**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, May 19, 2014**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Jeanie Stevens Board Chair

Ms. Sandy Clevenger Vice Chair

Ms. Janet Bonham

Ms. Debbie Herndon

Ms. Ange McKinney

**Others Present:** Superintendent Adams, Mr. Chuck Abell, Todd Russell, Steve Rucker, Mariann Arnold, Mark Thomas, Jim Oliver, Brett Beaverson, Vicki Goodlett, Diana Thomas, Nethea Crowe, Linda Jean Neyhart, Michelle McKinney, Eric Cecil, Scott Schweitzer, Jason Cox, Michele Barlow, Pete Clevenger, Mallory Bilger, and others.

**ORDER # 194**

**CALL TO ORDER**

The meeting was called to order at 6:33 p.m. by Ms. Jeanie Stevens, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS**

Ms. Jeanie Steven read the Statement of Board Mission and welcomed visitors.

**ORDER # 195**

**REVIEW AND ADOP AGENDA**

Ms. Sandy Clevenger asked that Item 10P Travel Expenses be moved to Item 9k as an Action Item.

A motion to approve the agenda with modifications was made by Ms. Ange McKinney and seconded by Ms. Janet Bonham.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**STUDENT PRESENTATION**

Took place under Academic Spotlight.

**RECOGNITIONS**

Superintendent Adams recognized Ms. Aliza Curtsinger, bus driver, with the Going the Distance Award.

**CITIZENS AND DELEGATIONS**

No Citizens signed to speak.

**ACADEMIC SUCCESS AND STUDENT ACHEIVEMENT**

**ACADEMIC SPOTLIGHT: Hillview Academy – Jason Cox**

Mr. Jason Cox introduced three seniors from Hillview Academy that shared with the Board their success and future plans

**ACADEMIC REPORT:**

Mr. Chuck Abell shared spring 2014 MAP scores and discussed the revised Certified Evaluation Plan that the Board would vote on later in the evening.

**SUPERINTENDENT’S REPORT**

Superintendent Adams reported on several items, which included:

* SCES Walking Track – possible future discussion, if Board is interested.
* Athletic Trainer Opportunity – sample contract from Scott County provided.
* KSBA Federal/State Law Updates
* Shelbyville ATC
* Superintendent Evaluation – June Scheduled Work Session.
* Pre School Expansion – Discussed benefits of full day preschool.

**ACTION WITH DISCUSSION**

**ORDER # 196**

**APPROVAL OF BOARD MINUTES**

A motion was made Ms. Debbie Herndon and a second by Ms. Ange McKinney to approve the April 28, 2014 Board Minutes as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 197**

**EDGENUITY**

Edgenuity is a web-based delivery system, providing fully aligned curriculum to students in grades 6-12th grade. Edgenuity provides guided instruction through use of teacher videos in a variety of content areas. This was placed in the District draft budget so no effect on the tentative contingency.

A motion was made by Ms Janet Bonham and seconded by Ms. Sandy Clevenger to approve purchase of Edgenuity.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 198**

**TENATTIVE BUDGET**

A motion was made by Ms. Ange McKinney and seconded by Ms. Debbie Herndon to approve the tentative budget as presented.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 199**

**CARRYOVER OF SBDM 2013-2104 SECTION 6 ALLOCATIONS**

Superintendent Adams recommended the Board commit all SBDM Section 6 Allocations remaining on June 30, 2014 as carryover funds to each applicable SBDM Council.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to carry forward SBDM allocations to assist in start-up expenses for the coming school year.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 200**

**RESTRICTION OF DISCTIRCT ACTIVITY FUNDS**

Requesting the Board restrict all District Activity Funds (school revenue deposited at the District) for the purpose in which the money was collected or stipulated by the school principal and/or SBDM Council. Vicki has established Fund 22 to record the receipts and expenditures as multi-year activity, however, the funds must be restricted by the Board for the funds to remain in Fund 22 as established.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Ange McKinney to restrict all District Activity Funds for the purpose in which money was collected or stipulated to satisfy Redbook rules.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 201**

**CERTIFIED EVALUATION PLAN**

The Certified Evaluation Plan was approved at the April 28, 2014 meeting. However, the State made some modifications; therefore, Mr. Abell would like Board to review and approval again.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the modified Certified Evaluation Plan.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 202**

**EXTRA SERVICE STIPENDS**

Extended service supplements have been discussed among administration regarding additional needs based on student interest, and also the deletion of positions aligned with programs we no longer use such as 1st in Math; Writing Cluster Leaders, etc. Although adding an additional $13,000-$15,000 worth of services, most of the changes are to address specific needs. Swimming has also been requested at the high school.

