harlow Bus Driver District

Jean Lewis Cook/Baker OKHM

H. Edwin Pulliam Bus Driver District

Suspensions/Reprimands/Terminations: NONE

**V.B. Treasurer's Report**

**V.C. Bills and Claims**

**V.D. MUNIS Report**

**V.E. Leaves of Absence**

Medical Leave:

Classified Employee Administrative Secretary Central Office

Certified Employee Teacher OKH

Maternity/Paternity Leave:

Classified Employee Account Clerk III Central Office

Certified Employee Teacher TNHS

**V.F. Minutes from Previous Meeting**

May Board Meeting - 5/20/14

June Work Session - 6/5/14

**V.G. Overnight/Out-of-State Trips**

**VI. Student Support Services**

**VI.A. Facilities Update**

Tim Hockensmith reported that demolition of the entire HVAC system at Cox’s Creek Elementary is complete. Work has begun at Nelson County High School to remove the air handler in the gym and the boiler in the basement.

**VI.A.1. Change Order #1 Guaranteed Energy Savings Contract**

The total amount of the contract will be reduced in the amount of $500,469.97. The reduction of the contract is due to the district purchasing equipment directly from vendors.

**Motion Passed:**  Approval of Change Order #1 for Nelson County Schools Guaranteed Energy Savings Contract passed with a motion by Mr. Nicky Rapier and a second by Mrs. Diane Berry. The motion was unanimous.

**VI.B. Salary Schedules and Information**

Tim Hockensmith presented District salary schedules for fiscal 2014-2015.

**Motion Passed:**  Motion to approve the attached salary schedules and information as proposed for fiscal 2014-2015 passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. The motion was unanimous.

**VI.C. Workers Comp Insurance Selection**

Tim Hockensmith reported quotes from three companies and recommended the Nelson County Board of Education approve USI as the agent for KEMI for workers compensation coverage for fiscal 2014-2015.

**Motion Passed:**  Motion to approve USI as the agent for KEMI for workers compensation coverage for fiscal 2014-2015 passed with a motion by Mr. Damon Jackey and a second by Mr. Larry Pate. The motion was unanimous.

**VI.D. Property Liability Insurance Selection**

Tim Hockensmith presented quotes from two carriers on property, liability and vehicle insurance for fiscal 2014-2015 with the option to renew for an additional year. Mr. Hockensmith recommended the Board approve Eugene Wilson & Co. as the agent for Liberty Mutual/Ohio Casualty for property, liability and vehicle coverage for fiscal 2014-2014.

**Motion Passed:**  Motion to approve Eugene Wilson & Co. as the agent for Liberty Mutual/Ohio Casualty Insurance for property, liability and vehicle coverage for fiscal 2014-2015 passed with a motion by Mrs. Diane Berry and a second by Mr. Damon Jackey. The motion was unanimous.

**VI.E. Student Accident Insurance Selection**

Tim Hockensmith presented quotes from several agents and carriers for student accident insurance for fiscal 2014-2015 with the option to renew for an additional year. He recommended the Nelson County Board of Education approve Bob Roberts Insurance as the agent for K&K Insurance for student accident coverage for fiscal 2014-2015 and insure all students under plan 3.

**Motion Passed:**  Motion to approve Bob Roberts Insurance as the agent for K&K Insurance for student accident coverage for fiscal 2014-2015 and insure all students under plan 3 passed with a motion by Mr. Nicky Rapier and a second by Mrs. Diane Berry. The motion was unanimous.

**VI.F. 2014-2015 CKEC/KEDC Membership**

Tim Hockensmith presented an invoice for the costs associated with membership in CKEC and KEDC. Membership in CKEC and KEDC provides us with opportunities through group purchasing, professional development and special education, that would otherwise not be available.

**Motion Passed:**  Motion to approve membership in CKEC and KEDC for 2014-2015 passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. The motion was unanimous.

**VI.G. 2013-2014 SFCC Technology Offers of Assistance**

Each year the School Facilities Construction Commission issues offers of assistance to school districts in the area of technology. We are required to match this on a dollar for dollar basis. The current offers total $67,224.

**Motion Passed:**  Motion to accept these offers of assistance passed with a motion by Mr. Damon Jackey and a second by Mr. Larry Pate. The motion was unanimous.

**VI.H. Communicare Contract**

Cheryl Pile presented the Communicare contract for 2014-2015. This agreement is entered into between the Nelson County Board of Education and Communicare, INC for the 2014-2015 school year relating to professional mental health services provided by Communicare. These services will be provided for students within the Nelson County School District in conjunction with the respective Family Resource Center.

