KENTUCKY RACE TO THE TOP
LOCAL SCHOOL DISTRICT
SCOPE OF WORK AGREEMENT – REVISED May 22, 2014

The Jefferson County Public Schools ("Participating School District") hereby provide assurance (as a requirement to access their portion of the Race to the Top federal grant funds), that the funds will be allocated for the following purposes. These assurances were reviewed and approved at a meeting of the Jefferson County Public Schools Board of Education on June 10, 2014. The approval is contained in the board minutes that are available for review at the district's central office.

- The participating school district shall implement each element of the Continuous Instructional Improvement Technology System (CIITS) as it is made available by the Kentucky Department of Education.

- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Classroom Assessment module of the Continuous Instructional Improvement Technology System (CIITS). Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.

- The participating school district agrees that by the end of the grant period it will have used the CIITS system to create curriculum maps for the schools in the district.

- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Educator Development Suite (EDS) of the Continuous Instructional Improvement Technology System (CIITS). This includes the professional development sections of the EDS. Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.

In addition to these assurances, the participating school district agrees to develop an action plan including budget and sustainability plans for complying with the performance measures outlined below. This action plan will specifically describe the strategies the participating school district will use to ensure each performance measure is met and how Race to the Top funds will be used support the action plan. The action plan will be reviewed to ensure it is aligned with the goals of Race to the Top.

The action plan may include a variety of activities that will support the goals of the performance measures. In most cases, those activities will include:
- Professional Learning Activities designed to increase the use of the CIITS to create assessment tasks and to design professional growth plans in the EDS.

- Professional learning activities for administrators on the use of the CIITS EDS to ensure improved teacher effectiveness under the new teacher and principal effectiveness system.
- Coaching services for teachers and leaders who have identified professional growth needs identified through the EDS and the effectiveness system.

The action plan example below should provide a template for the kinds of activities that should make up the action plan.

The original Local District Scopes of Work were required to be submitted by close of business on **Monday, March 26, 2012**. Revised Scope of Work Agreements can be resubmitted to KDE as needed.

(B)(3) Performance Measures	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of teachers who create and implement Express Tests through the Continuous Instructional Improvement Technology System (CIITS).	0%	5%	50%	75%

B3 – Action Plan

Strategy*	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
1. *Provide professional development for district leadership on an overview of CIITS.*	*Dewey Hensley – Chief Academic Officer; Pearson/School Net trainer*	April 2012	*N/A*	
2. *Target specific teams (resource teacher, classroom teacher, principal, library media specialist, and school technology coordinator) from each elementary, middle and high school to participate in Express Test training.* a. *Initial training session – focused on how to use Express Test* b. *Second training session – focused on application & school-based training.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Pearson/ School Net trainer; Jana Hickey – Specialist*	2012-2013	*$41,000 substitutes/ stipends* *$38,500 trainer and trainer travel*	

Strategy*	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
3. *Identify cadre of ETTs to provide on-going training and technical assistance on the creation of Express Tests in the CIITS.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Pearson/ School Net trainer; Jana Hickey - Specialist*	2012-2013	*Trainer costs and travel included in B3 – section 2 above.*	
4. *Provide professional learning experiences for teachers on the creation and implementation of Express Tests in CIITS.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey - Specialist*	Summer 2013	*$22,000 extended days for education technology teachers (train the trainers)*	*On-going trainings for JCPS teachers will be provided.*

(C)(3)Performance Measures	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of educators who have used the Assessment Admin module to create common formative assessments (PLC teams)	0%	0%	5%	25%
Percentage of educators who have used the School & District Data module to view key performance indicators to create reports to make decisions impacting classroom teaching and learning.	0%	0%	5%	25%

C3 – Action Plan

Strategy	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
1. PLC teams from elementary, middle and high schools who have met Express Test implementation targets* will be invited to participate in training to create and implement common formative assessments within the Assessment Admin module. a. Initial training session – focused on how to use common formative assessments. b. Second training session – focused on applying results from common formative assessments and providing school-based training.	Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey – Specialist; Content Area Curriculum Specialists	2013-2014	$70,000 substitute/stipends $465,000 for 310 Classroom sets of clicker system for schools meeting Express Test implementation targets	

Strategy	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
Implementation Targets: 40% of classroom teachers creating and implementing Express Tests at the elementary level, 20% at the middle and high school level.				
2. *Provide professional learning experiences for principal/ administrators on the use of Express Test and School Data module*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey – Specialist; Content Area Curriculum Specialists*	2013-2014	In-Kind	*On-going trainings for school administrators will be provided by ETTs. Minimal cost for supplies.*
3. *ETTs, Content Specialists and teacher leaders will produce assessment items to populate the CIITS Assessment Item Bank that are aligned to the standards.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Sharis Lattimore – Director CES, and ETTs*	2014-2015	*$150,000 substitutes/stipends*	

(D)(5) Performance Measures	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
The percentage of educators who participated in formal on-line or face to face professional learning experiences on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom (focusing on Educator Development Suite (EDS)).	0%	5%	25%	75%

D5 – Action Plan

Strategy	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
1. *Identify cadre of district administrators to receive training on the Educator Development Suite from Pearson trainer.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Pearson/ School Net trainer; Jana Hickey - Specialist*	2013-2014	*$3,800 for trainer costs and travel*	
2. *Provide professional learning experiences for principals on the creation of teacher growth plans in EDS and the new statewide growth and effectiveness system for 2014-2015.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Tiffeny Armour - Director of Administrator Recruitment and Development, Sharis Lattimore – Director CES, and ETTs*	2014-2015	*In Kind – Training provided by ETTs*	*On-going trainings for principals will be provided. Minimal cost for supplies.*

3. *Provide professional learning experiences for teachers on the creation of teacher growth plans in EDS and the new statewide growth and effectiveness system for 2014-2015.*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Tiffeny Armour – Director of Administrator Recruitment and Development, Sharis Lattimore – Director CES, and ETTs*	*2014-2015 June 2015*	*$305,000 substitutes/ stipends*	*On-going trainings for teachers will be provided.*
4. *Develop on-line modules for CIITS Express Test, Creating Common Assessments, Using CIITS Assessment Data and using the Educator Development Suite.*	*Sharis Lattimore – Director CES, and ETTs*	*Summer of 2014 and June of 2015*	*$22,000 extended days for education technology teachers*	
5. *Peer Observers Release Time* *(9 release days for peer observer – 1 day each)*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Tiffeny Armour – Director of Administrator Recruitment and Development,*	*2014-2015*	*$290,000 substitutes* *(9 substitute release days - $179 per sub. for 183 school sites)*	*Initial Cycle Support*
6. *Teach-Scape Training and Recalibration Licenses*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Tiffeny Armour – Director of Administrator Recruitment and Development*	*2014-2015*	*$59,600 ($150 per Administrator ~ 400 Administrators)*	
7. *Teach-Scape Training and Initial Licenses*	*Karen Branham – Assistant Superintendent for Curriculum and Instruction; Tiffeny Armour – Director of Administrator Recruitment and Development*	*2014-2015*	*$10,000- $400 per each new license per Administrator (~25 licenses)*	

For the Jefferson County Public Schools

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Superintendent   Date