

Memorandum of Agreement
2014-2015 School Year
School Grants for Healthy Kids

This Action for Healthy Kids (AFHK) grant agreement is between Action for Healthy Kids and FAIRDALE ELEMENTARY SCHOOL (SCHOOL). The purpose of this agreement is to establish the terms and conditions under which AFHK has awarded a grant to SCHOOL.

Article I: Scope

This agreement applies to the grant award made to SCHOOL in June 2014 as outlined in SCHOOL's proposed project plan submitted in spring 2014. These grant dollars specifically support work done during the 2014-2015 school year that support enhanced school health (nutrition and/or physical activity) programs, policies, and practices.

Article II: Grant Award

AFHK agrees to award a total of \$1000.00 to SCHOOL pending receipt of signed MOA, submission of five-person grant implementation team (due June 13, 2014), submission of school wellness environment survey, and submission of a mid-term report due December 12, 2014. AFHK reserves the right to rescind the grant award in the event of non-compliance with this MOA. In the unlikely event that the funder supporting this work does not make timely grant payments to Action for Healthy Kids, we reserve the right to reduce the amount of your grant and/or change the schedule of payments accordingly.

SCHOOL agrees to comply with such reasonable procedures established by AFHK as requirements for this grant. The grant period will be from June 1, 2014 through May 29, 2015.

Article III: Grant Communications

SCHOOL agrees to comply with AFHK's logo and communications guidelines for all grant-related materials, including but not limited to program materials, presentations, announcements, press releases, and curricula. SCHOOL agrees to notify AFHK prior to releasing any media or public relations outreach materials related to this grant-funded project. Prior to distribution, the national office reserves the right to review and approve all press releases and materials developed by SCHOOL.

AFHK reserves the right to utilize school success stories/photos as needed for purposes of promoting School Grants for Healthy Kids and AFHK strategic goals.

AFHK reserves the right to publish evaluation findings in peer-reviewed journals. Under no circumstance will any school's name be identified in these publications.

Article IV: Grant Deliverables

By accepting this grant, SCHOOL agrees to use the grant funds only for the purpose described in your approved grant application. In the event that your school cannot use grant funds for the purposes described in the application, you must notify AFHK immediately. SCHOOL agrees to accomplish the proposed project specific outcomes outlined below.

- Designate a school contact to serve as the point of contact for Action for Healthy Kids.
- Submit the names of at least five (5) school wellness team members that helped to implement your school's proposed grant plan.
- Encourage the five (5) school wellness team members to register at the online AFHK Get in the Action Volunteer Center ([AFHK Volunteer Center](#)).
- In compliance with Federal and State law, respond to all requests for information from AFHK staff within 72 hours, and participate and contribute with ideas, feedback, and questions in training and sharing opportunities provided by AFHK.
- Submit a minimum of 5 photographs documenting the program in action (2 due with mid-term report, 3 due with final project report).
- Complete all required AFHK reporting and evaluation protocols in a timely manner.
- Schools must utilize the AFHK Get in the Action Center to promote health & wellness volunteer needs, as they arise, to support this funded project.
- Schools must join the celebration during Every Kid Healthy Week, by hosting a family-friendly health-promoting event during April 2015. Schools must complete the Every Kid Healthy Survey by March 31, 2015 to provide event info.

AFHK reserves the right to audit grant programs and budgets as needed.

Article VII: AFHK Resources

Throughout the grant term, AFHK will provide the following resources to SCHOOL to support this effort:

- Grant funds in the amount of \$1000.00 to be spent according to proposed SCHOOL project plan.

- Training and resources via phone, email, and webinars to provide technical assistance to SCHOOL and grant implementation team (including school staff, administrators and parent/community volunteers).
- Opportunities to share ideas and best practices with other granted schools.
- Online technology to recruit and manage volunteers for events and activities related to funded project.
- Connections with local, state, and national resources and partners.
- Successes from other funded schools.

Article VIII: Events Management

AFHK requires schools to host school-based celebration events to promote the schools' work to create a healthier school environment, and to involve parents and the community in its efforts. Events are encouraged during April 2014 during Every Kid Healthy Week festivities. When SCHOOL hosts an event, SCHOOL should use the AFHK Get in the Action Volunteer Center to promote the event and source volunteer support from parents and the school community, as needed. In the event that SCHOOL hosts an event and chooses to use the AFHK Get in the Action Volunteer Center to source volunteers, SCHOOL will be required to sign the School Acknowledgment and Release and Waiver of Liability. A copy of the School Acknowledgment and Release and Waiver of Liability form can be reviewed [here](#).

Article IX: Reporting Requirements

Reports on the above deliverables must be submitted to the national office as follows:

- December 12, 2014 – Mid-term report for work completed from June 1, 2014 to December 12, 2014, including full completion of the School Wellness Environment Survey.
- March 31, 2015 – Every Kid Healthy Week event survey
- May 29, 2015 – Final report for work completed from June 1, 2014 to May 29, 2015.

SCHOOL agrees to this Memorandum of Agreement to implement the above deliverables as stated in SCHOOL's proposed plan.

To submit your official signature, please proceed to the following link:

<http://www.clicktools.com/survey?i=1trl6096tu62e&ii=ty6lf4sxi7r4xz7m&iii=3sk5nvp3p7q>

Authorized Signature

Date