JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

**February 20, 2014**

Katie Allen, facilitator, called the James T. Alton SBDM Council to order at 4:01 p.m. Members present: Katie Allen, Elizabeth Atcher, Jama Bennett, David Bollinger, Kenneth Caldwell, and Ben Stewart.

**OPENING BUSINESS**

1. **#02-001.** Ben Stewart made the motion to accept the amended meeting agenda, seconded by Elizabeth Atcher. Consensus.

1. **#02-002**. Ben Stewart made the motion to approve the minutes from the previous meeting, seconded by Elizabeth Atcher. Consensus.
2. The following good news was shared with council members:

JTA was the recipient of the fountain money from the Towne Mall for the last quarter. We are in the process of cleaning the money so it can be counted and deposited.

JLC Cadets attended the JROTC ball

VB has begun!

Young Achievers pictures are up at the mall – lots of Alton students

Anyia Singleton placed 3rd in the MLK Poetry Contest (for the third year in a row)

**STUDENT ACHIEVEMENT**

1. MAP Testing – Results of winter MAP tests were shared with council member (reference attached).
2. CCR Update – Data was shared with council members (Reference attached)
3. 2nd Nine Weeks Rewards: Jama shared with council the results of the 2nd nine weeks rewards for attendance, honor roll (All A’s and all A’s and B’s, Second Chances, Discipline, Parent Contacts, and teacher attendance. The 7th grade earned 5 of the 7 with the 6th grade earning the other two.
4. High School Scheduling was discussed and the feedback received was very positive regarding the one/one scheduling.
5. AMO Goal Review – Jama shared that updated information recently released (Reference attachment). She will be meeting with Linda Reed for further clarification on how the scores/percents were calculated.

**PLANNING:**

**BUDGET:**

The January school and Charitable Gaming budgets were shared with council members.

**COMMITTEE REPORTS:**

1. PBIS. Ben Stewart reviewed meeting minutes with council members (Reference attached)

**POLICY REVIEW:**

1. Third Reading: Curriculum, Enhancing Student Achievement, Alignment with State Standards

**#02-003.** Kenneth Caldwell made the motion, seconded by David Bollinger to approve the revisions of these three policies. Consensus.

1. Second Reading: Instructional/Non-Instruction Staff Time, Extracurricular, School Space, and Parent Involvement

**#02-004.** Ben Steward made the motion, seconded by Kenneth Caldwell to approve the revisions to these policies. Consensus.

1. First Reading: the following policies were discussed: Program Appraisal, Improvement Planning, Student Assignment, and Technology Use
2. Distributed: Parent Involvement, Instructional Practices, and Homework

**PREVIOUS/ON-GOING/OLD BUSINESS**

1. SBDM Council Training – Jama verified that everyone present had completed their SBDM training.

**NEW BUSINESS:**

1. FYFRYSC – Program Plan Review. Theresa Ovesen shared the 5 program plans for the upcoming two years.

**#02-005.** Katie Allen made the motion, seconded by Ben Steward to approve the Program Reviews. Consensus.

1. SBDM Needs List (Section 7) Jama reviewed and discussed the first draft of this document with council. The rationale to accompany this information is in progress. Final updates and revisions will be reviewed with the council in March for approval. (Reference attachment)
2. Allocation Highlights for 2014-15 were reviewed with council members. (Reference attached). We are losing 2 teaching positions, 1 special education teacher, and 2 assistants. We will continue discussing this situation and reviewing options at the March/April/May meetings.

**PERSONNEL ACTION:**

**MISCELLANEOUS BUSINESS**

1. Council Election Procedures: Jama shared with council that the teachers will hold elections in April and the parents in May
2. Next meeting date will be Tuesday, March 11 at 4:00 p.m. Ben Stewart will serve as facilitator and Mary Lou Emerine as resource person.
3. Things to do before the next meeting: Review 7 C and D for approval/discussion

**ADJOURNMENT**

**#02-006**: Ben Stewart made the motion to adjourn the meeting at 5:23, seconded by Elizabeth Atcher. Consensus.