

MEMORANDUM OF AGREEMENT

THIS AGREEMENT made at Louisville, Kentucky this 13th day of May, 2014, between the Board of Education of Jefferson County, Kentucky, hereinafter called the "Board," and University of Louisville hereinafter called the "University/College."

The Board of Education of Jefferson County, Kentucky through its Adult and Continuing Education Unit and the University of Louisville desire to enter into this agreement to establish the terms and conditions of the mutually beneficial relationship between the Board and the University/College. The Renewing Education for Adult Learners Program (REAL) will provide programming that focuses on individuals in need of GED preparation or skills development to become college ready in the form of a summer enrichment boot camp.

The Board and the University/College mutually agree as follows:

1. The Board and University/College agree that all arrangements in reference to this program shall be governed and consistent with Kentucky law and policies of the Board, as well as those of the University/College.
2. The University/College shall designate one (1) representative to serve as liaison between it and the Board. That person, as representative of the University/College, shall have access to all Board administration and staff necessary to properly facilitate communication and relationships between the University/College.
3. The Board shall designate one (1) representative to serve as liaison between it and the University/College. That person, as representative of the Board, shall have access to all University/College faculty and staff necessary to properly facilitate communication and relationships between the Board.
4. All materials publicizing programming associated with this relationship must be approved by both the Board and University/college liaisons.
5. The University/College shall collect and provide pertinent information about each participant in the program to the Board.
6. The Board will assign qualified instructor(s) and will provide the curriculum and instructional materials for the college readiness adult education/GED course (s).
7. The Board and the University/College assume the responsibility for screening and background checks for their respective employees or volunteers in the program.
8. The Board and the university/college shall be considered independent parties and neither shall be construed to be an agent or representative of the other party and therefore have no liability for acts or omissions of the other party.
9. The Board and the University/College will design mutually beneficial assessments and agree to share the results of those assessments. The results must maintain the privacy of the participants in accordance with Kentucky law.

10. No participant will be denied equal educational opportunities by the Board or University/College because of his or her age, color, handicap condition, marital status, national origin, race, religion, sex, or veteran status.
11. The execution of this agreement constitutes mutual written notice of non-renewal of the prior August 27, 2013 MOA. Accordingly, the August 27, 2013 MOA ends on April 30, 2013 as previously agreed.
12. The summer enrichment classes will operate from June 10, 2014 through June 26, 2014; with 6 hours of instruction per week. This program will follow the holiday and inclement weather policies of the Board.
13. The program budget is as follows:

REAL Program Summer Enrichment Boot Camp 2014

Program Budget Item	Requested Amount
Lead Instructor Salary & Fringe (approx. 22.5 hours)	\$663
2 nd Instructor Salary & Fringe (approx. 22.5 hours)	\$663
Administrator Salary & Fringe (approx. 2 hours)	\$70
TOTAL	\$1,396

TERM: It is mutually agreed by and between the parties the period covered by this agreement shall be from June 1st to June 30, 2014.

IN WITNESS WHEREOF, we the undersigned duly authorize representatives of the parties to this agreement; have caused this Agreement to be executed as of the date first above written.

JEFFERSON COUNTY
BOARD OF EDUCATION

Dr. Donna Hargens (Superintendent)

DATE: _____

UNIVERSITY/COLLEGE



Dr. Shirley Willihnganz,
(Executive Vice
President/University Provost)

DATE: 4/10/14