**Motion Passed:**  Motion to approve the Communicare Contract for 2014-2015 passed with a motion by Mr. Nicky Rapier and a second by Mr. Damon Jackey. The motion was unanimous.

**VI.I. FRYSC Budget**

Sara Wilson presented the FRYSC (Family Resource and Youth Services Center) Funding Contract for FY15.

**Motion Passed:**  Motion to approve FRYSC funding contract for FY15 passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. The motion was unanimous.

**VI.J. Code of Acceptable Behavior and Discipline, 2014-2015**

Sara Wilson presented the Nelson County Schools Code of Acceptable Behavior and Discipline. The discipline code book has been revised to reflect updates.

**Motion Passed:**  Motion to approve the Nelson County Schools Code of Acceptable Behavior and Discipline for the 2014-2015 year passed with a motion by Mr. Damon Jackey and a second by Mr. Larry Pate. The motion was unanimous.

**VI.K. Policy and Procedures Update**

The following policies and procedures were presented, reviewed and discussed for the first reading:

Policies:

01.0 Definitions

01.42 Regular Meetings

01.53 Code of Ethics

01.61 Records Management

01.83 In-Service Training

03.19 Professional Development

08.3 School Calendar

8.32 School Term

09.11 School Attendance Areas

09.121 Entrance Age

09.15 Student Fees

09.224 Emergency Medical Treatment

09.2241 Student Medication

09.31 Athletics and Sport Activities

09.4232 Tobacco

09.43 Student Disciplinary Processes

09.438 Student Discipline Code

03.124 Insurance

03.224 Insurance

03.4 Substitute Teachers

Procedures:

01.61 AP.11 Notice of Security Breach

**VII. Student Instructional Services**

**VII.A. Certified Evaluation Plan**

Mr. Orr presented the Nelson County School District Certified Evaluation Plan after revisions were made as recommended by KDE.

**Motion Passed:**  Motion to approve the Certified Evaluation Plan as required by KRS 156.101 which requires the establishment of a program for evaluation of certified personnel passed with a motion by Mr. Damon Jackey and a second by Mr. Nicky Rapier. The motion was unanimous.

**VII.B. Instructional Fees**

Mr. Orr presented instructional fees for 2014-2015.

**Motion Passed:**  Motion to approve the 2014-2015 instructional fees as presented passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. The motion was unanimous.

**VII.C. Preschool Program Approval**

Cheryl Pile presented the Preschool Program Approval form for 2014-2015.

**Motion Passed:** Motion to approve the 2014-2015 Preschool Program Approval Form passed with a motion by Mr. Damon Jackey and a second by Mrs. Diane Berry. The motion was unanimous.

**VIII. Guest Comments**

There were no guest comments.

**IX. Adjourn Regular Session**

**Motion Passed:**  Motion to adjourn the Regular Session of the Nelson County Board of Education passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. The motion was unanimous.

**X. Convene Executive Session KRS 61.810(1)(f) & KRS 156.557(4)(d) for Formative Superintendent Evaluation**

**Motion Passed:**  Action to convene an Executive Session per KRS 61.810(1)(f) & KRS 156.557(4)(d) of the Nelson County Board of Education for Summative Superintendent Evaluation passed with a motion by Mr. Damon Jackey and a second by Mrs. Diane Berry. The motion was unanimous.

The ratings for the Superintendent Summative Evaluation are as follows:

Standard 1: Strategic Leadership

Superintendent exhibits accomplished characteristics.

Standard 2: Instructional Leadership

Superintendent exhibits exemplary characteristics.

Standard 3: Cultural Leadership

Superintendent exhibits accomplished characteristics.

Standard 4: Human Resource Leadership

Superintendent exhibits accomplished characteristics.

Standard 5: Managerial Leadership   
Superintendent exhibits exemplary characteristics.

Standard 6: External Development Leadership

Superintendent exhibits developing characteristics.

Standard 7: Influential Leadership

Superintendent exhibits accomplished characteristics.

**XI. Adjourn Executive Session**

**Motion Passed:**  Motion to adjourn the Executive Session of the Nelson County Board of Education passed with a motion by Mr. Nicky Rapier and a second by Ms. Diane Berry. The motion was unanimous.

**XII. Reconvene Regular Session**

**Motion Passed:**  Action to convene Regular Session passed with a motion by Mr. Nicky Rapier and a second by Mrs. Diane Berry. The motion was unanimous.

**XIII. Adjourn Regular Session**

**Motion Passed:**  Motion to adjourn the Regular Session of the Nelson County Board of Education passed with a motion by Mr. Nicky Rapier and a second by Mr. Larry Pate. The motion was unanimous.

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Chairperson

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Superintendent