A motion to approve the extra service stipend lists as presented was made by Ms. Ange McKinney and seconded by Ms. Janet Bonham.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 203**

**STUDENT SUPPLY LIST**

Supply Lists were reviewed. The Board discussed, and felt that teachers and principals are the best to make this recommendation according to their school. Mr. Mark Thomas, principal of Spencer County Elementary School, suggested that teachers present their list to building principal for approval, but each list is not allowed to exceed the designated dollar amount.

A motion was made by Ms. Debbie Herndon and a second by Ms. Ange McKinney to let principals set a dollar amount for supply lists, according to the need in their school.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 204**

**EXPANSION OF PRESCHOOL**

To address Kindergarten Readiness in Spencer County, initiatives have been discussed recently to address concerns. The most obvious solution is to provide more instructional time with curriculum that mirrors the expectations for our children to become Kindergarten Ready. Now is the time to pilot at least one full day classroom. The possibility is present for two full day classrooms, but we will not know until the screening process. This expansion will cost approximately $45,000 for one full day; and $90,000 for two full day. A portion ($20,000) could be funded with IDEA Preschool grant proceeds – the remained would come from the general fund. Ms. Sandy Clevenger expressed concern over increasing services for children who already receive services without also targeting students who would be eligible but cannot access services due to lack of transportation. Mr. Todd Russell and Ms. Sue Daniels shared that parents have seemed pleased to hear that both may be offered to meet the different needs and offer choices.

A motion was made by Ms. Janet Bonham and a second by Ms. Ange McKinney to offer one full day classroom.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 205**

**LAND ACQUISITION**

Seeking approval for formal appraisal at Industrial Park contingent on preliminary approval, verbal or otherwise by KDE. Ms. Sandy Clevenger asked if KDE could also look at another piece of property, and Superintendent Adams will request with time allowing.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Angie McKinney to seek approval for formal appraisal contingent on preliminary approval, verbal, or otherwise by KDE.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 206**

**TRAVIS EXPENSES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the Superintendent’s travel expenses for the Finance Institute and to reimburse parking.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 207**

**ACTION BY CONSENT ITEMS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Ange McKinney to approve the Action by Consent Items (as presented below).

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

* Orders of the Treasurer
* School Financial Reports (Monthly)
* District and Food Service (Monthly Reports)
* Invoices for Approval – None
* Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements:

Spencer County Middle School

Stephanie Simpson, IA

Christy Morrison, Dance Coach

Other

Steven Slaughter, Certified Sub Teacher, Rank 1

Victoria Shelburne, Sub Classified

Melinda Harrelson, Cert. Sub Teacher, Rank 3

Olivia Pitchford, Emergency Cert. Sub Teacher, Rank 4

Melissa Webb, Sub Classified

Resignations

Joshua Langley, Sub Classified, eff. 4/28/2014

Craig Edwards, IA, eff. 5/16/2014

Gary Kidwell, Principal SCMS., eff 5/29/2014

Susan McGowan, Instructional Monitor, eff. 6/30/2014

Andrew McCloud, IA, eff. 6/30/2014

Retirements

Marlene Kleinjan, Library Media Specialist, SCHS eff. 7/1/2014

* Field Trip Approvals (Overnight and Out-of-State)
  + SCHS FBLA – Nashville, TN
  + SCMS Boys Basketball – Transylvania University
  + SCMS Girls Basketball – Transylvania University
  + Youth Service Center – General Butler
* Fundraisers – Approved:

