

BOARD OF CONTROL ADOPTED POLICIES

The Board of Control has established many regulations and policies during its regular meetings. The following are the primary policies that affect daily operations at the Association.

POLICY ON HIGH SCHOOL MEMBERSHIP IN THE ASSOCIATION AND COMPLIANCE EXPECTATIONS

Articles III and VI of the KHSAA Constitution detail the Board of Control's duty to develop standards for membership in the KHSAA and authorize the denial of membership applications for sufficient cause. The following policies detail that duty.

Sec. 1) OPERATIONAL PROCEDURES

- a) Membership Forms shall be distributed to current members on or about May 1 for the following year along with the bill for membership dues.
- b) Membership applications shall also be distributed as requested from other prospective KHSAA member schools.
- c) Membership applications shall be due to the KHSAA by July 1. Previous member schools are generally given until their opening day of school to join without penalty.
- d) At the July Board of Control meeting, the Commissioner reports to the Board of Control on recommendations for approval of the membership list for the coming school year. The Board shall take action on those recommendations.
- e) The deadline for the payment of membership dues is September 1.

Sec. 2) BASIC MEMBERSHIP CRITERIA

a) Pursuant to 702 KAR 7:065, Section 1, the KHSAA has been designated as the Kentucky Board of Education's agent to manage interscholastic athletics at the high school level in the common schools, including a private school desiring to associate with the KHSAA and compete with a common school. Any school desiring to associate with the KHSAA shall complete, sign and submit this application to the KHSAA together with the applicable dues, which shall be considered by the KHSAA Board of Control. The following are the basic criteria for membership in the KHSAA:

- (1) The school shall have the 12th grade as the terminating grade, and not enroll students in only grades K-5;
- (2) The school shall be:
 - a. A public school under the auspices of the Kentucky Department of Education fitting into one of the following membership categories: A1 (District operated general or multi-program school), D1 (State Department of Education operated school), F1 (Federal Dependent school); or
 - b. A non-public school (private, parochial or church affiliated school fitting into one of the following membership categories: J1 - Roman Catholic School, M1 - Other religious school or R1 - Private, non-church school) that has been certified by the Kentucky Board of Education consistent with KRS 156.160(3) (see KDE website for Certification Process for Non-Public Schools), is a current member of the Kentucky Non-Public School Commission, and is accredited by one of the listed approved accrediting agencies;
- (3) The school shall agree, through this application and other monitoring methods, to adhere to and abide by the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
- (4) A new school formed by the local board of education from existing KHSAA member schools shall be immediately eligible for championship participation upon acceptance of the application for new membership; whereas, any other school applying for new membership shall be ineligible for championship play during a probationary period from the date of acceptance of the application; and
- (5) The school shall pay the membership dues and any and all assessed fines by the imposed deadline.

Sec. 3) REASONS TO DENY OR REVOKE MEMBERSHIP

- a) The following is a list of reasons that the KHSAA Board of Control may either deny an application, suspend or revoke membership in the KHSAA:
 - (1) Failure to satisfy any of the Basic Membership Criteria

enumerated above;

- (2) Failure to adhere to and abide by any of the Agreements enumerated below; or
 - (3) A documented pattern of continual violations and a general lack of institutional control as defined in KHSAA Bylaw 27.
- Sec. 4) SCHOOL MEMBERSHIP DUES
- a) Schools desiring to become a member of the Association shall pay a fee in accordance with their enrollment on the following schedule:
 - (1) Schools enrolling 1-400 students in grades 9-12 shall pay \$800;
 - (2) Schools enrolling 401-610 students in grades 9-12 shall pay \$1000;
 - (3) Schools enrolling 611-899 students in grades 9-12 shall pay \$1200; and
 - (4) Schools enrolling more than 899 students in grades 9-12 shall pay \$1400.

Sec. 5) COMPLIANCE AND EXPECTATIONS FOR MEMBERSHIP

- a) Each school desiring to join the KHSAA shall agree to compliance with certain specific requirements of the Board of Control. By signing this application on behalf of this school, the Principal or Designated Representative acknowledges that:
 - (1) The local Board of Education or School Based Decision Making Body has given the undersigned Principal authorization to apply for renewal of membership in the KHSAA for the above referenced Academic School Year.
 - (2) The school is a voluntary member of the KHSAA and is in compliance with the KHSAA Constitution, Bylaws, Competition Rules and all other policies and directives of the KHSAA Commissioner or Board of Control;
 - (3) In accordance with the KHSAA Constitution, the Board of Control is the final authority in determining Competition Rules (including assignment of schools to district, region, and/or class);
 - (4) The Principal/Designated Representative has read, understood and agree to abide by the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure and all other policies of the KHSAA Commissioner or Board of Control as now enacted or later amended;
 - (5) The school will abide by any and all of the rulings and directives of the KHSAA Commissioner, Assistant Commissioners, Hearing Officer and Board of Control, and at all times act in the best interests of the KHSAA;
 - (6) The school will self-report any and all violations of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and any ruling by the KHSAA and its Commissioner, Assistant Commissioners, Hearing Officer or Board of Control;
 - (7) The management of the athletic program is not in contradiction to state or Federal law, including the submission of the proper materials in a timely manner as requested by the Commissioner to fully comply with 702 KAR 7:065, Section 2(13) as it relates to monitoring compliance with 20 USC Section 1681 (Title IX);
 - (8) The KHSAA may impose penalties as detailed in the Bylaws of the KHSAA against this school for violation of the KHSAA Constitution, Bylaws, Competition Rules, Due Process Procedure or all other policies and directives of the KHSAA Commissioner or Board of Control, and agree to timely adhere to and abide by any and all penalties assessed against this school under the Bylaws of the KHSAA or any other rule, regulation or policy;
 - (9) The school will comply with the principles of institutional control as defined within the Bylaws of the KHSAA and the KHSAA's published interpretations thereof;
 - (10) The school will comply in a timely manner with any and all requests by the KHSAA and its officials for information, records and reports;
 - (11) Any information submitted via the KHSAA online system using the secure login of an authorized school administrator shall be deemed to have been approved and signed off by the Principal;

