# STUDENTS 09.36 AP.21

School‑Related Student Trip Request Form

Submit this form one week prior to the Board meeting.

Faculty Member(s) sponsoring trip: Angelic Boyers

Type of Trip (check one):

🞏 Classroom Field Trip 🞏 Class Trip (i.e., junior, senior), specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Organization/Club Trip, specify: Scoholastic Reading Counts End of the Year Goal Winners 🞏 Other (athletic, band, if applicable) \_\_\_

Destination Community Center Address Southgate, KY Phone \_\_\_\_\_\_\_\_\_\_\_\_

🞏 Out of State 🞏 Out of County 🞏 Within County

🞏 Overnight; give name, address, phone of lodging \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date(s) of Trip May 27, 2014 Departure Time 9:00 a.m. Return Time 11:00a.m

Purpose/Educational Value This walking fieldtrip serves as a reward to students in grades K-8 who meet their end of the year reading goal points with an overall quiz average of 80% or higher.

Source of funding for trip Library Activity Funds

*No student shall be denied the trip because of an inability to pay.*

Bill trip expenses to: 🞏 sponsoring organization 🞏 school council 🞏 board 🞏 other, specify

Number of: students 42-52 faculty sponsors 4-6 other chaperones \_\_\_\_\_\_\_\_

Total # of Participants 48 - 58

Mode of Transportation This will be a walking field trip to the community center

🞏 Certificated common carrier; specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 Private vehicle, as allowed by policy; specify driver(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervision (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? 🞏 Yes 🞏 No

 Angelic Boyers May 8, 2014

 ***Signature of Faculty Sponsor Date***

Trip has been 🞏 approved 🞏 disapproved. Reason for disapproval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 ***Signature of Board Chairperson Date***

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

Related Procedures:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13