

Spencer County Public Schools Building Safety Inspection Checklist

ILDREN S	NAME OF SCHOOL:	middle
ABdS /	DATE INSPECTION CONDUCTED:	_ Lo- 14
	INSPECTOR'S NAME & TITLE:	Der

INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1. 2. 3. 4. 5. 6. 7.	Are there adequate mats at entrances? Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? Are all exit signs in place and illuminated? Are door props around exterior doors removed from premises? Are all windows free of cracks and broken glass? Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? (b) properly insulated and separated from all combustible material by a safe distance? Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes Yes Yes Yes Yes Yes Yes	No No No No No No No	<u>NA</u>
9.	Has the HVAC equipment been serviced within the past year?	<u>Yes</u>		
10	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes	No	
11	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	No	
	(a) have first aid personnel received bloodborne pathogens training?	Yes		
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable li	quids	and	
	other debris?			
	(a) Mechanical Rooms and Electrical Panels?	Yes		
	(b) Stage/Doorways/Exits?	<u>Ye</u> s		
	(c) Dressing Rooms / Locker Rooms?	Yes		
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes		
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes		
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes		
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes		
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Yes		
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes		-
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes		
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	<u>Yes</u>		
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes		
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes		
	Have all filters on HVAC equipment been checked? DATE: ปุ-เป	Yes	No	NA
	Is all floor tile and carpet intact?	Yes		
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes		
24.	Are areas around toilets, sinks and water fountains free of leaks?	Yes		
25.	Was a separate monthly playground inspection was conducted and documented?	Yes	No	NA

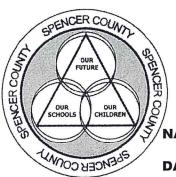
RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

Phone: 502-477-3250

Fax: 502-477-3259

Email: jim.oliver@spencer.kyschools.us



SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Ohio Ohio

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	(Tes)	
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	CES	
3.	Do all exit doors close securely by themselves?	es)	
4.	Are all exit signs in place and illuminated?	res	
5.	Are door props around exterior doors removed from premises?	(Yes)	
	Are all windows free of cracks and broken glass?	es l	No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		
	(a) in good serviceable condition and well maintained?	Yes I	
	(b) properly insulated and separated from all combustible material by a safe distance?	Mes I	_
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?		No MA
9.	Has the HVAC equipment been serviced within the past year?	(E3)	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	(Peg	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	res I	
. *	(a) have first aid personnel received bloodborne pathogens training?	Yes I	No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids a	and
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?	CES 1	No NA
	(b) Stage/Doorways/Exits?	Yes I	No NA
	(c) Dressing Rooms / Locker Rooms?		No (NA
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?	Yes 1	No M A
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?		No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Tes 1	No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? Close		No NA
	(a) is the quantity of hazardous chemicals limited as much as practicable?	Xes I	No NA
16.	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes 1	No (NA
17.	Are approved metal safety cans used for gasoline and other similar liquids?	Yes 1	No NA
18.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	YES I	No NA
19.	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	(es) 1	No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	(e9)	No NA
21.	Have all filters on HVAC equipment been checked? DATE: MAY	res N	No NA
22.	Is all floor tile and carpet intact?	1 800	No NA
23.	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	YES 1	No NA
	Are areas around toilets, sinks and water fountains free of leaks?		No NA
25.	Was a separate monthly playground inspection was conducted and documented?	(Yes)	No NA