- (12) All records of the school including financial, scholastic and attendance, are open and available for inspection by the KHSAA and its officials;
- (13) The school's records are available for inspection and that this school has the financial aid need analysis for its student-athletes performed by an approved agency;
- (14) The school releases to the KHSAA and its official representatives permission to release the demographic information related to the athletic program (including motion picture and still photography) and all participation statistics (including height, weight and year in school, participation history and other performance based statistics) and other information as may be requested, and agrees that the students from this school may be photographed or otherwise digitally or electronically captured during KHSAA sponsored school-based competition and such image or other report may be used without further permission or compensation;
- (15) The school has distributed KHSAA Form GE04 in its entirety, including the applicable student eligibility rules and the Physician consent and Parental permission forms to each prospective student-athlete, and that this school properly maintains on file the written permission of the parents of each student-athlete and the required physical examination form until the student graduates from the school;
- (16) The school has ensured that each student-athlete has insurance coverage up to the KHSAA Catastrophic deductible prior to allowing them to practice (including try out) or play; and
- (17) The school has maintained compliance with the Limitation of Seasons as published in the Bylaws of the KHSAA as it relates to the loss of school time for regular season athletic contests as well as properly monitoring the playing of scrimmage and regular season contests, and has not violated these provisions in any KHSAA sport, and will self-report any violations of these limitations.

PENALTY POLICY - BOARD OF CONTROL FINE SCHEDULE

In accordance with 702 KAR 7:065 and Bylaw 27, a monetary fine may be assessed against a member school or licensed official. In addition, other penalties such as suspension of an individual or athletic program may be imposed for the same or similar violations of the particular bylaw, rule or tournament regulation.

Sec. 1) A MAXIMUM FINE OF \$50 PER OCCURRENCE FOR:

- a) Failure to notify game officials of change in game site or time in a timely manner;
- b) Late licensing by a contest official desiring a license; or
- c) Late membership dues payment by school.

Sec. 2) A MAXIMUM FINE OF \$100 PER OCCURRENCE FOR:

- a) Failure to provide proper game administration personnel at contest site;
- b) Coaches criticizing specific contest officials by name, position or local association to media including social media;
- c) Use of non-licensed officials in a contest;
- d) Late submission of tournament results, financial report or remittance of tournament proceeds by tournament manager;
- e) Late submission to the association of school information sheet or other postseason information by member school including delinquency in requested reports, or other required documents;
- f) Failure of a tournament/contest manager to report a tournament bracket in a timely manner or failing to report results as requested;
- g) Ejection of a player or coach for unsportsmanlike conduct; or
- h) Late submission of any required form or report not otherwise detailed within this schedule.

Sec. 3) A MAXIMUM OF \$300 PER OCCURRENCE FOR:

- a) Filming or videotaping of a scrimmage or contest by representatives of nonparticipating schools without approval of competing teams or tournament manager;
- b) Removal of team from field or court prior to completion of game;
- c) Failure to complete the required KHSAA rules clinic for coaches or officials during the prescribed schedule. Payment of this fine does not prevent further penalties already prescribed for failure

to complete the clinic from being imposed;

- d) Playing non-sanctioned contest against out of state schools; playing a non-member school or a school not permitted by the bylaws in a contest;
- e) Late submission of tournament information from schools including statistics, team pictures and entry of required rosters. or
- f) Late reporting of participation list or Annual Title IX report.

Sec. 4) A MAXIMUM FINE OF \$500 PER OCCURRENCE FOR

- a) Use of athlete without proper physical examination or parental permission;
- b) Participation in practice or contests by coaches not currently certified in the required KMA/KHSAA Sports Safety Course. Payment of this fine does not prevent further penalties already prescribed for failure to complete the course from being imposed;
- c) Failure of a member school to adhere to Bylaw 22 with respect to school representatives accompanying athletes to competition;
- d) Withdrawal from championship play in any sport after the draw for bracket positions, entry deadline or deadline for seeded district games has passed;
- e) Withdrawal from championship competition in competitive cheer after the deadline for declaration of divisions and after the results of the declarations have been made public;
- f) Ejection of player for fight/unsportsmanlike conduct in games when athlete's eligibility in that sport has been exhausted.

Sec. 5) A MAXIMUM FINE OF \$1000 PER OCCURRENCE FOR:

- a) Use of an ineligible player when the facts were present to prevent such usage;
- b) Failure to properly certify athletes with respect to age;
- c) Team members leaving bench, sideline or dugout and coming into playing area during an altercation/fight;
- d) Team involved in fighting before, during or after scrimmage or contest (from time of arrival to time of departure);
- e) Violation of sports season (Bylaw 23) by any sport or sport-activity team or squad; or
- f) Each violation of KHSAA rules when a specific fine is not explicitly addressed by this schedule;

Sec. 6) ADDITIONAL FINES AND PENALTIES

- a) A fine may be levied against specific documented receipts or reimbursed expenses when violations are discovered.
- b) In the case of restitution, the full amount of document fees may be assessed as a fine.
- c) A fine may be levied against a member school either directly or by assessing tournament receipts, for the use of coaches at any level in grades 9-12 competition that do not meet the requirements of Bylaw 25.