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| --- | --- | --- | --- |
| **GROUP** | **FUNDRAISEER** | DATE | PURPOSE |
| Project Graduation 2015 | Trash Pick Up | 2014-2015 Summer Fall Spring | Project Grad Event |
| Cheerleaders | Cheer Clinic | June or July 2014 | Uniforms |
| Cheerleaders | Doughnuts | June & July 2014 | Uniforms and Camp Gear |
| Girls Basketball | Tournament | July 26 & 27, 2014 | Student Expenses for Christmas Tournament Trip |
| Girls Basketball | Summer Camp | July 14-16, 2014 | Student Supplies |
| Boys Basketball | Freshman Games | Middle/End of May 2014 | New Basketballs |
| Boys Basketball | Summer games | June | Uniforms |
| Girls Basketball | Christmas Tournament | December 29-31, 2014 | Student shirts, spirit wear, Senior Night Gifts, Banquet |
| FBLA | Chocolate Bars | Through End of Year | FBLA Nationals to Nashville, TN |

* TES Media Center: Scholastic Book Fair – no profits will be earned.
* SCMS Fundraisers

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| --- | --- | --- | --- |
| **GROUP** | **FUNDRAISER** | **DATES** | **PURPOSE** |
| Boys Basketball | Dance | October 24, 2014 | Shooting Shirts |
| Boys Basketball | Candles | Sept-Oct. 2014 | Uniforms/Balls/Supplies |
| Boys Basketball | Park Dinner/Auction | September 2014 | 8th Grade Uniforms |
| Boys Basketball | Baseball Tournament | June-July 2014 | Shooting Shirts |
| Boys Basketball | Banner Sales | July-October 2014 | Training Equipment |
| Girls Basketball | Bunco Party | June and July | Tournament Expenses |
| Girls Basketball | September Dance | September 2014 | Camp Expenses |
| Girls Basketball | Candles | May, June 2014 | Camp Expenses |
| Girls Basketball | Candy Bars | May June July August | Basketballs and Jerseys |
| Girls Basketball | Softball Tournament | June July | Tournament Expenses |
| Cheerleading | Butterbraid Breads | November | Cheer Clothing & Comp fess |
| Cheerleading | Cheer Camp – Elementary | June 21 | Cheer Camp |
| Cheerleading | Halloween Dance | October 25 | Uniforms, Warm ups & Comp Fees |
| Cheerleading | Cheer Camp Elementary | September | Poms, Clothing, Comp Fees |
| Cheerleading | Car Wash | May and June | Cheer Camp |
| Cheerleading | Donuts | May and June | Camp, Clothing, and Uniforms |
| Relay for Life | Dance | TBA | American Cancer |
| Track | Car Wash/Bake Sale | June July August | Pay for 2015 Meets |
| Track | Summer Running Pledges | June, July, August | Pay for 2015 Meets |
| Football | Dance | August | Banquet |

* Frankfort Convention Center Lease Agreement for Graduation $2,000.
* Bus garage lease agreement: Monthly $1,250.
* Educational Leave Request: Amy Peterson for the first semester of the 2014-2015 school year.
* Roberts Insurance for Student Accident/Athletic Insurance Coverage. Coverage summary is for $39,935. (Increase of $1,285 in premiums.)
* Workers Compensation Insurance: KEMI with a renewal quote of $139,006.80. This is a decrease of $4,969 in premium cost from current year. Our experience mod has dropped from 1.37 to 1.28.
* Certified and Classified Position List.
* Annual Vendors approved: All Heart; Crown Awards; Divine Lighting, LLC; Bluegrass International.
* Annual Lines of Insurance

**COMMUNICATION**

* Board Members: None
* SCEA Update: None

**Written Communication:**

The following written communication was submitted. But no discussion took place:

* Attendance Report: Month Eight
* Bus Maintenance Report
* Building Inspections
* Field Trips (Local)
* SBDM Minutes
* FRYSC Minutes
* Health Office Visits

**DIALOGUE AND FUTURE AGENDA TOPICS**

* Continued updates on programs approved.

**ORDER # 208**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINTUES**

A motion was made by Ms. Ange McKinney and seconded by Ms. Janet Bonham to make the agenda dated May 19, 2104 part of the official Board Minutes.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

**ORDER # 209**

**ADJOURNMENT**

A motion was made by Ms. Ange McKinney and seconded by Ms. Sandy Clevenger to adjourn at 8:43 p.m.

Ms. Jeanie Stevens Yes

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Ms. Ange McKinney Yes

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Ms. Jeanie Stevens, Board Chair

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Mr. Chuck Adams, Superintendent/Secretary