PERSONNEL 03.2326

# - CLASSIFIED PERSONNEL -

# **Dress and Appearance**

# **DRESS CODE**

The following dress code will apply to all classified employees including instructional assistants, aides, and secretaries throughout the District. It is to be applied for all of the days students are present, parent-teacher conferences and professional developments days.

# Dressing Up is Encouraged

# APPROPRIATE CLOTHING INCLUDES:

#### **MALES**

- Pinpoint or button-down dress shirt
- Knit shirt, turtleneck, and mock-turtleneck
- Slacks or khakis
- Dress shoes, boots, athletic shoes, and casual shoes
- Socks
- Necktie
- Business suit
- Sport coat or sweater
- Holiday, theme, or school shirt

# **FEMALES**

- Business suit
- Jumper, dress, skirt/skort (professional fit & knee length)
- Dress, shorts/skorts (professional fit & knee length
- Dress shoes, casual shoes, boots, and athletic shoes
- Blouse, knit shirt, cotton shirt, turtlenecks, mock turtlenecks, and sweaters
- Holiday, theme, or school shirt
- Dress "crop slacks" that are loose fitting
- Slacks or khakis

# INAPPROPRIATE DRESS

- No revealing clothing shall be permitted such as halter-tops, tank tops, low cut tops that over expose the chest area or tops, which expose the stomach area.
- Body Art (no visible tattoos, no visible body piercing other than ears.

Reasonable exceptions will be allowed for special "spirit days" and special activities outside the classroom at the discretion of the Principal/Supervisor.

# APPAREL APPROPRIATE FOR SPECIALTY GROUPS

At the discretion of the supervisor and/or administrator, specialty staff (such as, daycare, etc.) who require specific attire are permitted to dress according to restrictions of their job responsibilities during that specific time period.

# **REFERENCES:**

KRS 161.170, OAG 79-158