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SCHOOLS CHILDREN SCHOOL

SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

S. C. E. S

Lo- 1-14

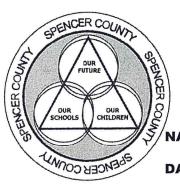
L. La Branes

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

		_
1.	Are there adequate mats at entrances?	Yes No
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes No
3.	Do all exit doors close securely by themselves?	(Yes No
4.	Are all exit signs in place and illuminated?	Yes No
5.	Are door props around exterior doors removed from premises?	Yes No
6.	Are all windows free of cracks and broken glass?	Yes No
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	<u>.</u>
	(a) in good serviceable condition and well maintained?	Yes No
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No NA
9.	Has the HVAC equipment been serviced within the past year?	Yes No
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	(Yes):No
	(a) have first aid personnel received bloodborne pathogens training?	(Yes) No
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids and
	other debris?	
	(a) Mechanical Rooms and Electrical Panels?	Yes No NA
	(b) Stage/Doorways/Exits?	(Yes) No NA
	(c) Dressing Rooms / Locker Rooms?	Yes No (MA
13.		Yes No (NA
14.	Are all chemicals (cleaning materials, gasoline, etc) labeled and properly stored?	Yes No NA
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No NA
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory? <u>mSDS in</u>	_ No NA
	(a) is the qualitity of hazardous chemicals limited as much as practicable:	(Yes) No NA
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes NoCNA
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No NA
8.	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No NA
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No NA
20.	Have fire extinguishers been inspected or recharged within the last year?	Yes No NA
21.	Have fire extinguishers been inspected or recharged within the last year? Have all filters on HVAC equipment been checked? DATE: Opril 2014 Spring Break. Is all floor tile and carpet infact?	Yes No NA
	to all noot the arta carpet mast.	(Yes)No NA
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	Yes No NA
	Are areas around toilets, sinks and water fountains free of leaks?	Yes No NA
Ο.	Was a separate monthly playground inspection was conducted and documented?	Yes No NA

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED:

INSPECTOR'S NAME & TITLE:

Sim Oliman

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	CES N	٧o
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	es N	1 0
3.	Do all exit doors close securely by themselves?	CES N	10
4.	Are all exit signs in place and illuminated?	des N	10
5.	Are door props around exterior doors removed from premises?	(Yes) N	10
6.	Are all windows free of cracks and broken glass?	CYES N	No.
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:		
	(a) in good serviceable condition and well maintained?	YES N	No.
	(b) properly insulated and separated from all combustible material by a safe distance?	des)	10
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes N	NO MA
9.	Has the HVAC equipment been serviced within the past year?	COPE I	10
	Is someone on site trained and designated to render first aid, and are supplies readily available?	OFES N	10
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes	
	(a) have first aid personnel received bloodborne pathogens training?	(Pes) N	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids a	nd
	other debris?		
	(a) Mechanical Rooms and Electrical Panels?	(Tes) N	
	(b) Stage/Doorways/Exits?	OF N	
	(c) Dressing Rooms / Locker Rooms?		lo 🐠
13.	Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant?		lo MA
14.		Yes N	
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Mes N	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	_Xes N	
	(a) is the quantity of hazardous chemicals limited as much as practicable?	des N	_
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?		lo (MA)
	Are approved metal safety cans used for gasoline and other similar liquids?		lo (III)
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	LES N	
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	MES N	
	Have fire extinguishers been inspected or recharged within the last year?	JES N	
	Have all filters on HVAC equipment been checked? DATE: April		lo NA
	Is all floor tile and carpet intact?	Mag N	
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	(e) N	
	Are areas around toilets, sinks and water fountains free of leaks?		lo NA
25.	Was a separate monthly playground inspection was conducted and documented?	Yes N	lo (NA)

RETAIN ORIGINAL OF MONTHLY INSPECTION REPORT IN SCHOOL FILES; SUBMIT MONTHLY COPY TO:

Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071

SPENCER COUNT

SPENCER COUNTY PUBLIC SCHOOLS

Yes No NA

Yes No NA

(Yes) No NA

Yes No (NA)

Building Safety Inspection Checklist NAME OF SCHOOL: DATE INSPECTION CONDUCTED: **INSPECTOR'S NAME & TITLE:** INSTRUCTIONS: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA". 1. Are there adequate mats at entrances? 2. Are all exterior doors tested weekly for ease of operation/locking and proper closure? Do all exit doors close securely by themselves? 4. Are all exit signs in place and illuminated? 5. Are door props around exterior doors removed from premises? 6. Are all windows free of cracks and broken glass? 7. Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources: (a) in good serviceable condition and well maintained? Yes No (b) properly insulated and separated from all combustible material by a safe distance? Yes No 8. Is the outside shut-off valve on the gas supply line marked and readily accessible? Yes No NA 9. Has the HVAC equipment been serviced within the past year? (Yes)No 10. Is someone on site trained and designated to render first aid, and are supplies readily available? (Yes)No 11. Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available? (Yes)No (a) have first aid personnel received bloodborne pathogens training? (Yes)No 12. Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable liquids and other debris? (a) Mechanical Rooms and Electrical Panels? Yes No NA (b) Stage/Doorways/Exits? Yes No NA (c) Dressing Rooms / Locker Rooms? (Yes) No NA Are areas beneath stairs free of storage materials and are stairs sufficiently slip resistant? 13. Yes No (NA Are all chemicals (cleaning materials, gasoline, etc..) labeled and properly stored? Yes No NA (a) are MSDS sheets on file in accordance with the hazard communication program? (Yes) No NA 15. Has an inventory been taken within the past year for all chemicals? Where is the inventory? Yes No NA Ves No NA (a) is the quantity of hazardous chemicals limited as much as practicable?

16. Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste? (es)No NA 17. Are approved metal safety cans used for gasoline and other similar liquids? Yes No(NA) 18. Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated? es No NA 19. Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one? Tes No NA 20. Have fire extinguishers been inspected or recharged within the last year? Ves No NA 21. Have all filters on HVAC equipment been checked? DATE: 4-4-14 Filter Change. Checked 6-5-14 Yes No NA

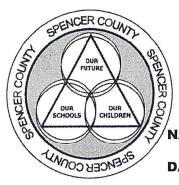
22. Is all floor tile and carpet intact?

23. Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?

24. Are areas around toilets, sinks and water fountains free of leaks? 25. Was a separate monthly playground inspection was conducted and documented?

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SPENCER COUNTY PUBLIC SCHOOLS BUILDING SAFETY INSPECTION CHECKLIST

NAME OF SCHOOL:

DATE INSPECTION CONDUCTED: 6-10-1

INSPECTOR'S NAME & TITLE:

Lynn Sherrard-custodian

<u>INSTRUCTIONS</u>: This checklist should be used for inspecting major areas related to safety and health in and around SCPS facilities. Each question should be answered either "YES", "NO", or "NA".

1.	Are there adequate mats at entrances?	Yes No)
2.	Are all exterior doors tested weekly for ease of operation/locking and proper closure?	Yes No)
3.	Do all exit doors close securely by themselves?	Yes No)
4.	Are all exit signs in place and illuminated?	(Yes No)
5.	Are door props around exterior doors removed from premises?	Yes No	
6.	Are all windows free of cracks and broken glass?	Yes No)
7.	Are all HVAC equipment such as pipes, ducts, air intakes, diffusers, steam lines and other heat sources:	-	
	(a) in good serviceable condition and well maintained?	(Yes) No)
	(b) properly insulated and separated from all combustible material by a safe distance?	Yes No)
8.	Is the outside shut-off valve on the gas supply line marked and readily accessible?	Yes No	
9.	Has the HVAC equipment been serviced within the past year?	Yes No	
10.	Is someone on site trained and designated to render first aid, and are supplies readily available?	Yes No	
11.	Are bloodborne pathogens materials (red bags/gloves/sharps containers, etc.) readily available?	Yes No	
	(a) have first aid personnel received bloodborne pathogens training?	Yes No	
12.	Are the following areas free of accumulations of waste paper, rubbish, old furniture, stage scenery, flammable	liquids and	d
	other debris?	\sim	
	(a) Mechanical Rooms and Electrical Panels?	Yes No	
	(b) Stage/Doorways/Exits?	Yes No	
	(c) Dressing Rooms / Locker Rooms?	Ves No	
13.		Yes No	
14.		Yes No	
	(a) are MSDS sheets on file in accordance with the hazard communication program?	Yes No	
15.	Has an inventory been taken within the past year for all chemicals? Where is the inventory?	Yes No	
	(a) is the quantity of hazardous chemicals limited as much as practicable?	des No	
	Are approved metal cans with self-closing covers/lids used for storage of oily/combustible waste?	Yes No	
	Are approved metal safety cans used for gasoline and other similar liquids?	Yes No	
	Are all electrical panels and circuits properly labeled, effectively closed, secured, and arc rated?	Yes No	
	Are fire extinguishers available in that no more than 100 feet travel distance is required to reach one?	Yes No	
	Have fire extinguishers been inspected or recharged within the last year?	Yes No	
21.	Have all filters on HVAC equipment been checked? DATE: 4-14	Yes No	
	Is all floor tile and carpet intact?	Yes No	
	Have the grounds been inspected for glass, pot holes, poison ivy, or any other hazardous condition?	(Yes) No	
	Are areas around toilets, sinks and water fountains free of leaks?	Ves No	
25.	Was a separate monthly playground inspection was conducted and documented?	(Yes) No	NA

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Director of Facilities Jim Oliver, 207 W. Main Street, Taylorsville, KY 40071