

## LETTER OF TRANSMITTAL

Date: 03/07/2014, 4:15 PM  
Attention: **Mr. Gary Milby**  
To: Hardin County Schools  
65 W.A. Jenkins Road  
Elizabethtown, KY 42701

270-769-8800

Job Name: Bluegrass MS Kitchen Improvements  
Job Number: 1344  
From: Debra Guess  
**Sherman - Carter - Barnhart**  
**100 Mallard Creek Road, Suite 151**  
**Louisville, KY 42007**  
**(502) 721-6100 fax: (502) 721-6111**

WE ARE SENDING YOU: ☒ Attached ☐ Under separate cover via \_\_\_ the following items:

- ☐ Shop drawings ☐ ASI ☐ Plans ☐ Samples ☐ Specs  
☐ Copy of letter ☐ Change Order ☐ Contracts ☐ Prop. Req. ☐ Disk(s)  
☒ (other) \_\_\_

Copies	Date	No.	Description
1			BG-4 close-out document for Cooler-Freezer Replacement Package

THESE ARE TRANSMITTED as checked below:

- ☐ For approval ☐ For review and comment ☐ Resubmit \_\_\_ copies for approval  
☐ For your use ☐ Approved as noted ☐ Submit \_\_\_ copies for distribution  
☐ As requested ☐ Returned for corrections ☐ Return \_\_\_ corrected plans  
☒ (other) For BOE approval/signature

REMARKS: Please include this BG-4 on the board's March 20 meeting agenda, for review and approval.

Upon approval and signing, please return the form to me for submission to KDE.

Thank you, Mr. Milby. Please call with any questions.

COPY TO: File

SIGNED: Debra Guess

ARCHITECTURE - INTERIORS - LANDSCAPE ARCHITECTURE - ENGINEERING  
www.scbarchitects.com

IF ENCLOSURES ARE NOT AS NOTED, KINDLY NOTIFY US AT ONCE.

KENTUCKY DEPARTMENT OF EDUCATION  
702 KAR 4:150

BG-4  
CONTRACT CLOSEOUT FORM

District Name: Hardin County District Code: 231 Facility Name: Bluegrass Middle School School Code: 015  
BG #: 13-250 Project Name: Bluegrass MS Kitchen Impr. - Cooler-Freezer Replacement Pkg.  
Contractor: C&T Equipment Co. Bld Package: SCB 1344

A. Project Construction Cost:

1. Original Contract Amount	\$ <u>43,312.65</u>
2. Net Total of Change Orders to Contract	\$ <u>-2,150.00</u>
3. Original Purchase Order Summary Amount	\$ <u>0</u>
4. Net Total of Change Orders to Purchase Orders	\$ <u>0</u>
5. Total Cost of Construction (sum of lines 1 - 4)	\$ <u>41162.65</u>

B. Verification of required approvals by other regulatory agencies:

1. Office of Housing, Buildings and Construction

a. Certificate of Occupancy	DATE: <u>N/A</u>	e. Sprinkler Certificate	DATE: <u>N/A</u>
b. Plumbing Certificate	DATE: <u>5</u>	f. Boiler Certificate	DATE: <u>5</u>
c. Electrical Certificate	DATE: <u>5</u>	g. Range Hood Suppression	DATE: <u>5</u>
d. Fire Alarm Certificate	DATE: <u>5</u>	h. Other	DATE: <u>5</u>

2. Natural Resources and Environmental Protection Cabinet

a. Sewage Disposal Certificate	DATE: <u>N/A</u>
b. Other	DATE: <u>5</u>

C. Close Out:

1. Punch List Completed	DATE: <u>2-14-14</u>	4. Owner Training on Systems	DATE: <u>N/A</u>
2. Record Drawings Completed	DATE: <u>12-4-13</u>	5. Verification of Payment of Debts and Claims to Date	DATE: <u>5</u>
3. Warranty & Guarantees Information Provided	DATE: <u>3-5-14</u>	6. Other	DATE: <u>5</u>

The work performed under this contract has been reviewed and found to be substantially complete, according to the plans and specifications approved by the Kentucky Department of Education.

Architect: <u>[Signature]</u>	DATE: <u>3/7/14</u>
Engineer: <u>E. Tyler Wilson</u>	DATE: <u>3/7/14</u>
Contractor/ Construction Manager: <u>[Signature]</u>	DATE: <u>3/7/14</u>
The <u>Hardin County</u> Board of Education accepts this contract as being complete subject to the review of the Kentucky Department of Education.	
Local Board of Education Designee: _____	DATE: _____

LOCAL BOARD ORDER MUST BE ON FILE WITH DISTRICT  
Submit one complete copy to KDE for each contract and purchase order summary, if utilized.

BG-4 Date: 2.27.14

Board Order Date: \_\_\_\_\_